

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, January 7, 2009**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. Call to Order

**Present** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

*Also Present:*

*Barry Burton, County Administrator  
Suzi Schmidt, County Board Chairman  
Amy McEwan, Sr. Asst. County Administrator  
Dusty Powell, Sr. Asst. County Administrator  
Gary Gordon, Finance & Administrative Services  
Rich Hentschel, Finance & Administrative Services  
David Buckner, CAO Intern  
Jennie Khoen, Communications Manager  
Joe Chekouras, Communications  
Mary Stevens, Winchester house  
Rodney Marion, Director of Human Resources  
Jennifer Everett, Workforce Development  
Kevin Lyons, Sheriff's Dept.  
Wayne Hunter, Sheriff's Dept.  
Susan Jones, Chicago 2016  
Jaclyn Valrose, Chicago 2016  
John Landis, Chicago 2016  
Beth White, Chicago 2016  
Pat Carey, City of Chicago  
Kent McKenzie, EMA  
Mary Otahal, County Board Office*

2. Pledge of Allegiance

*Chair Paxton led the Committee in the Pledge of Allegiance.*

3. Approval of Minutes - Regular & 3 Executive Session Minutes from November 12, 2008; Joint L&J Budget Minutes from October 28, 2008; Joint PWT Budget Minutes from October 29, 2008.

3.1 [09-1081](#) Minutes from November 12, 2008.

**Attachments:** [F&A 11-12-08](#)

**A motion was made by Member Bassi, seconded by Member Mountsier, that the regular and three executive session minutes from November 12, 2008 be approved. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

3.2 [08-0877](#) Law and Judicial & Financial and Administrative Committee Joint

Budget Minutes from October 28, 2008.

**Attachments:** [L&J & F&A Budget 10.28.08](#)

**A motion was made by Member Bassi, seconded by Member Mountsier, that the L&J and F&A Joint Budget Minutes from October 28, 2008 be approved. Motion carried.**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

3.3 [09-1082](#)

Joint PWT Budget Minutes from October 29, 2008.

**Attachments:** [PWT& F&A Budget 10.29.08](#)

**A motion was made by Member Bassi, seconded by Member Mountsier, that tthe Joint PWT & F&A Budget Minutes from October 29, 2008 be approved. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

4. **Added to Agenda Items**

**A motion was made by Member Mountsier, seconded by Member O'Kelly, to move item 7.20 to the beginning of the agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

5. **Public Comment**

6. **Old Business**

7. **New Business**

7.20 [09-1083](#)

Resolution authorizing the execution of the 2016 OLYMPIC and PARALYMPIC GAMES GOVERNMENTAL COOPERATION AGREEMENT.

**Attachments:** [GCA final](#)

*John Landis, Foley & Lardner, LLP, representing Chicago 2016, explained the proposed Governmental Cooperation Agreement which would be necessary if the bid for the 2016 Olympic & Paralympic games is awarded to Chicago. Lake County would act as host for the equestrian events which will be held at Tempel Farms in Old Mill Creek.*

*As part of the Candidature File submitted by the City of Chicago and*

*Chicago 2016, the City and all public authorities involved in the planning and hosting of the 2016 Games must demonstrate their ability to successfully stage the 2016 Games by, among other things, describing the procedures they will put in place to ensure coordination during the period before and after the IOC's selection of the Host City.*

*Mr. Landis explained that, if Chicago wins the bid award, the equestrian events would be held at Tempel Farms in Old Mill Creek over a 10-12 day period during the summer of 2016.*

*This Cooperation agreement identifies the public authorities involved, terms of the agreement, and includes services that Lake County will provide. Those services include public safety planning, including security, medical and other government-related services necessary.*

*Mr. Burton stated that the agreement has been reviewed and he feels that any risk to the County by signing this agreement would be minimal. Some Committee members were concerned about the added cost of providing security at these events, and Mr. Burton stated that there is a source for reimbursement for these types of expenses.*

**A motion was made by Member Mountsier, seconded by Member Carter, that this Resolution be recommended for adoption to the Regular Agenda. Motion carried unanimously.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

## **7. Law & Judicial**

### **7.1 09-1059**

Joint Resolution authorizing an emergency appropriation in the amount of \$4,415 from the Illinois Department of Public Health Death Certificate Surcharge Fund for receipt of an annual grant.

*Amy McEwan explained this Resolution.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this Resolution be recommended for adoption to the Regular Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

### **7.2 09-1028**

Joint Resolution ratifying an Emergency Procurement authorized by the Facilities Manager and Purchasing Agent with Diemer Plumbing and Excavating LTD of Antioch, IL.

