

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, January 5, 2011**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

*Member Bassi arrived at 1:01 p.m.*

*Also present:*

*Barry Burton, County Administrator*

*Amy McEwan, Deputy County Administrator*

*Melinda Bush, Lake County Board*

*Steve Carlson, Lake County Board*

*Gary Gordon, Finance & Administrative Services*

*Matt Guarnery, Finance & Administrative Services*

*Mike Wheeler, Finance & Administrative Services*

*Rich Hentschel, Finance & Administrative Services*

*Gary Reis, Finance & Administrative Services*

*Patrice Sutton Burger, Finance & Administrative Services*

*Rodney Marion, Human Resources*

*Marci Jumisco, 19th Judicial Court*

*Joel Williams, Planning Building & Development*

*Jonathon Burch, Planning Building & Development*

*Mary Stevens, Winchester House*

*Jennifer Henderson, County Board Office*

**Present** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**Absent** 1 - Vice Chair Kyle

2. **Pledge of Allegiance**

3. **Approval of Minutes**

3.1 **[10-1294](#)**

Minutes from November 10, 2010 Regular and Executive Session.

**A motion was made by Member Mountsier, seconded by Member O'Kelly, to approve the minutes from November 10, 2010. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

4. **Added to Agenda Items**

*Chair Paxton stated that item 7.35 is to be removed from the agenda and item 7.36 is to be removed as it is a duplicate of item 7.10.*

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that these items be removed from the agenda.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

5. Public Comment

6. Old Business

7. New Business

Planning, Building & Zoning

7.1 [10-1328](#)

Joint resolution authorizing an emergency appropriation in the amount of \$58,500 in the Stormwater Management Commission revenue and expense budget (Fund 212) to be reimbursed by the Illinois Emergency Management Agency for the structural elevation of one (1) flood prone property in unincorporated Antioch.

*Presented by Mike Wheeler, Finance & Administrative Services.*

**A motion was made by Member Bassi, seconded by Member O'Kelly, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

Law & Judicial

7.2 [10-1334](#)

Joint resolution authorizing a two-year contract with options to renew with Microsystems, Inc., Northbrook, IL, for Microfilm Services for the Clerk of the Circuit Court in the estimated annual amount of \$125,875.

*Presented by Gary Reis, Finance & Administrative Services.*

*Member O'Kelly inquired on the reason for continuing to use microfilm. Mr. Waller stated that the Illinois Supreme Court required all records be on microfilm.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.3 [10-1350](#)

Joint resolution authorizing a program agreement with the Illinois Criminal Justice Information Authority and an emergency appropriation of \$94,432 for the Nineteenth Judicial Circuit Juvenile Pre-Employment Program.

*Presented by Marci Jumisco, 19th Judicial Court.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.4 [10-1366](#)

Joint resolution seeking approval for application, award, and emergency appropriation for an FFY 2007 US Department of Justice Office of Juvenile Justice and Delinquency Prevention (OJJDP) Juvenile Accountability Block Grant (JABG) grant, administered through the Illinois Criminal Justice Information Authority (ICJIA), for a total of \$29,190 in federal funds to implement a Victim Offender Mediation program.

*Presented by Amy McEwan, County Administrator's Office.*

**A motion was made by Member O'Kelly, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.5 [10-1326](#)

Joint resolution authorizing the continuation of the State's Attorneys Appellate Prosecutor Program for the 2011 calendar year which includes the \$35,000 fee.

*Presented by Amy McEwan, County Administrator's Office.*

**A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**Health & Community Services**

7.6 [10-1325](#)

Joint resolution authorizing an emergency appropriation in the amount of \$69,516 in the Regional Office of Education's general fund expense budget.

*Presented by Gary Gordon, Finance & Administrative Services.*

*Member Bassi requested an analysis of how much Lake County has spent in each school district, per student, verses comparable counties. Mr. Gordon stated that the County has done an extensive analysis on the overall spending as well as reviewed the revenue requirements in the statute. A discussion ensued. The Committee required no further action.*

**A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.7 [10-1289](#)

Joint resolution ratifying an emergency procurement authorized by the Winchester House Administrator with Nurse Express, 281 N. Seymour, Mundelein, IL in the amount of \$310,441.

*Presented by Mary Stevens, Winchester House.*

**A motion was made by Member Bassi, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.8 [10-1301](#)

Joint resolution authorizing an emergency appropriation to accept a one-time grant totaling \$50,000 from the Healthcare Foundation of Northern Lake County to provide assistance to veteran's of Lake County for dental services.

*Presented by Gary Gordon, Finance & Administrative Services.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.9 [10-1312](#)

Joint resolution authorizing amendments to Neighborhood Stabilization Program Subrecipient Agreements.

*Presented by Joel Williams and Jonathan Burch, Community Development.*

*Member O'Kelly asked where one could find information on these homes for sale. Mr. Williams stated the information is posted on the Lake County website. He will provide details on navigating to that page. Member Bassi requested that Mr. Williams provide detailed charts regarding foreclosure properties. Mr. Williams will provide that information.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.10 [10-1290](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) 1GS Training for Dislocated Workers grant in the amount of \$152,727.

