

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 7, 2018

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. **Call to Order**

Chair Maine called the meeting to order at 8:33 a.m.

Present 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

Others present:

Chuck Bartels, County Board Member

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Paul Fetherston, Assistant County Administrator

Matt Fronk, State's Attorney Office

Ben Gilbertson, Finance and Administrative Services

Gunther Gunnarson, State's Attorney's Office

Gary Gordon, Finance and Administrative Services

RuthAnne Hall, Purchasing

Amy McEwan, Deputy County Administrator

Matt Meyers, Planning, Building and Zoning

Shane Schneider, Division of Transportation

Blanca Vela-Schneider, County Board Office

Eric Waggoner, Planning, Building and Zoning

Dakisha Wesley, Assistant County Administrator

Gloria Westphal, Health Department

Rodney Worden, Public Works

2. **Pledge of Allegiance**

Member Danforth led the Pledge of Allegiance.

Member Maine noted there is a physical quorum of the Committee and that Member Hewitt will participate in the meeting electronically in accordance with County Board Rules.

3. **Approval of Minutes**

3.1 **18-0040**

Joint budget minutes from October 25, 2017.

A motion was made by Member Pedersen, seconded by Member Wilke, that the minutes for items 3.1 through 3.3 be approved. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

3.2 **18-0105**

Meeting minutes from December 6, 2017.

A motion was made by Member Pedersen, seconded by Member Wilke, that the minutes for items 3.1 through 3.3 be approved. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

3.3 [18-0107](#)

Meeting minutes from January 10, 2018.

A motion was made by Member Pedersen, seconded by Member Wilke, that the minutes for items 3.1 through 3.3 be approved. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

4. Addenda to the Agenda

There were no amendments or additions to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Member Maine reported on a presentation to a policy group on options for funding infrastructure including an increase in the gas tax, miles driven per vehicle, and an increase to the electrical vehicle registration fee.

7. Old Business

There was no old business to conduct.

8. New Business

PUBLIC WORKS

8.1 [18-0139](#)

Joint resolution authorizing a contract with Manusos General Contracting, Inc., Fox Lake, Illinois, in the amount of \$1,314,000 for the Mill Creek Water Reclamation Facility (WRF) electrical and process improvements project.

Public Works Director Rodney Worden indicated there is a need to update electrical and mechanical equipment at the Mill Creek Water Reclamation Facility as some of the equipment has reached its end of life cycle. Funds were budgeted for this fiscal year. Mr. Worden indicated the work will improve aeration and lower phosphorous levels.

A motion was made by Member Pedersen, seconded by Member Wilke, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.2 [18-0140](#)

Joint resolution ratifying an emergency procurement with Atlas Copco CTS, Elk Grove Village, Illinois, in the amount of \$36,261.19 for equipment repair at the Vernon Hills Water Reclamation Facility (WRF) and authorizing an emergency appropriation in the amount of \$36,261 for Public Works expenditures from the Public Works fund balance reserve as modifications to the Fiscal Year (FY) 2018 budget.

Public Works Director Rodney Worden reported two blowers at the Vernon Hills New Century Town Water Reclamation Facility failed when an electrical surge occurred, requiring extensive repair. The expenditures were not included in the approved Fiscal Year 2018 budget. He noted a consultant will evaluate the system to determine why the two blowers failed.

A motion was made by Member Lawlor, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.3 [18-0042](#)

Director's Report - Public Works.

Public Works Director Rodney Worden reported Central Lake County Joint Action Water Agency (CLCJAWA) had a planned repair project which was expected to last for two to three hours but extended over 24 hours due to a broken flange that created flooding. Lake County was prepared to activate its wells but CLCJAWA was able to complete the repair before they were activated. Lake County has evaluated its reservoir storage at various locations to ensure that it is able to maintain an adequate water supply to its residents.

Mr. Worden indicated a check valve on a dryer at the Des Plaines Water Reclamation Facility has failed, causing flooding and destroying equipment in the facility. Lake County has not taken possession of the dryer and the restoration costs will be borne by the contractor, but the completion of the work has been delayed to July 2018. Mr. Worden indicated Lake County helped remove the water and is seeking reimbursement for the costs to clean up the facility.