*Amy McEwan and Gary Gordon explained this Resolution.*

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.3 [08-1000](#)

Joint Resolution authorizing the Chair of the Board and the Sheriff to execute an intergovernmental agreement with the Village of Volo for the purpose of providing police services.

**Attachments:** [IGA Village of Volo and Lake County Sheriff](#)

*Kevin Lyons explained this Resolution.*

**A motion was made by Member O'Kelly, seconded by Member Mountsier, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.4 [09-1046](#)

Joint Resolution authorizing the continuation of the State's Attorney's Appellate Prosecutor Program for the 2009 fiscal year.

**Attachments:** [Appellate Prosecutor Services Letter 2009](#)  
[Appellate Prosecutor invoice FY09](#)

*Amy McEwan explained this Resolution.*

**A motion was made by Member Stolman, seconded by Member Kyle, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.5 [09-1047](#)

Joint Resolution authorizing an emergency appropriation in the amount of \$11,197 to support the continuation of a part-time investigator in the Drug Division of the State's Attorney's Office for FY2009, offset in full by a transfer in funds from the State's Attorney's Asset Forfeiture Fund.

*Amy McEwan explained this Resolution.*

**A motion was made by Member Stolman, seconded by Member Mountsier, that this Resolution be Recommended for adoption to the Regular Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.6 [09-1048](#)

Joint Resolution authorizing an emergency appropriation in the amount of \$35,000 to fund the continuation of a part-time investigator in the Cyber Crimes Division for FY2009, offset in full by a transfer of funds from the State's Attorney's Computer Fraud Forfeiture Fund.

*Amy McEwan explained this Resolution.*

**A motion was made by Member Stolman, seconded by Member O'Kelly, that this Resolution be Recommended for adoption to the Regular Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7. Health & Community Services**

- 7.7 [09-1032](#) Committee Action approving Change Order #1 for Contract 28028 for the Out of School Youth Programs in the amount of \$88,142.63 for the period of February 1, 2009 through January 31, 2010.

*Jennifer Everett, Workforce Development, explained this resolution and answered questions posed by the Committee.*

**A motion was made by Member Stolman, seconded by Member Kyle, that this Committee Action Item be approved. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7. Revenue, Records & Legislation**

- 7.8 [09-1075](#) Joint Resolution designating the herein named banks and other financial institutions as depositories in which the funds and monies in the custody of Robert Skidmore, as County Treasurer and as Ex-Officio County Collector, may be deposited.

**A motion was made by Member O'Kelly, seconded by Member Carter, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7. Public Works & Transportation**

- 7.9 [09-1066](#) Joint Resolution authorizing the execution of an agreement between Lake County and Civiltech Engineering Inc., Chicago, Illinois for the provision of Phase I engineering services (*Preliminary Engineering*) for the widening of Quentin Road from North of US Rt. 12 to South of IL Rt. 22. This resolution also appropriates \$750,000 of Matching Tax funds for these engineering services designated as Section 08-00090-12-ES.

**Attachments:** [2008 12 12-Quentin Agreement.pdf](#)

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Resolution be recommended for adoption to**

**the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.10 [09-1067](#)

Joint Resolution authorizing the execution of a new master agreement between Lake County and the Village of Buffalo Grove regarding the maintenance costs, construction and installation costs, and future costs associated with current and future traffic control signals under the jurisdiction of the Lake County Division of Transportation and including provisions for emergency preemption systems.

**Attachments:** [BUFFALO GROVE AGRMT\\_20081230075211.pdf](#)

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.11 [09-1068](#)

Joint Resolution authorizing the execution of an agreement between Lake County and the Village of Buffalo Grove for the installation of traffic signals, with interconnect to Lake County PASSAGE, at the intersection of Aptakisic Road and Brandywyn Lane and designated as Section 07-00088-16-TL.

**Attachments:** [APTAKISIC ROAD AGRMT\\_20081230080931.pdf](#)

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.12 [09-1070](#)

Joint Resolution appropriating of \$5,880.72 of Motor Fuel Tax funds for Lake County's prorated share for the period of July 1, 2008 through June 30, 2009, of the transportation planning undertaken by the Chicago Metropolitan Agency for Planning and designated as Section 09-00183-00-ES.

**A motion was made by Member Mountsier, seconded by Member O'Kelly, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.13 [09-1071](#)

Joint Resolution appropriating a supplemental amount of \$300,000 of County Bridge Tax funds for the construction of the Skokie Valley Bike Path from Laurel Ave in Lake Forest to the North Shore Bike Path at IL Rte 176 in Lake Bluff including an underpass beneath the Union

Pacific Railroad and designated Section 94-00241-00-BT.

