

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, September 29, 2010**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Absent** 1 - Vice Chair Kyle

*Others Present:*

*Barry Burton, County Administrator*

*Melinda Bush, County Board Member*

*Pat Carey, County Board Member*

*Audrey Nixon, County Board Member*

*Amy McEwan, Sr. Asst. County Administrator*

*Gary Gordon, FAS*

*Dusty Powell, Sr. Asst. County Administrator*

*Irene Pierce, Health Department*

*Pam Riley, Health Department*

*Matthew Guarnery, FAS*

*Gary Reis, FAS*

*Dan Jassica, States Attorney Office*

*Jonathan Joy, FAS*

*Rich Hentschel, FAS*

*Mary Otahal, County Board Office*

*Barbara Allen, County Board Office*

2. **Pledge of Allegiance**

*Chair Paxton led the committee in the Pledge of Allegiance.*

3. **Approval of Regular and Executive Session Minutes.**

3.1 **10-0883**

Minutes from September 8, 2010.

**Attachments:** [F&A 09.08.10](#)

**A motion was made by Member Mountsier, seconded by Member Stolman, to approve the regular and executive session minutes. The motion carried the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

4. **Added to Agenda Items**

5. **Public Comment**

6. **Old Business**

7. **New Business**

**Planning, Building & Zoning**

**Law & Judicial**

**7.1 10-0865**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Lake Zurich and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service as specified in the attached agreement.

**Attachments:** [IGA 911 Lake Zurich](#)  
[10-0865 20101015130933](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.2 10-0866**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Island Lake and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service as specified in the attached agreement.

**Attachments:** [IGA 911 Island Lake](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.3 10-0867**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Antioch and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service as specified in the attached agreement.

**Attachments:** [IGA 911 Antioch](#)  
[10-0867 20101015130640](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.4 10-0868**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Wauconda and the County of Lake for the funding of enhanced 9-1-1 wireless emergency telephone call taking service as specified in the attached agreement.

**Attachments:** [IGA 911 Wauconda](#)  
[10-0868\\_20101015130504](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.5 10-0864**

Joint resolution authorizing an Intergovernmental Agreement between the Village of Libertyville and the County of Lake for the operation of Computer Aided Dispatch System (CAD) for dispatch purposes.

**Attachments:** [IGA CADS Libertyville](#)  
[10-0864\\_20101015131256](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.6 10-0869**

Joint resolution authorizing an Intergovernmental Agreement with the Village of Fox Lake for the purpose of utilizing the Lake County Computer Aided Dispatch System.

**Attachments:** [IGA CADS Fox Lake](#)  
[10-0869\\_20101015131158](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.7 10-0870**

Joint resolution authorizing a Memorandum of Understanding between the Lake County Sheriff's Office and the County of Lake Emergency Telephone System Board for the funding of enhanced 9-1-1 wireless emergency telephone call taking service.

**Attachments:** [MoU Enhanced 911](#)  
[10-0870 20101015130358](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption.**

**Motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

**7.8 10-0894**

Joint resolution authorizing an emergency appropriation and acceptance of a grant award for \$9,130 for the Tobacco Enforcement program from the State of Illinois Liquor Control.

**Attachments:** [Tobacco Enforcement Program Agreement 2010-2011](#)

*Presented by Kevin Lyons, Sheriff's Department.*  
*Angelo Kyle entered the meeting at 1:15pm.*

**A motion was made by Member Stolman, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.9 10-0893**

Joint resolution requesting authorization of the continuation of the State's Attorney's Violent Crime Victims Assistance (VCVA) grant program awarded by the Office of the Illinois Attorney General for Grant Fiscal Year 2011, and an emergency appropriation in the amount of \$1,300.

*Presented by Amy McEwan, Sr. Asst. County Administrator.*

**A motion was made by Member Mountsier, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Health & Community Services**

**7.10 10-0891**

Joint resolution authorizing an emergency appropriation for the Lake County Health Department in the amount of \$3,008,563 in new grants, grant increases and other revenue increases for FY 2010.

*Presented by Irene Pierce, Lake County Health Department. The Health Department has been awarded ten new grants, grant increases and other revenue increases delivered by our Population Health, Behavioral Health and Primary Care Service Areas.*

*Member O'Kelly asked, if we are receiving a grant for flu shots - why does the county charge more than Walgreens? Ms. Pierce responded that the Health Department charges what Medicaid/Medicare considers to be usual and customary fees. The Health Department's goal is to reach those who can't afford it and to make the shot available to as many people as possible.*

**A motion was made by Member Kyle, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.11 10-0892**

Joint resolution authorizing an emergency appropriation for the Lake County Tuberculosis Clinic in the amount of \$11,000 in increased grant funding for FY 2010.

*Presented by Irene Pierce, Lake County Health Department.*

**A motion was made by Member Stolman, seconded by Member Kyle, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.12 10-0888**

Report on the proposed project in Highland Park for use of \$14 million of volume cap of the Recovery Zone Facility Bond allocation.

*Presented by Steve Anderson, Lake County Partners. This project will provide over 250 construction jobs and will create 86 permanent jobs. The deadline for Recovery Zone Facility Bond allocation is December 31, 2010.*

**presented**

**7.13 10-0887**

Joint resolution authorizing the transfer of up to \$45,581,000 of volume cap of the Recovery Zone Facility Bond Allocation to the Illinois Finance Authority for use for the Navistar retention project.

