

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, May 1, 2013

1:00 PM

Assembly Room

Financial and Administrative Committee

1. **Call to Order**

Present 6 - Chair Paxton, Vice Chair Pat Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent 1 - Member Taylor

Others present:

Barry Burton, County Administrator's Office

Audrey Nixon, County Board Member District 14

Ryan Waller, County Administrator's Office

Gary Gordon, Finance and Administrative Services

Mike Gavin, Finance and Administrative Services

Marci Jumisko, Court Administration

Jennifer Serino Stasch, Workforce Development

Anita Patel, Finance and Administrative Services

Patrice Sutton Burger, Finance and Administrative Services

Sabrina Cotta, Finance and Administrative Services

Jerry Norstrom, Health Department

Kirk Talbott, IT

Kevin Lyons, Sheriff's Department

Terry Kuss, Planning, Building and Development

2. **Pledge of Allegiance**

Chair Paxton led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **13-0479**

Minutes from April 3, 2013.

A motion was made by Member Mandel, seconded by Member Rummel, that these minutes be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

County Board Chair Lawlor will not be able to attend today due to a meeting with Senator Kirk.

Law & Judicial

7.1 13-0477

Joint resolution accepting a grant from the Illinois Department of Public Health Death Certificate Surcharge Fund and authorizing an emergency appropriation in the amount of \$4,625.

A motion was made by Member Mandel, seconded by Member Carey, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Abstain: 1 - Member Taylor

7.2 13-0482

Joint resolution authorizing the acceptance of a grant award in the amount of \$100,000 to support work described in the Establish "Zero Tolerance" Cultures for Sexual Abuse in Local Adult and Juvenile Detention Facilities.

Kevin Lyons, Sheriff's department, presented. This grant helps cover the cost of mandated training to employees for zero tolerance for sexual abuse in local adult and juvenile detention facilities.

A motion was made by Member Sauer, seconded by Member Carlson, that this item be recommended to the County Board for adoption. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.3 13-0435

Joint resolution authorizing an emergency appropriation of \$45,000 and the execution of an agreement with the Illinois Department of Healthcare and Family Services to continue the Nineteenth Judicial Circuit's mediation services for never-married couples.

Barry Burton, County Administrator, noted that the L&J Committee has reviewed this and has approved this.

A motion was made by Member Rummel, seconded by Member Mandel, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.4 13-0471

Joint resolution authorizing the execution of a Title IV-D Intergovernmental Agreement between the Illinois Department of Healthcare and Family Services (IDHFS) and the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program for maximum reimbursement amounts of \$725,000 for staff wages

and benefits.

Barry Burton, County Administrator, presented. Brief discussion ensued.

A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.5 13-0488

Join resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2013.

Patrice Sutton-Burger, Finance and Administration Services, noted the first line-item transfer is for three adolescent placements for residential treatment and the second line-item transfer is needed for the Chief Deputy Coronor's position. A brief discussion ensued.

A motion was made by Member Mandel, seconded by Member Rummel, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

Health & Community Services

7.6 13-0483

Joint resolution authorizing an emergency appropriation in the Health Department budget in the amount of \$1,149,508 in the FY 2013 budget as a result of three new grants, a grant increase and other revenue increases.

Jerry Nordstrom, Health Department, presented. In the future staff will provide to the committee specific details of how dollars are allocated.

A motion was made by Member Carlson, seconded by Member Mandel, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.7 13-0475

Joint resolution accepting two grants and two modifications from the Illinois Department of Commerce and Economic Opportunity (DCEO) and authorizing an emergency appropriation in the amount of \$339,042.37.

Jennifer Serino Stasch, Workforce Development, provided a brief description of the grants and what they will be used for.

A motion was made by Member Rummel, seconded by Member Sauer, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.8 13-0476

Joint resolution approving the summer youth employment worksite agreement.

Jennifer Serino Stasch, Workforce Development, noted that these are the annual worksite agreements. She reviewed the criteria for selection of the sites.

