

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, September 5, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3PfQOaE>**

Health and Community Services Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Health and Community Services Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Parekh called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Member Cunningham led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

Absent 1 - Member Knizhnik

Vice Chair Altenberg joined the meeting at 8:34 a.m.

Other Attendees:

In Person:

Abby Krakow, Communications

Cassandra Hiller, Assistant County Administrator

Chris Anderson-Sell, Communications

Demar Harris, Workforce Development

Emily Mitchell, Workforce Development

Gary Gibson, County Administrator's Office

Kristy Cechini, County Board Office

Paul Frank, Board Member

Sandy Hart, Board Chair

Electronically:

James Hawkins, County Administrator's Office

Kevin Quinn, Communications

Linda Pedersen, Board Member

Matt Meyers, County Administrator's Office

Michael Wheeler, Finance

Patrice Sutton, Finance

Sam Johnson, Health Department

Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business.

8. New Business

REGULAR AGENDA

WORKFORCE DEVELOPMENT

8.1 23-1236

Joint resolution authorizing the sole source procurement for a Comprehensive Career Pathway Program to serve Workforce Innovation and Opportunity Act (WIOA) Youth with North Chicago High School (District 187) in the amount of \$137,900 to serve 35 WIOA eligible youth.

Attachments: [WIOA Youth Services Talent Pipeline Committee](#)
[North Chicago School District 187 Vendor Disclosure Statement](#)
[North Chicago School District 187 Vendor Certification Form](#)
[North Chicago School District 187 Budget](#)
[North Chicago School District 187 Sole Source Memo](#)

Vice Chair Altenberg joined the meeting at 8:34 a.m.

Emily Mitchell, Business Manager, Workforce Development, stated there was a scrivener's error on the fourth bullet point but the attachments are correct. Ms. Mitchell then provided an overview of the contract for career exploration and essential workplace readiness for 35 youth. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Ross Cunningham, that this resolution be amended to change the amount to \$137,900 on the fourth bullet.

A motion was made by Member Hewitt, seconded by Member Ross Cunningham, that the amended motion be withdrawn due to the amendment only being a Scrivener's error. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

A motion was made by Member Maine, seconded by Member Ross Cunningham, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

8.2 [23-1233](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) program year (PY) 2023 formula grant and authorizing an emergency appropriation in the amount of \$5,091,627 for the Lake County Workforce Development Department.

Attachments: [PY23 Allocation](#)
[Resolution 23-1233 WIOA'23 Budget](#)

Emily Mitchell, Business Manager, Workforce Development, provided an overview of the Workforce Innovation and Opportunity Act grant for the Fiscal Year 2023 Budget.

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

8.3 [23-1234](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Workforce Innovation and Opportunity Act (WIOA) Rapid Response Grant and approving an emergency appropriation in the amount of \$325,000.

Attachments: [1E'22 Action Item](#)
[Resolution 23-1234 1E'22 Budget](#)

Emily Mitchell, Business Manager, Workforce Development, provided an overview of the grant to redeploy 25 dislocated workers. Discussion ensued.

A motion was made by Vice Chair Altenberg, seconded by Member Maine, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

8.4 [23-1235](#)

Joint resolution accepting the Illinois Department of Commerce and Economic Opportunity (DCEO) Program Year 2022 Apprenticeship Illinois Expansion grant; and approving an emergency appropriation in the amount of \$100,000.

Attachments: [Apprenticeship Navigator Action Item](#)
[Resolution 23-1235 Apprenticeship Grant Budget Load](#)

Emily Mitchell, Business Manager, Workforce Development, provided an overview of the grant for developing a county-wide apprenticeship program. Discussion ensued.

A motion was made by Member Ross Cunningham, seconded by Member Hewitt, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote.

Aye: 6 - Vice Chair Altenberg, Member Ross Cunningham, Member Danforth, Member Hewitt, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

Vice Chair Altenberg stated COVID is ramping up and the vaccine will be available in October. Discussion ensued.

12. Adjournment

Chair Parekh declared the meeting adjourned at 9:54 a.m.

Next Meeting: September 26, 2023

The minutes were prepared by Kristy Cechini.

Minutes were approved on October 10, 2023 by the Health and Community Services Committee.