

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, May 1, 2013

1:00 PM

Assembly Room

Financial and Administrative Committee

1. Call to Order

2. Pledge of Allegiance

3. Approval of Minutes

3.1 [13-0479](#)

Minutes from April 3, 2013.

Attachments: [F&A Minutes Final 4.3.13.pdf](#)

4. Added to Agenda

5. Public Comment

6. Old Business

7. New Business

Law & Judicial

7.1 [13-0477](#)

Joint resolution accepting a grant from the Illinois Department of Public Health Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$4,625.

- The Lake County Coroner's Office receives a periodic grant from the Death Certificate Surcharge Fund provided by the Illinois Department of Public Health for the purposes of training personnel, purchasing equipment and the implementation of an electronic database for death certificates.
- The funds for this grant are provided by local registrars, who, by law, must deposit a fee of \$2.00 for each certified copy of a death certificate and fetal death certificate.
- An emergency appropriation in the amount of \$4,625 is required.

7.2 [13-0482](#)

Joint resolution authorizing the acceptance of a grant award in the amount of \$100,000 to support work described in the Establish "Zero Tolerance" Cultures for Sexual Abuse in Local Adult and Juvenile Detention Facilities.

- This grant is from the Bureau of Justice Assistance through the National Prison Rape Elimination Act (PREA) Resource Center for the implementation of nationwide PREA standards.
- PREA standards call for the training and education of all law enforcement personnel and inmates in order to establish a zero tolerance culture for sexual abuse in Adult and Juvenile detention facilities.
- The award is for \$100,000 and requires no match from the Sheriff's Office or Lake County.

Attachments: [PREA Grant](#)

7.3 [13-0435](#)

Joint resolution authorizing an emergency appropriation of \$45,000 and the execution of an agreement with the Illinois Department of Healthcare and Family Services to

continue the Nineteenth Judicial Circuit's mediation services for never-married couples.

- The 19th Judicial Circuit receives grant funding from the Illinois Department of Healthcare and Family Services to provide mediation services for never-married parents involved in visitation and custody-related disputes in an effort to increase child support collections from this population.
- The state would like to continue funding the 19th Judicial Circuit's program in the amount of \$45,000 for state fiscal year 2014.
- This access and visitation grant does not require matching funds.
- Last year, this program served 223 families, resulting in 170 parenting plans and 84 cases where the non-custodial parent received more time with children.

Attachments: [Grant Renewal13.pdf](#)

7.4 [13-0471](#)

Joint resolution authorizing the execution of a Title IV-D Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for maximum reimbursement amounts of \$725,000 for staff wages and benefits.

- Since 1985, the State's Attorney has entered into an annual intergovernmental agreement with the Illinois Department of Healthcare and Family Services (formerly known as Illinois Department of Public Aid) to provide child support enforcement services. Pursuant to these annual agreements, the State's Attorney's reasonable costs of providing these services (as determined by IDHFS) are to be reimbursed.
- Since 1999, the State's Attorney's Child Support Enforcement staff has included 3 Assistant State's Attorneys, 4 secretaries, 3 paralegals and 1 investigator.
- The Child Support Enforcement Division handles approximately 17,000 active cases, including those to establish paternity, to set support upon voluntary acknowledgement, to establish medical support orders, and to enforce orders for payment of support.
- IDHFS has tendered a proposed SFY 2014 contract: to reimburse 89.25% of personnel costs not to exceed \$725,000 (66% of which is federal funds). In previous years, an additional Federal Fund Participation (FFP) contract was also proposed to reimburse up to 66% of administrative costs incurred.
- Funding for the Lake County personnel costs contract, between the period of July 1, 2013 and June 30, 2014, has been reduced by \$47,226 from the State Fiscal Year 2013's contract. A recent staff change in the Child Support Division will result in an annual savings of \$22,502 in salary and benefits and will help offset the revenue reduction.
- FFP funding is no longer offered and creates a reimbursement reduction of \$40,000 from State Fiscal Year 2013. Effective November 2012, the Child Support Division moved from leased office space to the County Building, resulting in an annual savings of \$53,802 in rent and utility expenditures, of which 66% was reimbursable through the FFP. The savings will help offset the revenue reduction by \$35,509.
- Sources of program funding include \$725,000 from the State of IL DHFS for salary/fringe, and the remainder from the State's Attorney's Office FY2013 budget.