*Presented by Terry Berryman, Workforce Development.*

*Member O'Kelly would like detailed information on all available workforce training for Lake County residents to include in County Board member newsletters. Ms. Berryman will provide that information.*

**A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.11 [10-1309](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) American Recovery and Reinvestment Act reallocation grant for Dislocated Workers in the amount of \$24,181.

*Presented by Terry Berryman, Workforce Development.*

**A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.12 [10-1310](#)

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) National Emergency On-The-Job Training grant in the amount of \$200,000.

*Presented by Terry Berryman, Workforce Development.*

*Committee members requested information on Workforce Development activities and programs to communicate to their constituents. Ms. Berryman will add the committee members to the distribution of the Workforce Development Newsletter.*

**A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**Revenue, Records & Legislation**

7.13 [10-1267](#)

Joint resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited; and request its adoption.

*Presented by Amy McEwan, County Administrator's Office.*

**A motion was made by Member Mountsier, seconded by Member Lawlor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.14 [10-1324](#)

Joint resolution authorizing an emergency appropriation in the amount of \$15,403 in the Tax Sale Automation fund expense budget.

*Presented by Amy McEwan, County Administrator's Office.*

**A motion was made by Member Bassi, seconded by Member Taylor, that this**

**resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.15 [10-1352](#)**

Joint resolution authorizing a lease extension with JDI Waukegan Limited Partnership for space utilized to house elections equipment at 415 Washington Street, Waukegan, IL, in the annual amount of \$174,000, plus renewals, in accordance with the terms and conditions of the lease amendment.

*Presented by Matt Guarnery, Finance & Administrative Services.*

**A motion was made by Member Bassi, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.16 [10-1353](#)**

Joint resolution authorizing a lease extension with JDI Waukegan Limited Partnership for storage space utilized by the Recorder of Deeds Office at 415 Washington Street, Waukegan, IL, in the annual amount of \$5,700, plus renewals, in accordance with the terms and conditions of the lease amendment.

*Presented by Matt Guarnery, Finance & Administrative Services.*

**A motion was made by Member Mountsier, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**Public Works & Transportation**

**7.17 [10-1363](#)**

Joint resolution authorizing Robert Skidmore, Treasurer to Withdraw Monies from Series A 2010 Construction Account to pay Construction Cost Items.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.18 [10-1361](#)**

Joint committee action approving Change Order No. 4 for construction contract changes related to the Deerfield Road Forcemain Relocation Project.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.19 [10-1360](#)

Joint resolution authorizing execution of a Recapture and Settlement Agreement between the County, the Village of Hawthorn Woods, Aqua Illinois, Inc., United Land Development, Amcore Investment Group, Parcel One Properties, Kemper Lake Golf Club, the Sanctuary Club, and Pirtano Construction Company.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.20 [10-1359](#)

Joint resolution authorizing the execution of a Water Supply and Sales Agreement between the County, the Village of Hawthorn Woods and Aqua Illinois, Inc.

**This item was postponed.**

7.21 [10-1349](#)

Joint resolution executing a contract with Mechanical Concepts of Illinois, Inc. of Romeoville, IL in the amount of \$97,350 for the renovation of the maintenance garage HVAC system.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.22 [10-1332](#)

Joint resolution authorizing an emergency appropriation of \$31,410,000 in the 2010A Road Construction Bond fund for road improvements to public roads within the County, including cooperation with the State of Illinois to provide for the improvement of Illinois Rte. 21 from Illinois Rte. 120 to Illinois Rte. 137 and designated as 10-00999-15-GB.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.23 [10-1333](#)

Joint resolution appropriating \$165,000 of Motor Fuel Tax Funds for the installation of temporary span-wire traffic control signals at Quentin Road and Ensell Road and including an interconnect to the traffic signals at IL Rte. 22 and Quentin Road and designated as Section 10-00090-13-TL.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this**



**resolution be approved and recommended to the County Board for adoption. The motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.24 [10-1339](#)**

Joint resolution authorizing the execution of an agreement for the use of federal highway funds between the State of Illinois and Lake County for the acquisition of necessary right-of-way for the roundabout improvement to the intersection of Cedar Lake Road at Monaville Road designated as Section 06-00153-07-CH.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.25 [10-1346](#)**

Joint resolution appropriating \$140,000 of Matching Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the roundabout improvement to the intersection of Cedar Lake Road at Monaville Road designated as Section 06-00153-07-CH.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.26 [10-1344](#)**

Joint resolution authorizing an intergovernmental agreement between Lake County and the Village of Buffalo Grove for the sharing of Computer-Aided Dispatch (CAD) and traffic monitoring video data along various county highways, state roads and toll roads in and about Lake County.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.27 [10-1345](#)**

Joint resolution authorizing an intergovernmental agreement between Lake County and the Village of Mundelein for the sharing of Computer-Aided Dispatch (CAD) and traffic monitoring video data along various county highways, state roads and toll roads in and about Lake County.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.28 [10-1348](#)

Joint resolution authorizing the execution of a master agreement between Lake County and the Village of Deerfield regarding the energy, maintenance, and future costs of Village owned traffic control signals and interconnection with Lake County PASSAGE.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.29 [10-1331](#)

Joint resolution appropriating \$20,000 of Motor Fuel Tax funds for the 2011 repair and replacement of various guardrail installations and designated as Section 11-00000-06-GM.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.30 [10-1329](#)

Joint committee action item approving Change Order No. 4 & final consisting of a net decrease of \$91,688.88 to the cumulative previous change orders to the Arlington Heights Road & Buffalo Grove Road Concrete Pavement Rehabilitation, designated as Section No. 08-00999-02-RP.

