

Lake County Illinois

*Lake County Health Department and Community Health Center
3010 Grand Avenue
Waukegan, Illinois
Conference Room #3112*



Meeting Minutes - Draft

Wednesday, July 24, 2024

6:00 PM

3010 Grand Ave., Waukegan, IL

Lake County Board of Health

1. Call to Order

President Sashko called the meeting to order at 6:14 p.m.

2. Roll Call of Members

Member McDowell was in attendance via Teams in accordance with the Board of Health bylaws, Article V, Paragraph M.

Present 8 - Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and President Sashko

Absent 4 - Member Mittl Pollina Psy.D., Member-at-Large Maine, Member Parekh and Member Soulakis Ph.D.

3. Pledge of Allegiance

This matter was presented

4. Public Comment to the Board

None

5. Awards and Recognition

None

6. Presentations**6.1**

Introduction to the Recruitment Process

Maureen Barry, Sr. Vice President with GovHR USA/MGT, gave a presentation on the recruitment process they will be conducting for a new Executive Director.

7. President's Report

President Sashko reported on the following:

1. Trauma-Informed training for all Health Department staff was launched on Monday, July 22, 2024. The training consists of 6 modules.

2. Executive Director Mark Pfister shared an e-mail announcement he received that HRSA will be conducting their operational site visit between January and March 2025. While that analysis is always ongoing, staff will need to confirm that all standards are met by October 1, 2024. Mark will have Angie Smith, Jerry Nordstrom and Kim Burke start that confirmation process the beginning of August.

3. Recently, the Behavioral Health (BH) Substance Use Prevention and Recovery (SUPR) programs went through a virtual audit which meant that thousands of documents had to be scanned and submitted a month in advance. Overall, the audit went very well with only a few minor technical findings, and no clinical findings. Kudos to Sam Johnson, Director of BH, and his outstanding team.

4. *The planning is underway for the Lake County Veterans and Family Services Foundation Ruck March on September 14, 2024. This year the event will be held at the Lake County Forest Preserve District Rollins Savanna in Grayslake.*

8. Consent Agenda

President Sashko called for a motion to adopt the consent agenda and approve the minutes of June 26, 2024. Motion by Member Larson, second by Member DeVaux.

Motion carried by the following roll call vote:

Aye: 8 - Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and President Sashko

Absent: 4 - Member Mittl Pollina Psy.D., Member-at-Large Maine, Member Parekh and Member Soulakis Ph.D.

8.1

June 26, 2024 Meeting Minutes

Attachments: [BOH Minutes 6.26.24 - DRAFT](#)

This matter was approved

9. Regular Agenda

9.1

Licensed Independent Practitioner (LIP) Privileging / Credentialing / Reappointment - Larson

Credentialing Committee Vice Chair Larson made a motion to approve the reappointment of the five (5) LIP's as presented. Seconded by Member Johnson Jones. Voice vote, all in favor, motion carried.

Aye: 8 - Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and President Sashko

Absent: 4 - Member Mittl Pollina Psy.D., Member-at-Large Maine, Member Parekh and Member Soulakis Ph.D.

9.2

Proposed Revisions to Health Department Employee Policies - Hagstrom

Attachments: [Defensive Driving Course - REDLINE & FINAL](#)

[Drug and Alcohol-Free Workplace - REDLINE & FINAL](#)

[Hiring - REDLINE & FINAL](#)

[Normal Workday and Workweek - REDLINE & FINAL](#)

[Resignation - REDLINE & FINAL](#)

[Selection and Onboarding of Contingent Workers - REDLINE & FINAL](#)

Personnel Committee Chair Hagstrom made a motion to approve the proposed revisions to the Human Resources policies, as presented. Seconded by Member DeVaux. Voice vote, all in favor, motion carried.

Aye: 8 - Vice President Johnson Jones Ed.D., Secretary DeVaux, Member-at-Large Hagstrom D.D.S., Member Belmonte D.O., Member Cerk, Member Larson Ph.D., Member McDowell M.D. and President Sashko

Absent: 4 - Member Mittl Pollina Psy.D., Member-at-Large Maine, Member Parekh and Member Soulakis Ph.D.

10. Discussion Items

10.1

Schedule of Revenues and Expenditures - Cooper

Attachments: [Schedule of Revenue & Expenditures](#)

Angela Cooper, Director of Finance and Administrative Services, reviewed the information provided in the agenda packet.

This matter was presented

11. Attachments for Board Review

11.1

Media Placement Highlights - Nordstrom

Attachments: [Media Placement Highlights 202406](#)

This matter was presented

12. Lake County Community Health Center Governing Council Update

Kim Burke, Director of Healthcare Operations, informed the Board that the Governing Council last met on Tuesday, July 9, 2024. In addition to their routine agenda items they received an overview of the FQHC Payer Mix, with Medicaid and Managed Care representing 67% of our patient population, and the uninsured representing 19-20%, with the remainder being Medicare or commercial insurance.

13. Lake County Tuberculosis Board Update

None

14. Added to Agenda Items

None

15. Old Business

None

16. New Business

None

17. Executive Session

None

18. Adjournment

President Sashko adjourned the meeting at 6:54 p.m.