A motion was made by Member Carlson, seconded by Member Sauer, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

Public Works & Transportation

7.9 13-0491

Joint resolution providing for the receipt of the State Fiscal Year (SFY) 2014 reimbursement from the Chicago Metropolitan Agency for Planning (CMAP) to the Lake County Division of Transportation (LCDOT) of federal highway planning assistance funds that flow through the Illinois Department of Transportation (IDOT).

Ryan Waller, County Administrator's Office, gave a brief explanation that this is money coming back to the County to cover the cost of assigned activities performed by Lake County staff for CMAP.

A motion was made by Member Mandel, seconded by Member Rummel, that Agenda Items 7.9 through 7.15 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.10 13-0496

Joint resolution authorizing an agreement with the Village of Round Lake Park for the construction of a sidewalk along Washington Street, from Cedar Lake Road to Hainesville Road, and the relocation of Village watermain facilities located within the project limits, and designated as Section 05-00121-07-WR.

A motion was made by Member Mandel, seconded by Member Rummel, that Agenda Items 7.9 through 7.15 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.11 13-0389

Joint resolution authorizing an agreement with the Village of North Barrington for compensatory flood storage and temporary easements for the Miller Road improvement, appropriating \$150,000 of County Bridge Tax funds, and designated as Section 08-00118-09-BR.

A motion was made by Member Mandel, seconded by Member Rummel, that Agenda Items 7.9 through 7.15 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.12 13-0486

Joint resolution awarding a contract for the improvement of Miller Road, from Glen Circle Drive to Biltmore Drive, to the lowest responsible bidder Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$2,382,627.56 and designated as Section 08-00118-09-BR.

A motion was made by Member Mandel, seconded by Member Rummel, that Agenda Items 7.9 through 7.15 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.13 13-0484

Joint resolution awarding a contract for the reconstruction of Fairfield Road, from north of Grand Avenue to south of Petite Lake Road, to the lowest responsible bidder Berger Excavating Contractors, Wauconda, Illinois, in the amount of \$862,062.89 and designated as Section 00-00180-01-RS.

A motion was made by Member Mandel, seconded by Member Rummel, that Agenda Items 7.9 through 7.15 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.14 13-0487

Joint resolution authorizing a contract for bituminous pavement removal, patching, resurfacing, and concrete curb and gutter removal on various roads in the Warren Township Road District, and designated as Section 13-14131-03-GM, to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$218,913.

A motion was made by Member Mandel, seconded by Member Rummel, that Agenda Items 7.9 through 7.15 be recommended to the County Board for adoption. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

7.15 13-0492

Joint committee action item approving Change Order No. 2, consisting of an increase of \$19,864.17 for additions to the Wadsworth Road at Green Bay Road intersection improvement phase II design engineering services contract, and designated as Section 03-00033-12-CH.

A motion was made by Member Mandel, seconded by Member Rummel, that this committee action be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

8. Executive Session

8.1 Executive session to discuss personnel matter 5 ILCS 120/2(c)(1).

A motion was made by Member Mandel, seconded by Member Rummel, to go into executive session at 1:25 p.m. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

8.2 13-0494

Committee Action authorizing a merit adjustment for the Deputy Finance Director.

A motion was made by Member Mandel, seconded by Member Rummel, that this committee action item be approved. Motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

9. County Administrator's Report

Barry Burton informed the committee that dumpsters have begun to be placed in Lake County for flood damage clean up. There may be a request coming to F&A for the cost of the dumpsters.

It was noted that a contractor was recently deemed a non-responsive bidder.

9.1 13-0498

Presentation on the draft 2014 budget policies.

Gary Gordon and Patrice Sutton-Burger, Finance and Administrative Services, presented to Committee the recommended changes and additions to the budget policies.

10. Adjournment

The meeting adjourned at 1:48 p.m.

A motion was made by Member Rummel, seconded by Member Sauer, that this item be adjourn. The motion carried by the following vote:

Aye: 6 - Chair Paxton, Vice Chair Carey, Member Carlson, Member Mandel, Member Rummel and Member Sauer

Absent: 1 - Member Taylor

Minutes prepared by Terry Kuss.

Respectfully submitted,

Chairman

Vice-Chairman

Finance and Administrative Committee