*This item was amended to reflect the actual amount of \$90,890.58.*

**A motion was made by Member Lawlor, seconded by Member Taylor, that this committee action item be approved as amended. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.31 [10-1330](#)

Joint committee action item approving Change Order No. 2 & final consisting of a net decrease of \$4,630.38 to the cumulative previous change orders to the 2010 Concrete Patching, designated as Section No. 10-00000-14-GM.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this committee action item be approved. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

7.32 [10-1340](#)

Joint committee action item approving Change Order No. 3 consisting of an increase of \$16,666.12 for additional design engineering services to the Hunt Club Road

Roundabouts at Millburn Rd and at Wadsworth Rd, designated as Section No. 02-00076-13-CH.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this committee action item be approved. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.33 [10-1337](#)**

Joint committee action item approving Change Order No.1 consisting of an increase of \$13,817 for additions to the Hainesville Road Bike Path (Stage IIb), Design Engineering Services, designated as Section No. 08-00072-11-BT.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.34 [10-1338](#)**

Joint resolution appropriating a supplemental amount of \$10,000 of Matching Tax funds for the design engineering of the Hainesville Road Bike Path (Stage IIb) and designated as Section 08-00072-11-BT.

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.35 [10-1166](#)**

Joint resolution authorizing an emergency appropriation in the SWALCO FY2010 budget for salary and benefit payouts related to the County Accelerated Retirement Option Program.

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be removed from the agenda. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**Financial & Administrative**

**7.36 [10-1311](#)**

Joint resolution approving an emergency appropriation to accept the Illinois Department of Commerce and Economic Opportunity (DCEO) 1GS Training for Dislocated Workers grant in the amount of \$152,727.

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be removed from the agenda. Motion carried unanimously.**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.37 [10-1342](#)**

Resolution authorizing emergency appropriations for FY 2011 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

*Presented by Gary Gordon and Rich Hentschel, Finance & Administrative Services.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.38 [10-1354](#)**

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

*Presented by Rich Hentschel, Finance & Administrative Services.*

*The Finance and Administrative Department will be assisting Mike Peck, Veteran's Assistance Commission, to effectively manage appropriations and grant funding. The Veteran's Assistance Commission has increased the number of individuals that they serve which has increased the departments workload. They are doing an excellent job in outreach programs.*

**A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.39 [10-1355](#)**

Committee action approving an extension to the Refuse and Recycling Collection Services Contract.

*Presented by Gary Gordon, Finance & Administrative Services.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this committee action item be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**7.40 [10-1358](#)**

Resolution authorizing a two-year contract with Speer Financial Inc., Chicago, IL for Financial Consulting services in the estimated amount of \$71,000.

*Presented by Gary Gordon, Finance & Administrative Services.*

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this resolution be approved and recommended to the County Board for adoption. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**8. Executive Session**

**8.1 Executive Session to discuss pending litigation.**

**A motion was made by Member Bassi, seconded by Member Lawlor, to go into executive session. The motion carried the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

*Discussion.*

**A motion was made by Member Taylor, seconded by Member Mountsier, to come out of executive session. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**8.2 Executive Session to discuss collective bargaining.**

**A motion was made by Member Mountsier, seconded by Member Taylor, to go into executive session. The motion carried the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

*Discussion.*

**A motion was made by Member Mountsier, seconded by Member Bassi, to come out of executive session. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

**9. County Administrator's Report**

**9.1 Pre-audit communication**

*Mr. Gordon introduced Patrice Sutton Burger as a new employee in Finance and Administrative Services.*

*Ms. Sutton Berger distributed copies of a letter from Baker Tilly Virchow Krause notifying Lake County of the upcoming financial audit.*

*Mr. Burton informed committee members that the budget policies will be adopted in May. The County Administrator's office and the Finance and Administrative Services department will be working with the department's to change the budget process. Previously, financial forecasts were based on sustainable growth. Our financial analysts will be focusing on identifying opportunities to operate more efficiently.*

*Mr. Burton noted that Ryan Waller will join Lake County as Assistant County Administrator on January 17, 2011.*

**10. Adjournment**

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that the meeting adjourn. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Lawlor, Member Mountsier, Member O'Kelly, Chair Paxton and Member Taylor

*Minutes prepared by Jennifer Henderson.*

*Respectfully submitted,*

\_\_\_\_\_  
*Chairman*

\_\_\_\_\_  
*Vice Chairman*

\_\_\_\_\_  
*Finance and Administrative Committee*