**Attachments:** [10-0887 20101014114604](#)

*Presented by Steve Anderson, Lake County Partners. The resolution authorizes a transfer of an amount not to exceed \$45, 581,000 million of volume cap to the Illinois*

*Finance Authority (IFA) for the use for the Navistar retention project. The IFA is the consolidating conduit for the Navistar project and will serve as the issuer of the Recovery Zone Facility Bonds. Navistar will use the bonds for their corporate headquarters expansion in Lisle, Illinois and for a warehouse facility it will occupy in Joliet, Illinois.*

**A motion was made by Member Mountsier, seconded by Member Stolman, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Revenue, Records & Legislation**

**Public Works & Transportation**

**Public Works and Transportation Committee Chair, Diana O'Kelly reviewed the following:**

**7.14 10-0907**

Ordinance authorizing and providing for the issuance and sale of not to exceed \$32,000,000 Taxable General Obligation Bonds, Sales Tax Alternate Revenue Source, Series 2010A, and providing the terms of and security for payment thereof.

**Attachments:** [Parameters Ordinance 10 01 2010  
10-0907 20101015131415](#)

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.15 10-0780**

Joint resolution authorizing the execution of an agreement for sewage disposal with the Village of Libertyville.

**Attachments:** [10.12.2010 Libertyville Sewer Agrmt Execution Copy.docx](#)  
[EXHIBIT A.pdf](#)  
[EXHIBIT B.pdf](#)  
[EXHIBIT C.pdf](#)  
[EXHIBIT D.pdf](#)  
[EXHIBIT E.pdf](#)  
[EXHIBIT F.doc](#)

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.16 10-0905**

Joint resolution authorizing the execution of a Regional I/I Facilities Intergovernmental Agreement with the Round Lake Sanitary District.

**Attachments:** [2010.10.12 - RLSD Lagoon IGA.DOC](#)  
[10.12.10 RLSD AGREEMENT EXHIBIT A.docx](#)

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.17 10-0908**

Joint resolution executing an agreement with Rezek, Henry, Meisenheimer and Gende (RHMG) in the amount of \$65,505 for design engineering services for the FY 2011 Water Main Replacement Project.

**Attachments:** [10.12.10 Map Attachment - 2011 Water Main Replacement.pdf](#)

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Financial & Administrative**

**7.18 10-0904**

Resolution authorizing Lake County's application for management of recovery grant funding under the Community Development Block Grant "Midwest" Disaster Recovery Program, and authorizing necessary intergovernmental cooperation agreements with other recipient units of government.

**Attachments:** [CDBG Midwest Lake County Preapproval Letter.pdf](#)  
[CDBG Midwest Lake County Projects.pdf](#)

*Presented by Amy McEwan, Sr. Asst. County Administrator. The Illinois DCEO has identified a total of 45 eligible FEMA-approved recovery projects for 10 units of local government within Lake County. Under the CDBG "Midwest" Disaster Recovery Program Lake County will act as the single-point-of-contact for funding on behalf of the units of local government.*

**A motion was made by Member Carter, seconded by Member Stolman, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.19 10-0912**



Resolution authorizing a contract with Libertyville Auto Body, Libertyville, IL for Vehicle Collision Repairs for a one (1) year period with renewals in the estimated annual amount of \$62,250.

*Presented by Gary Reis, FAS.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**8. Executive Session**

**9. County Administrator's Report**

**9.1 10-0854**

Discussion of potential FY 2011 State Legislative initiatives.

*Barry Burton, County Administrator, asked the committee if they had input into the Legislative Initiatives for FY 2011 to submit them.*

**This matter was presented**

**9.2 10-0915**

Discussion of Purchasing Guidelines.

*Presented by Gary Gordon and Matt Guarnery, FAS. Mr. Guarnery informed the committee about criteria for bids. He stated that Lake County uses two types of criteria - objective criteria and subjective criteria.*

*All bids must meet specific key criteria, this is objective criteria. There are 4 measurable minimum standards: business duration, relevant construction experience, safety modifier, and no faults on construction. After they meet these standards, Purchasing uses subjective criteria that staff will evaluate, such as the size of the organization, banking references, bonding references, insurances references, financial statements, claims and judgment status. We have been using this evaluation format since 2005.*

*Member Stolman recommends a 5% owner interest in principals of company making bids regarding relevant experience.*

*Member O'Kelly expressed her concern that the committee members need to be notified when an appeal is filed.*

*Member Carter stated that perhaps the objective criteria are too tight. Five relevant projects in ten years will be hard to reach in these times - when construction is at a standstill. She is also concerned with the appeals process.*

*Member Bassi left the meeting at 2:50 p.m.*

*Gary Gordon, FAS, asked the committee if they wanted to increase the 5% ownership.*

*The committee agreed that the criteria for construction bids work well but feel that the appeal process may need to be updated.*

*Member O'Kelly stated that the Members need to be informed when there is an objection or protest as soon as possible.*

*Mr. Gordon recommended shortening the appeal process by creating an ad hoc committee made up of a State's Attorney, an elected department head and an appointed department head to affirm or deny the appeal. In the bid notifications, it will be stated that bidders have 72 hours to appeal.*

*The committee agreed.*

**10. Adjournment**

**A motion was made by Member Kyle, seconded by Member Mountsier, to adjourn at 3:15 p.m. The motion carried by the following vote:**

**Aye:** 6 - Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Member Bassi

*Minutes prepared by Barbara Allen.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Financial and Administrative Committee*

