

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, October 15, 2024**

**8:30 AM**

**JOINT BOARD HEARINGS**

**Assembly Room, 10th Floor or register to virtually attend at  
<https://bit.ly/3Y8lg8W>**

**Health and Community Services Committee**

**1. Call to Order**

*Chair Parekh called the meeting to order at 8:30 a.m.*

**2. Pledge of Allegiance**

*Chair Parekh led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

*Other Attendees:*

*In Person:*

*Sandy Hart, County Board Chair*

*Carissa Casbon, Board Member*

*Kevin Hunter, Board Member*

*Gina Roberts, Board Member*

*Patrice Sutton, County Administrator's Office*

*Melissa Gallagher, Finance*

*Matt Meyers, County Administrator's Office*

*RuthAnne Hall, County Administrator's Office*

*Chris Anderson-Sell, Communications*

*Abby Krakow, Communications*

*Kristy Cechini, County Board Office*

*Sam Johnson, Health Department*

*Angela Cooper, Health Department*

*Michael Karner, Regional Office of Education*

*John Wurl, Health Department*

*Michael Wheeler, Finance*

*Nick Principali, Finance*

*Jennifer Serino, Workforce Development*

*Liz Nelson, County Administrator's Office*

*Jerry Nordstrom, Health Department*

*Michele Esser, Health Department*

*Kim Burke, Health Department*

*Larry Mackey, Health Department*

*Daniel Shane, 19th Judicial Circuit*

*Karl Walldorf, 19th Judicial Circuit*

*Stephen Newton, Coroner's Office*

*Andrew Tangen, Veteran Assistance Commission*

*Electronically:*

*Adam Schlick, Board Member*

*John Wasik, Board Member*

*Theresa Glatzhofer, County Board Office*  
*Jo Gravitter, State's Attorney's Office*  
*Carl Kirar, Facilities and Construction Services*  
*Chris Blanding, Enterprise Information Technology*  
*Mike Klemens, Division of Transportation*  
*Sonia Hernandez, County Administrator's Office*  
*Linda Troester, Public*  
*Ashantti Ross, Workforce Development*  
*Errol Lagman, Finance*  
*Terri Kath, Enterprise Information Technology*  
*Janna Philipp, County Administrator's Office*  
*Jon Nelson, Division of Transportation*  
*Kathy Gordon, Public Defender's Office*  
*Heidie Hernandez, Enterprise Information Technology*  
*Mary Crain, Division of Transportation*  
*Yvette Albarran, Purchasing*  
*Kathleen Rhey, Enterprise Information Technology*  
*Nick Kalfas, Sheriff's Office*  
*Lisa Wolf, Regional Office of Education*  
*Erika Osinski, Human Resources*  
*Steven Spagnolo, State's Attorney's Office*  
*Bailey Wyatt, Communications*  
*Nicole Rogers, Finance*  
*ShaTin Gibbs, Finance*  
*Shane Schneider, Division of Transportation*  
*Ruby Bahena, Finance*  
*Michael Peterson, Finance*  
*Kevin Quinn, Communications*  
*Mick Zawislak, Daily Herald*  
*Nicole Farrow, State's Attorney's Office*  
*Brea Barnes, Finance*  
*Keay Crandall, County Administrator's Office*  
*Holly Kim, Treasurer*  
*Elizabeth Brandon, County Administrator's Office*  
*Kevin Kerrigan, Division of Transportation*  
*Ashley Rack, Sheriff's Office*  
*Courtney Curry, Regional Office of Education*  
*Jacquelyn Quinn, State's Attorney's Office*  
*Karen Fox, State's Attorney's Office*  
*Carrie Flanigan, State's Attorney's Office*  
*Melanie Nelson, State's Attorney's Office*  
*Tiffany Becker, Facilities and Construction Services*  
*Gregory Ticsay, Public Defender's Office*

*Micah Thornton, Circuit Clerk's Office*  
*Kim Hankins, Facilities and Construction Services*  
*Meg Weekley, Regional Office of Education*  
*Darcy Adcock, Human Resources*  
*Kay Johnson, Public*  
*Michele Slav, Planning, Building, and Development*  
*Erin Cartwright Weinstein, Circuit Court Clerk*  
*Stephen Gray, Treasurer's Office*  
*Anthony Vega, County Clerk's Office*  
*Larry Whitaker, Public*  
*Chris Covelli, Sheriff's Office*  
*Michael Balsamo, Facilities and Construction Services*  
*Jamie Helton, State's Attorney's Office*  
*Yazmin Albino, Community Development*  
*Jerial Jorden-Woods, Finance*  
*Kari Beech, Public*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*Chair Parekh thanked the staff for all the work that was done to put the budget together.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**\*FINANCE\***

**8.F1 [24-1358](#)**

Presentation and consideration of proposed Fiscal Year 2025 Budget (see complete recommended budget attached).