Mr. Worden indicated the \$1,500,000 plant upgrade for Northeast Central Sanitary Sewer System was completed one month ahead of schedule. The project was completed in budget.

The Lakes Regional Sanitary District (LRSD) analysis continues to determine what efficiencies can be gained by shared services.

DIVISION OF TRANSPORTATION

8.4 [18-0098](#)

Report on the fiscal year (FY) 2013 through FY 2016 Lake County Motor Fuel Tax (MFT) fund documentation review and audit results.

Division of Transportation Director Shane Schneider presented the Fiscal Year 2013 through Fiscal Year 2016 Lake County Motor Fuel Tax (MFT) fund documentation review and audit results. He indicated 78 projects were audited with \$47,000,000 in funds disbursed over a four year period and no errors or omissions were found. He thanked staff for their assistance with the audit.

8.5 [18-0097](#)

Joint resolution authorizing a revised agreement of understanding with the State of Illinois, in accordance with 605 ILCS 5/5-402 of the Illinois Compiled Statutes, providing for the expedited processing of the County's construction and maintenance projects administered through the Illinois Department of Transportation (IDOT) under Motor Fuel Tax (MFT) policies and procedures.

A motion was made by Member Pedersen, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.6 [18-0096](#)

Joint resolution ratifying contracts with Hampton, Lenzini and Renwick, Inc., Elgin, Illinois, in the amount of \$26,652 and Lake County Grading, Libertyville, Illinois, in the amount of \$777,459.77 for an emergency procurement required to replace the collapsed culvert on Center Street, located east of Illinois Route 83 in Grayslake, appropriating \$810,000 of County Bridge Tax funds for these contracts and other associated costs, and designated as Section 17-00189-05-DR.

Division of Transportation Director Shane Schneider reported a culvert on Center Street in Grayslake collapsed due to massive flooding in July 2017. An emergency repair was needed. The contractors selected to complete the work immediately responded.

A motion was made by Member Wilke, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.7 [18-0094](#)

Joint committee action item approving Change Order Number Three, consisting of an increase of \$15,384.38 for additions to the 2017 concrete patching construction contract, and designated as Section No. 17-00000-10-GM.

Division of Transportation Director Shane Schneider reported additional material was needed for the concrete patching maintenance project. He noted the additional material was at the department resident engineer's direction.

A motion was made by Member Lawlor, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.8 [18-0126](#)

Joint resolution authorizing an agreement with the NICOR Gas Company to relocate a gas main within the easement of Quentin Road to accommodate the upcoming improvement of Quentin Road, from White Pine Road to Illinois Route 22, appropriating \$7,080,000 of ¼% Sales Tax for Transportation funds, and designated as Section 17-00090-15-MS.

Division of Transportation Director Shane Schneider reported that, in 1947, Quentin Road became the first asphalt paved road in Lake County. A gas line was installed next to the road, but as the size of the road increased, there was a need to pave over the gas line. There is a need to move the gas line due to an upcoming highway improvement. Because the gas line was installed before the County paved over its right-of-way, Nicor Gas has a superior easement, requiring the County to pay for the relocation of the line. He noted the County has just been awarded a federal grant that will reimburse the county for 80 percent of the cost to relocate the line.

A motion was made by Member Lawlor, seconded by Member Danforth, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.9 [18-0127](#)

Joint resolution appropriating \$7,320,000 of Motor Fuel Tax funds for the roadway improvement of Old McHenry Road, from Illinois Route 53 to Cuba Road, which will be improved under the Illinois Highway Code for a total of 0.82 miles, and designated as Section 11-00083-09-RS.

Division of Transportation Director Shane Schneider reported this project will be let in February. He indicated there is one parcel in which a right-of-way is needed, but staff hopes to acquire it within a couple of weeks.

A motion was made by Member Danforth, seconded by Member Lawlor, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

8.10 [18-0115](#)

Presentation on the Lake County Consensus Plan for state roadways.

