



**ILLINOIS
CRIMINAL JUSTICE
INFORMATION AUTHORITY**

300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

July 24, 2017

Re: Grant #: 415723

Dear Ms. Phillip:

Thank you for your application to the Comprehensive Law Enforcement Response to Drugs Notice of Funding Opportunity. At its July 27, 2017 meeting, the Authority Budget Committee will consider a recommended designation of \$150,000 in Justice Assistance Grant Federal Fiscal Year 15 funding for your proposed program. This designation will not be official until approved by the Budget Committee. The grant agreement will not be executed without the satisfactory completion of all outstanding requirements listed below.

- Programmatic Risk Assessment (Excel).
- Trust Fund Certification form: requires signature from Implementing Agency (PDF)
- Initial Cash Request form: only completed if a Trust Fund is established; requires signature from Program Agency. (PDF)
- Fiscal Information Sheet.
- Audit Information Sheet: requires signature from Implementing Agency.
- EEOP Compliance: one completed and signed by the Implementing Agency, a second completed and signed by the Program Agency. (PDF)
- Civil Rights Compliance one completed and signed by the Implementing Agency, a second completed and signed by the Program Agency. (PDF)
- Certification Regarding Lobbying/Debarment: requires signature from Program Agency. (PDF)

I have been assigned to assist you in completing this documentation and, if approved by the Budget Committee, monitoring your program. Please return the items listed above no later than **August 1, 2017** to assure that the agreements can be executed by the target start date of October 1, 2017. **Delays in the return of necessary documents or agreement signature may result in later agreement start dates.**

If you have any questions concerning this letter, please feel free to call me at 312-793-1303 or email me at Lajuana.Murphy@illinois.gov. I look forward to working with you on this program.

Sincerely,

Lajuana Murphy

Criminal Justice Specialist
Federal and State Grants Unit