**Attachments:** [FY25 Recommended Budget](#)

*Melissa Gallagher, Chief Financial Officer, and Mike Wheeler, Budget Manager, presented on the proposed Fiscal Year 2025 Budget. Discussion ensued.*

*Vice Chair Altenberg joined the meeting at 8:40 a.m.*

**\*HEALTH DEPARTMENT\***

**8.H1 [24-1359](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for the Health Department (FY25 Recommended Budget, pg. 183).

*Items 8.H1 through 8.H4 were discussed and voted on together.*

*Nick Principali, Budget Analyst, provided a summary of the budget for the Health Department, Tuberculosis Clinic, Special Service Area Number Eight - Loon Lake, and Solid Waste Management Tax.*

*Sam Johnson, Interim Health Department Executive Director, introduced Angela Cooper, Health Department Chief Financial Officer, and provided an overview of the Health Department budget. Discussion ensued.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that committee action items 8.H1 through 8.H4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**8.H2 [24-1360](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for the Tuberculosis (TB) Clinic (FY25 Recommended Budget, pg. 215).

*Items 8.H1 through 8.H4 were discussed and voted on together. See consolidated notes under item 8.H1.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that committee action items 8.H1 through 8.H4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**8.H3 [24-1361](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for Special Service Area Number Eight (SSA # 8) - Loon Lake (FY25 Recommended Budget, pg. 364).

*Items 8.H1 through 8.H4 were discussed and voted on together. See consolidated notes under item 8.H1.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that committee action items 8.H1 through 8.H4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**8.H4 [24-1362](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for the Solid Waste Management Tax (FY25 Recommended Budget, pg. 297).

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that committee action items 8.H1 through 8.H4 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**\*REGIONAL OFFICE OF EDUCATION\***

**8.H5 [24-1363](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for the Regional Office of Education (FY25 Recommended Budget, pg. 142).

*Nick Principali, Budget Analyst, provided a summary of the Regional Office of Education budget.*

*Dr. Michael Karner, Superintendent of the Regional Office of Education, provided an overview of the Regional Office of Education Budget. Discussion ensued.*

*Patrice Sutton, County Administrator, provided a summary of the reclassification of a position and asked the Committees for consensus. The Committees agreed to move forward with the reclassification.*

**A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**\*WORKFORCE DEVELOPMENT\***

**8.H6 [24-1364](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for the Workforce Development Department (FY25 Recommended Budget, pg. 318).

*Nick Principali, Budget Analyst, provided a summary of the budget for Workforce Development. Mike Wheeler, Finance Officer, provided a summary of the new program request.*

*Jennifer Serino, Workforce Development Director, and Demar Harris, Assistant Director of Programs, provided an overview of the Workforce Development budget. Discussion*

*ensued.*

**A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**\*COMMUNITY DEVELOPMENT\***

**8.H7 [24-1365](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for Community Development (HUD Grants) (FY25 Recommended Budget, pg. 225).

*Items 8.H7 and 8.H8 were discussed and voted on together.*

*Nick Principali, Budget Analyst, provided a summary of the budget for Community Development and Video Gaming.*

*Eric Waggoner, Planning, Building and Development Director, thanked the Community Development staff for their hard work and provided an overview of programs Community Development provides. Dominick Strezo, Community Development Administrator, provided an overview of the Community Development and Video Gaming budget. Discussion ensued.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that committee action items 8.H7 and 8.H8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**8.H8 [24-1366](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for Video Gaming (FY25 Recommended Budget, pg. 312).

*Items 8.H7 and 8.H8 were discussed and voted on together. See consolidated notes under item 8.H7.*

**A motion was made by Vice Chair Altenberg, seconded by Member Ross Cunningham, that committee action items 8.H7 and 8.H8 be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**\*OPIOID SETTLEMENT FUND\***

**8.H9 [24-1367](#)**

Joint committee action approving the recommended Fiscal Year 2025 budget for the Opioid Settlement Fund (FY25 Recommended Budget, pg. 276).

*Vernesha Lawrence, Budget Analyst, provided a summary of the budget for the Opioid Settlement Fund.*

*Elizabeth Nelson, Opioid Coordinator, provided an overview of the Opioid Settlement Fund budget. Discussion ensued.*

**A motion was made by Member Maine, seconded by Member Hewitt, that this committee action item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**\*VETERANS ASSISTANCE COMMISSION\***

**8.H1 [24-1368](#)**

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Joint committee action accepting the Veterans Assistance Commission Adopted Fiscal Year 2025 Budget (FY25 Recommended Budget pg. 426).

*Mike Wheeler, Budget Manager, provided the page number for the Veterans Assistance Commission budget.*

*Andrew Tangen, Veterans Assistance Commission Director, provided an overview of the Veterans Assistance Commission budget.*

**A motion was made by Member Ross Cunningham, seconded by Member Maine, that this committee action item be accepted and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:**

**Aye:** 7 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Knizhnik, Member Maine and Chair Parekh

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no member remarks or requests.*



**12. Adjournment**

*Chair Parekh declared the meeting adjourned at 10:20 a.m.*

**Next Meeting: October 29, 2024**

*Meeting minutes prepared by Kristy Cechini.*