

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Meeting Minutes - Draft

Thursday, March 6, 2025

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

Lake County Stormwater Management Commission

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/83204328200>

Meeting ID: 832 0432 8200

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

Others present: Paula Randall, John Wasik (V), Grant Benjamin (V), Janice Aull (V) and SMC staff: Kurt Woolford, Kelcey Traynoff, Dijana Silber, Mike Prusila, Jacob Jozefowski, Christine Sher

4. PUBLIC COMMENT

5. [25-0337](#)

Approval of February 6, 2025 meeting minutes

Attachments: [February 6, 2025 minutes draft](#)

Approval was requested for the February 6, 2025 meeting minutes.

A motion was made by Commissioner Hewitt, seconded by Commissioner Rockingham. Motion passed by a unanimous voice vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

6. COMMISSION REPORTS

6.1 Director's Report

Mr. Kurt Woolford introduced SMC's new Executive Assistant, Christine Sher. He also shared the schedule for the upcoming Comprehensive Stormwater Plan meetings. The Comp Plan updates will be presented at the March 20th TAC meeting and at the April 2nd MAC meeting. There are also two more public meetings being held in April in Highland Park and Grayslake.

6.2 Chairman's Report

Chairman Schmit welcomed Christine Sher. He also shared that he attended the public meeting in Fox Lake for the Comprehensive Stormwater Plan.

6.3 Commissioner's Report

7. ACTION ITEMS

7.1 [25-0338](#)

Approval of an amendment to the Lake County Stormwater Management Commission By-Laws for the efficient conduct of authorizing the voting status of appointed Alternate Members

Attachments: [DRAFT Amendments to SMC By-Laws](#)

Mr. Woolford began the discussion on the SMC by-laws amendment. This amendment would require a physical quorum of seven members, and allow up to five members to attend electronically, to give consent on the voting status for alternate members of the Commission. Currently, the by-laws require unanimous consent for alternate member voting status and there is no provision to allow for electronic attendance.

A motion was made by Commissioner Maine, seconded by Commissioner Schlick. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

7.2 [25-0339](#)

Unanimous consent authorizing the voting status of Stormwater Management Commission County Board Alternate Members

Attachments: [Memo for Alternate LC Board Members Voting Status](#)
 [CB Adopted 2022 SMC Representation Areas VER.02](#)

All twelve Commission members were not present and there was no action taken on this item.

Mr. Woolford asked if the Commissioners would be able to attend a special meeting in Waukegan on Tuesday, March 11th before the County Board meeting to vote on alternate member voting status. The County Board members of the Commission said that they could all physically attend, Municipal member Sode could also physically attend, and the remaining five Municipal members of the Commission stated they could attend electronically.

7.3 [25-0350](#)

Unanimous consent authorizing the voting status of Stormwater Management Commission Municipal Alternate Members

Attachments: [Memo For Alternate Municipal Voting Status 2025 VER02](#)
 [CB Adopted 2022 SMC Representation Areas VER.02](#)

All twelve Commission members were not present and there was no action taken on this item.

7.4 [25-0340](#)

Approval of February 2025 Treasurer's Report

Attachments: [RSMP Treasurer's Report February 2025](#)
 [SMC Treasurer's Report February 2025](#)
 [DRWW Treasurer's Report February 2025](#)
 [NBWW Treasurer's Report February 2025](#)

Ms. Kelcey Traynoff presented and requested approval of the February 2025 Treasurer's Reports.

**A motion was made by Commissioner Hewitt, seconded by Commissioner Sode.
Motion passed by a unanimous roll call vote.**

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham,
Commissioner Schmit, Commissioner Smith, Commissioner Sode,
Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen,
Commissioner Schlick and Commissioner Maine

7.5 [25-0341](#)

Approval of carry over requests for Stormwater Management Commission (SMC)
Budget for Fiscal Year (FY) 2025

Attachments: [2025 March Carryovers](#)

Ms. Dijana Silber presented and requested approval of the carryover requests for SMC's FY2025 budget.

**A motion was made by Commissioner Schlick, seconded by Commissioner Sode.
Motion passed by a unanimous roll call vote.**

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham,
Commissioner Schmit, Commissioner Smith, Commissioner Sode,
Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen,
Commissioner Schlick and Commissioner Maine

7.6 [25-0354](#)

Presentation by staff on Manitou Creek-Fish Lake Drain Watershed-Based Plan and
approval to open 60-day public comment period.

Mr. Mike Prusila and Mr. Jacob Jozefowski presented on the Manitou Creek-Fish Lake Drain Watershed-Based Plan and requested approval to open a 60-day public comment period. Mr. Prusila explained that a component of the plan is to create an assessment of all current conditions in the watershed using the most up to date data as well as historical information and identify projects that will improve conditions. For this specific watershed, staff and stakeholders identified five goals: Water Quality, Stormwater Management/Flood Damage Reduction, Natural Resources Management, Education/Outreach, and Coordination/Partnerships.

Mr. Jozefowski discussed the action plan for the Manitou Creek-Fish Lake Drain

Watershed-Based Plan. Commissioner Maine asked if there is anything in the report that shows what was completed as part of the last plan versus what's being recommended now (progress tracking)? Mr. Jozefowski explained that the progress is being tracked with the scorecard.

Commissioner Schlick asked how the plan was going to work with the Drainage District and their Board? Mr. Prusila explained that the Drainage District has been a stakeholder throughout the process of developing the Plan and they are identified as a potential implementation partner for some of the actions.