Attachments: [2014-55-013-k Agreement Letter.pdf](#)

7.5 [13-0488](#)

Joint resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2013.

- Line item transfers in various funds between line items in the FY 2013 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

Attachments: [L&J Court & Coroner LIT 05.14.13.pdf](#)

Health & Community Services

7.6 [13-0483](#)

Joint resolution authorizing an emergency appropriation in the Health Department budget in the amount of \$1,149,508 in the FY 2013 budget as a result of three new grants, a grant increase and other revenue increases.

- The Health Department has been awarded three new grants, a grant increase and other revenue increases.
- These funds have not been previously appropriated, having been awarded after adoption of the FY 2013 budget.
- The new grants, grant increase, and increased revenue for the Health Department totals \$1,149,508 and a complete list of the sources of these funds is included in the resolution.

Attachments: [LCHDCHC Emergency Appropriation for FY13 April 2013](#)

7.7 [13-0475](#)

Joint resolution accepting two grants and two modifications from the Illinois Department of Commerce and Economic Opportunity (DCEO) and authorizing an emergency appropriation in the amount of \$339,042.37.

- The WIA Rapid Response Grant of \$167,326 includes funding to pay tuition, fees and books for 22 workers impacted by the Motorola layoff, as well as costs related to case management services (the grant period is July 1, 2012 to June 30, 2014).
- The WIA Rapid Response Veteran's Grant modification of \$3,664 includes funding to cover the costs of the wages of the veterans who completed an eleven week work experience program (the grant period is through June 30, 2013).
- The Trade Adjustment Assistance (TAA) Grant of \$8,419 includes funding to cover costs related to the administration of the TAA Grants (the grant period is April 1, 2013 to September 30, 2014).
- The TAA Grant modification of \$159,633.37 includes funds to pay tuition, fees and books for workers impacted by seventeen TAA layoff events (the grant period is through September 30, 2013).

Attachments: [May '13 - LCWD Grant Modifications.xls](#)

7.8 [13-0476](#)

Joint resolution approving the summer youth employment worksite agreement.

- Annually, the County approves a summer youth employment worksite agreement with

various organizations that will provide summer youth employment as part of the Lake County 2013 Summer Youth Employment Program.

- The worksite agreement outlines the responsibilities of the participating summer worksites and Lake County.
- This year, this agreement will be entered into with 30 to 35 organizations that will participate in this program.
- The joint resolution authorizes the County Board Chairman or designee to sign the agreements.

Attachments: [Worksite Agreement 2013.pdf](#)

[WDD SummerYouth Worksite List.pdf](#)

Public Works & Transportation

7.9 [13-0491](#)

Joint resolution providing for the receipt of the State Fiscal Year (SFY) 2014 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP) to the Lake County Division of Transportation (LCDOT) of federal highway planning assistance funds that flow through the Illinois Department of Transportation (IDOT).

- [SFY 2014 Chicago Metropolitan Agency for Planning \(CMAP\) PL Agreement.](#)
- Planning Liaison funds are distributed yearly from the Federal Highway Administration to IDOT and then to CMAP.
- These funds help support transportation planning provided by LCDOT and the Lake County CMAP Council of Mayors, i.e., LCDOT staff positions.
- In SFY 2014, which starts July 1, 2013, the allocation to LCDOT will be \$160,691.47 to cover the workload that CMAP describes in its agreement.

Attachments: [13-0491 SFY 2014 CMAP Agreement Draft](#)

7.10 [13-0496](#)

Joint resolution authorizing an agreement with the Village of Round Lake Park for the construction of a sidewalk along Washington Street, from Cedar Lake Road to Hainesville Road, and the relocation of Village watermain facilities located on Village property within the project limits, and designated as Section 05-00121-07-WR.

- [Washington Street, from Cedar Lake Road to Hainesville Road: Village of Round Lake Park Agreement.](#)
- Washington Street, from Cedar Lake Road to Hainesville Road, will be improved by widening, resurfacing, and installing new traffic control signals.
- As part of this improvement, Lake County will construct a sidewalk and relocate watermain facilities within the limits of the County improvement of Washington Street, from Cedar Lake Road to Hainesville Road.
- The Village will reimburse the County for its share of the sidewalk construction and relocation of the Village's watermain facilities, estimated to be \$111,282.
- The Village will be responsible for maintaining the sidewalk.
- The Village Board of Round Lake Park approved this agreement on April 2, 2013.
- This resolution authorizes the execution of an intergovernmental agreement with the Village of Round Lake Park.