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Resolution be recommended for adoption to the Consent Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.14 [09-1073](#)

Joint Committee action memo approving IDOT Change Order No. 5 in the amount of \$325,321.52 for required revisions to the contract for the Skokie Valley Bike Path from Laurel Ave in Lake Forest to the North Shore Bike Path at IL Rte 176 in Lake Bluff including an underpass beneath the Union Pacific Railroad.

**Attachments:** [SVBP CHG ORDER #5\\_20081230102101.pdf](#)

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Committee Action item be approved. The motion carried unanimously.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7. Financial & Administrative**

7.15 [09-1023](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

**Attachments:** [Line Item Transfers Jan 09 for FY 2009 Budget](#)

*Rich Hentschel explained this Resolution.*

**A motion was made by Member Mountsier, seconded by Member Stolman, that this Resolution be recommended for adoption to the Regular Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

7.16 [09-1024](#)

Resolution authorizing emergency appropriations for FY 2009 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

**Attachments:** [ADI Spreadsheet Jan-09](#)

*Rich Hentschel explained this Resolution.*

**A motion was made by Member Mountsier, seconded by Member Carter, that this Resolution be recommended for adoption to the Regular Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter



- 7.17 [09-1061](#) Committee Action authorizing an approval for a change in work hours for an Accounts Payable position in the Finance and Administrative Services Department from 37.5 to 40 hours per week.

Attachments: [FA\\_FAS\\_Resolution-Miller\\_11.3.08](#)

*Gary Gordon explained this request.*

**A motion was made by Member Mountsier, seconded by Member Kyle, that this Committee Action Item be Approved. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

- 7.18 [09-1063](#) Committee Action authorizing an approval to create one MDS Coordinator/Supervisor position (Grade 14), two MDS Coordinator positions (Grade 12) and to convert two (2) part-time Tele/Op Receptionist positions to one full-time position at Winchester House.

Attachments: [FA.WH\\_MDS\\_position\\_resolution\\_12.29.08](#)

*Rodney Marion and Mary Stevens explained this request.*

**A motion was made by Member Mountsier, seconded by Member Bassi, that this Committee Action Item be Approved. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

- 7.19 [09-1057](#) Resolution authorizing an Emergency Management Agency Grant Budget Amendment and Emergency Appropriation in the amount of \$14,725.74 in the FY 2009 EMA Budget.

*Kent McKenzie explained this Resolution.*

**A motion was made by Member O'Kelly, seconded by Member Stolman, that this Resolution be recommended for adoption to the Regular Agenda. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

## 8. Executive Session

### 8.1 Executive Session to discuss personnel matter in the County Administrator's Office

*Motion by Member Mountsier, seconded by Member Carter, to go into Executive Session to discuss a personnel matter in the County Administrator's Office. Voting aye: Bassi, Carter, Kyle, Mountsier, O'Kelly, Stolman, Paxton. Motion carried.*

*Discussion.*

*Motion by Member Mountsier, seconded by Member Stolman to come out of Executive Session. Motion carried.*

8.1.a [09-1062](#)

Request to approve the reclassification of one (1) position in the Communications Division of the County Administrator's Office.

**A motion was made by Member Mountsier, seconded by Member Kyle, that this Committee Action Item be Approved. Motion carried.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

8.2 **Executive Session to discuss pending litigation**

*Motion by Member Mountsier, seconded by Member Bassi, to go into Executive Session to discuss pending litigation. Voting aye: Bassi, Carter, Kyle, Mountsier, O'Kelly, Stolman, Paxton. Motion carried.*

*Discussion.*

*Motion by Member Stolman, seconded by Member Kyle, to come out of Executive Session. Motion carried*

9. **County Administrator's Report**

*Vice-Chair Kyle asked how the recently enacted new law raising the age from 17 to 18 for Juveniles in the County Court System is affecting the Depke Juvenile Center. Mr. Burton reported that this law only applies to those charged with misdemeanors, and they are not remanded to the Center.*

10. **Adjournment**

**A motion was made by Member Mountsier, seconded by Member Stolman, that this meeting be adjourned at 2:52 p.m. Motion carried unanimously.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

*Minutes prepared by Mary Otahal.*

*Respectfully submitted,*

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*Chairman*

\_\_\_\_\_  
*Vice-Chairman*

\_\_\_\_\_  
*Financial & Administrative Committee*