

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Agenda Report - Final**

**Tuesday, September 6, 2011**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health & Community Services Committee**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Minutes**

3.1 [11-0851](#)

Minutes from August 2, 2011.

**Attachments:** [HCS 8.2.11](#)

4. **Public Comment**
5. **Added to Agenda**
6. **Old Business**
7. **New Business**

**Workforce Development**

7.1 [11-0873](#)

Joint resolution authorizing the Lake County Workforce Development Department to enter into an agreement with X-treme Cleaning Services, Grayslake in the amount of \$21,120.

- The Lake County Workforce Investment Board was awarded a grant to fund on the job training.
- The grant funds 90% of the wages paid to dislocated workers while they are being trained.
- The agreement is with X-treme Cleaning Services, a residential and commercial cleaning and water damage restoration company located in Grayslake, Illinois.
- One of the new hires will be trained as a Cleaning and Water Restoration Technician and the other as a Manger of Office and Administrative Support.
- Both hires are long-term unemployed Lake County residents.
- The cost of training is \$19,008 (Workforce Development) plus \$2,112 (employer) for a total cost of \$21,120. The total training hours is 960 per trainee at a wage rate of \$11 each per hour.

7.2 [11-0874](#)

Joint resolution authorizing the Lake County Workforce Development Department to enter into an agreement with Allan-Odis, Inc., Zion in the amount of \$36,480.

- The Lake County Workforce Development Department was awarded a grant to fund on the job training.
- The grant funds 90% of the wages paid to dislocated workers while they are being trained.
- The agreement will be with Allan-Odis, Inc. a commercial building and condominium management company located in Zion, Illinois.
- One of the new hires will be trained as a finance and construction manager and the other a project manager.
- Both hires are long-term unemployed Lake County residents.

- The cost of training is \$32,832 (Workforce Development) plus \$3,648 (employer) for a total cost of \$36,480. The total training hours is 960 each for new hires at a wage rate of \$20 per hour for one new hire and \$18 per hour for the second new hire.

**7.3**     [11-0882](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Trade Adjustment and Assistance Act grant and authorizing an emergency appropriation of \$31,201.

- The Illinois Department of Commerce and Economic Opportunity has provided a grant under the Trade Adjustment and Assistance Act to the Lake County Workforce Development Department in the amount of \$31,201.
- The grant is for federal fiscal year July 1, 2011 to September 30, 2012.
- This funding will reimburse Lake County for costs associated with providing training to individuals eligible under the act.
- An emergency appropriation of \$31,201 is requested to be approved to allocate these funds into the Workforce Department's budget and authorize acceptance of this grant.

**Attachments:**   [Spreadsheet for resolution 11-0882.xlsx](#)

**Planning Building and Development**

**7.4**     [11-0625](#)

Ordinance authorizing an administrative adjudication enforcement process for resolution of minor nuisance and animal care and control violations.

- In March 2011, the County initiated a study to evaluate the merits of adding an administrative adjudication enforcement process with the aim of expediting the resolution of minor ordinance violations and reducing the total cost of enforcement.
- A study team was formed including the County Administrator's Office, Planning, Building & Development, Population Health Services, the Sheriff's Office, along with support from Finance & Administrative Services and the States Attorney's Office.
- The study team benchmarked the other local municipal and county administrative adjudication processes, drafted administrative adjudication procedures and developed a process cost analysis.
- On the basis of the study, the team concluded that administrative adjudication provides a clear time savings, and an increase in voluntary compliance for minor nuisance and animal care and control violations as compared to the circuit court process. The more complex or contentious cases will continue be handled through circuit court.
- Staff recommends the adoption of the Lake County Administrative Adjudication Ordinance for use in the resolution of minor nuisance and animal care and control violations is attached.

**Attachments:**   [Lake County Administrative Adjudication Ordinance](#)

**7.5**     [11-0717](#)

Ordinance authorizing an amendment to the Lake County Public Nuisance Ordinance.

- Upon their relocation to the Central Permit Facility, the Planning, Building & Development and Population Health Services Departments have partnered in integrating service delivery.
- A staff team was formed to review each departments codes and ordinances and

- identify where there was cross-over or opportunity for joint or shared enforcement. One such opportunity was with the separate codes and enforcement procedures for the Public Nuisance, Graffiti, and the Board of Health Ordinances.
- Staff recommends these ordinances be consolidated into one Public Nuisance Ordinance that can be enforced by either department via the County's proposed Administrative Adjudication Ordinance.
  - The proposed text also creates the "chronic nuisance" category as an additional violation type to provide a more effective process for the prosecution of repeat offenses.

**Attachments:** [Lake County Public Nuisance Ordinance](#)

**7.6** [11-0792](#)

Ordinance creating the Lake County Fines and Fees Schedule associated with the Administrative Adjudication Ordinance.

- To assist with the enforcement of the proposed Lake County Administrative Adjudication Ordinance, various fines and fees are to induce timely compliance and aid in recovering cost associated with enforcement.
- These fines and fees would be imposed by a hearing officer upon a finding of liability at the conclusion of an administrative adjudication hearing.

**Attachments:** [Lake County Administrative Adjudication Fee Schedule](#)

- 8. Executive Session**
- 9. County Administrator's Report**
- 10. Adjournment**