Attachments: [13-0496 Washington Street Village of Round Lake Park IGA Draft](#)

7.11 [13-0389](#)

Joint resolution authorizing an agreement with the Village of North Barrington for compensatory flood storage and temporary easements for the Miller Road improvement, appropriating \$150,000 of County Bridge Tax funds, and designated as Section 08-00118-09-BR.

- Miller Road Improvement: Village of North Barrington Agreement and Appropriation.
- Miller Road, from Glen Circle Drive to Biltmore Drive, will be elevated by the placement of a three span bridge to alleviate road flooding.
- This improvement will require 2882 cubic yards of off-site compensatory flood storage and four temporary easements owned by the Village of North Barrington.
- The County will compensate the Village of North Barrington \$150,000 for said compensatory flood storage.
- This resolution authorizes the execution of an agreement with the Village of North Barrington for compensatory flood storage and temporary easements for the Miller Road improvement, and appropriates \$150,000 of County Bridge Tax funds.
- The Village Board of North Barrington approved this agreement on March 19, 2013.

Attachments: [13-0389 Miller Road, Village of North Barrington Agreement](#)

7.12 [13-0486](#)

Joint resolution awarding a contract for the improvement of Miller Road, from Glen Circle Drive to Biltmore Drive, to the lowest responsible bidder Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$2,382,627.56 and designated as Section 08-00118-09-BR.

- Miller Road Bridge: Contract Award.
- This improvement is included in the 2013 Program.
- Miller Road, from Glen Circle Drive to Biltmore Drive, will be elevated by the placement of a three span bridge to alleviate road flooding.
- A total of five bids were received, ranging from \$2,382,627.56 to \$2,945,463.40, and the lowest responsible bidder is Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$2,382,627.56.

Attachments: [13-0486 Bid Tab, Miller Road Bridge](#)

7.13 [13-0484](#)

Joint resolution awarding a contract for the reconstruction of Fairfield Road, from north of Grand Avenue to south of Petite Lake Road, to the lowest responsible bidder Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$862,062.89 and designated as Section 00-00180-01-RS.

- Fairfield Road Reconstruction, North of Grand Avenue to South of Petite Lake Road: Contract Award.
- This improvement is included in the 2013 Highway Improvement Program.
- A total of two bids were received, ranging from \$862,062.89 to \$870,359.04, and the lowest responsible bidder is Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$862,062.89.

Attachments: [13-0484 Bid Tab, Fairfield Road Reconstruction](#)

7.14 [13-0487](#)

Joint resolution authorizing a contract for bituminous pavement removal, patching, resurfacing, and concrete curb and gutter removal on various roads in the Warren Township Road District, and designated as Section 13-14131-03-GM, to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$218,913.

- [2013 Warren Township Road District: Contract Award.](#)
- A total of four bids were received, ranging from \$218,913 to \$257,794.46, and the lowest responsible bidder is Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$218,913.

Attachments: [13-0487 Bid Tab 2013 Warren Township Road District](#)

7.15 [13-0492](#)

Joint committee action item approving Change Order No. 2, consisting of an increase of \$19,864.17 for additions to the Wadsworth Road at Green Bay Road intersection improvement phase II design engineering services contract, and designated as Section 03-00033-12-CH.

- [Wadsworth Road at Green Bay Road Intersection Improvement, Phase II Design Engineering Services: Change Order No. 2.](#)
- Change Orders need to be approved by the standing committee and the Financial and Administrative Committee for cumulative net increases over 10%.
- The Wadsworth Road at Green Bay Road Improvement is under contract with Christopher B. Burke Engineering, in the amount of \$519,380.32.
- Additional engineering services are being requested for miscellaneous minor revisions to the original scope of work, as detailed in the attached Change Order No. 2.

Attachments: [13-0492 Wadsworth Road at Green Bay Road, Change Order #2](#)

8. Executive Session

8.1 Executive session to discuss personnel matter 5 ILCS 120/2(c)(1).

8.2 [13-0494](#)

Committee Action authorizing a merit adjustment for the Deputy Finance Director.

9. County Administrator's Report

9.1 [13-0498](#)

Presentation on the draft 2014 budget policies.

10. Adjournment