Division of Transportation Director Shane Schneider and County Board Chairman Aaron Lawlor presented the Lake County Consensus Plan for state roadways. In the early 2000's there were two attempts to do a referendum to generate sales tax to fund state road projects. After six public listening sessions and transportation summits with 62 municipal officials, a consensus plan was drafted and presented to state legislators.

There is a need to revisit these priorities and present them to state legislators. There are five state-owned roads in Lake County in which municipal agencies have collectively agreed require focus. These are: 1) US Route 45, from Illinois 60 to Illinois 22, Illinois 60/83, from Illinois 176 to the Elgin, Joliet and Eastern Railway, Illinois 131, from Susent Avenue to the Wisconsin state line, US Route 45, north of Illinois 132 to Washington Street, and Illinois 22, from Quentin Road to west of Illinois 83.

If these roads can be improved, it can save up to 1,300,000 commuter hours per year. Discussion ensued regarding the need for state legislators to move forward with a stable revenue stream to ensure the proper maintenance and expansion of roads.

This item was presented.

8.11 [18-0014](#)

Director's Report - Transportation.

8.11 [18-0113](#)

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Presentation of the Division of Transportation 2018 Action Plan.

Division of Transportation Director Shane Schneider reported on the Division of Transportation's accomplishments in 2017. The Washington Street Corridor and Underpass project, a 25 year endeavor, was completed in 2017 and recently won the American Public Works Association, Chicago Chapter. The department implemented 40 projects with \$60,000,000 invested in infrastructure improvements and maintenance. A Strategic Plan was developed which focuses on personnel, communication, opportunities, employee development, and team culture.

Mr. Schneider indicated looking toward 2018, the department will focus on implementation of its Strategic Plan, implementation of its five-year highway improvement plan, and invest

\$100,000,000 in infrastructure improvements. The department also is committed to reviewing and consolidating its access and utility ordinances to build in flexibility and balance mobility, safety and access. Other goals include continuing its efforts on a strategic highway safety plan, overhaul the fleet management system, continuing to build Consensus Plan Support regionally, completing the paratransit market study, continuing to advance shared services opportunities, and complete an operational assessment analysis for implementation. Discussion ensued.

This item was presented.

Member Hewitt left the meeting at 9:39 a.m.

9. Executive Session

Executive Session was entered into at 9:40 a.m.

A motion was made by Member Danforth, seconded by Member Pedersen, that this item be to go into executive session. The motion carried unanimously.

Aye: 5 - Chair Maine, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

Not Present: 1 - Vice Chair Hewitt

9.1 [18-0106](#)

Executive Session to discuss litigation pursuant to 5 ILCS 120/2(c)11.

This item was discussed in Executive Session.

Executive Session was adjourned at 9:54 a.m.

A motion was made by Member Danforth, seconded by Member Lawlor, to come out of Executive Session. The motion carried unanimously.

Aye: 5 - Chair Maine, Member Danforth, Member Pedersen, Member Wilke and Lawlor

Absent: 4 - Member Durkin, Member Mathias, Member Taylor and Member Werfel

Not Present: 1 - Vice Chair Hewitt

10. County Administrator's Report

10.1 [18-0137](#)

Presentation of fast-track permitting recommendations.

Gloria Westphal, Health Department, presented updates to the fast track permitting process. The Land Team has been reviewing permit processes across multiple departments with the goal to increase internal efficiencies and improve customer service by shifting some permit types to an over-the-counter or on-line approval process.

After a thorough review, 25 permits in the Stormwater Management Commission, Health Department, Division of Transportation, Public Works, and Planning, Building and Development were able to be shifted into the fast-track permitting process. She reviewed

proposed fee reductions of 15 permits and discussed the advantages to the public by moving these permits into the fast track process such as savings of time and mileage.

Deputy County Administrator Amy McEwan remarked that the Land Team's multiple efforts have improved customer service and efficiency in the departments and have resulted in the reduction of more than six positions, over several years.

11. Members' Remarks

Chair Maine discussed her attendance at the Paratransit public meeting in Highland Park.

12. Adjournment

Chair Maine adjourned the meeting at 10:03 a.m.

Next Meeting: February 28, 2018

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice Chairman

Public Works and Transportation Committee