Commissioner Frank asked for an example of a comment that would inform or help modify the plan. Mr. Prusila explained that there may be comments on new projects that were not part of plan or general oversights.

Mr. Grant Benjamin, with the Manitou Creek Watershed Alliance, provided public comment and thanked Mr. Prusila and Mr. Jozefowski for their work with the Watershed Plan. Mr. Benjamin also shared that an example of stakeholder feedback may be on the recently approved Lake County Forest Preserve referendum dollars, which are slated for several Forest Preserves within the Manitou Creek-Fish Lake Drain Watershed.

A motion to open the 60-day public comment period was made by Commissioner Frank, seconded by Commissioner Schlick. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

7.7 [25-0355](#)

Approval of an Intergovernmental Agreement between the SMC and the Village of Lake Bluff for the West Scranton Avenue Viaduct Project Phase 1 with a Project Expense Match (PEM) value of \$311,726.00, subject to final legal review.

Attachments: [W. Scranton Ave Viaduct Phase 1 IGA](#)
 [W. Scranton Ave Viaduct Phase 1 Location Map](#)

Mr. Prusila presented and requested approval of an IGA between SMC and the Village of Lake Bluff for the West Scranton Avenue Viaduct Project, Phase 1 with a PEM value of \$311,726.00, subject to final legal review.

A motion was made by Commissioner Pedersen, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

7.8 [25-0356](#)

Approval of an Intergovernmental Agreement between the SMC and the Village of Lincolnshire for the Windsor Drive Drainage Improvement Project with a Project Expense Match (PEM) value of \$298,361.00, subject to final legal review.

Attachments: [Windsor Drive Drainage Improvement Project IGA VER02](#)
[Windsor Drive Drainage Improvement Project Location Map Location Map](#)

Mr. Prusila presented and requested approval of an IGA between SMC and the Village of Lincolnshire for the Windsor Drive Drainage Improvement Project with a PEM value of \$298,361.00, subject to final legal review.

A motion was made by Commissioner Hewitt, seconded by Commissioner Rockingham. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

7.9 [25-0357](#)

Approval of an Intergovernmental Agreement between the SMC and the Village of Lindenhurst for the Rose Tree Drainage Outfall Remediation Project with a Project Expense Match (PEM) value of \$88,560.00, subject to final legal review.

Attachments: [Rose Tree Drainage Outfall Remediation Project IGA](#)
[Rose Tree Drainage Outfall Remediation Project Location Map](#)

Mr. Prusila presented and requested approval of an IGA between SMC and the Village of Lindenhurst for the Rose Tree Drainage Outfall Remediation Project with a PEM value of \$88,560.00, subject to final legal review.

A motion was made by Commissioner Frank, seconded by Commissioner Sode. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

7.10 [25-0359](#)

Approval of an Intergovernmental Agreement between the SMC and the Skokie Consolidated Drainage District for the Skokie River Channel Improvements Project Phase 3 with a Project Expense Match (PEM) value of \$287,070.00, subject to final legal review.

Attachments: [Skokie River Channel Improvements Project Phase 3 IGA](#)
[Skokie River Channel Improvements Project Phase 3 Location Map](#)

Mr. Prusila presented and requested approval of an IGA between SMC and the Skokie Consolidated Drainage District for the Skokie Channel Improvements Project Phase 3

with a PEM value of \$287,070.00, subject to final legal review.

Commissioner Frank noted a typo in the agenda that said the IGA was with the Village of Lindenhurst rather than the Skokie Consolidated Drainage District. Mr. Prusila clarified that this error was in the agenda bullet point only and the attached documents correctly named the Skokie Consolidated Drainage District.

A motion was made by Commissioner Hewitt, seconded by Commissioner Frank. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

7.11 [25-0358](#)

Approval of an Intergovernmental Agreement between the SMC and the City of Zion for 20th Street Stormwater Improvement Project Phase 1 with a Project Expense Match (PEM) value of \$116,201.00, subject to final legal review.

Attachments: [20th Street Stormwater Improvement Project Phase 1 IGA](#)
[20th Street Stormwater Improvement Project Phase 1 Location Map](#)

Mr. Prusila presented and requested approval of an IGA between SMC and the Village of City of Zion for the 20th Street Stormwater Improvement Project Phase 1 with a PEM value of \$116, 201.00, subject to final legal review.

A motion was made by Commissioner Hucker, seconded by Commissioner Rockingham. Motion passed by a unanimous roll call vote.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine

8. INFORMATION SECTION

8.1 [25-0342](#)

Regulatory Reports February 2025

Attachments: [February 2025 Regulatory Reports](#)
[Wetland Restoration Fund Budget-Updated 2.24.25.](#)

Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Reports for February 2025.

8.2 Correspondence

8.3 Community Relations/Public Info

9. EXECUTIVE SESSION

10. ADJOURNMENT

A motion was made by Member Rockingham, seconded by Member Hucker. Motion passed by a unanimous voice vote. Meeting adjourned at 6:40pm.

Aye: 11 - Commissioner Hood, Commissioner Hucker, Commissioner Rockingham, Commissioner Schmit, Commissioner Smith, Commissioner Sode, Commissioner Frank, Commissioner Hewitt, Commissioner Pedersen, Commissioner Schlick and Commissioner Maine