

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, January 9, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/4087x3O>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

Chair Frank asked for a moment in silence in honor of President Carter.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Other Attendees:

In Person:

Sandy Hart, Board Chair

Mary Ross Cunningham, Board Vice Chair

Walter Willis, SWALCO

Melissa Gallagher, Finance

Caitlin Everett, Human Resources

Darcy Adcock, Human Resources

Kristal Adams, Human Resources

Carl Kirar, Facilities and Construction Services

Chris Blanding, Enterprise Information Technology

Micah Thornton, Public Works

Erika Osinski, Human Resources

Peter Jacobsen, Attorney

Patrice Sutton, County Administrator's Office

Matt Meyers, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Kevin Quinn, Communications

Kristy Cechini, County Board Office

Electronically:

Theresa Glatzhofer, County Board Office

Kurt Woolford, Stormwater Management

Sharon Osterby, Stormwater Management

Melanie Nelson, State's Attorney's Office

Jo Gravitter, State's Attorney's Office

Shane Schneider, Division of Transportation

Nick Principali, Finance

Kevin Kerrigan, Division of Transportation

Mary Crain, Division of Transportation

Jon Nelson, Division of Transportation

Sam Johnson, Health Department
Claudia Gilhooley, 19th Judicial Circuit Court
Abby Krakow, Communications
Matt Finstein, Purchasing
Kevin Monroy, Public
Kevin Carrier, Division of Transportation
Elizabeth Brandon, County Administrator's Office
Ewelina Filipiec, Human Resources
Vernesha Lawrence, Finance
Mike Jeschke, Finance
Dominic Strezo, Planning, Building, and Development
Brea Barnes, Finance
Steffanie Valencia, Human Resources
Jim Chamernik, Sheriff's Office
Yvette Albarran, Purchasing
Mick Zawislak, Daily Herald
Anna Guthman, Treasurer's Office
Sonia Hernandez, County Administrator's Office
Michael Wheeler, Finance
Stephen Gray, Treasurer's Office
Jesse Turcios, Human Resources
Kasia Kondracki, Treasurer's Office
Ruby Bahena, Finance
Mike Klemens, Division of Transportation
Em Zee, Public
ShaTin Gibbs, Finance
Preston Carter, Public
JazMine' Evans, Finance
Taylor Herrmann, Human Resources
Chandes Atkins, County Administrator's Office
Errol Lagman, Finance
John Jacobs, Public
Terri Kath, Enterprise Information Technology
Michael Balsamo, Facilities and Construction Services

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.31)

MINUTES

8.1 [24-1086](#)

Committee action approving the F&A Special Committee on COVID-19 Pandemic Recovery and Investment minutes from August 2, 2024.

Attachments: [ARPA 8.2.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.2 [25-0091](#)

Committee action approving the Joint Budget Hearings minutes from October 15, 2024.

Attachments: [F&A Budget Hearing 10.15.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.3 [25-0092](#)

Committee action approving the Joint Budget Hearings minutes from October 16, 2024.

Attachments: [F&A Budget Hearing 10.16.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.4 [25-0093](#)

Committee action approving the Financial and Administrative Committee meeting minutes from October 31, 2024.

Attachments: [F&A 10.31.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.5 [25-0107](#)

Committee action approving the Financial and Administrative Committee meeting minutes from November 7, 2024.

Attachments: [F&A 11.7.24 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REPORTS

8.6 [25-0048](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of October 2024.

Attachments: [Cash & Investment Report - 10.31.24.pdf](#)
[October 2023 - Cash and Investment Report.pdf](#)
[Lake County Investment Portfolio Summary - October 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.7 [25-0050](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of November 2024

Attachments: [Cash & Investment Report - Nov 30, 2024.pdf](#)
[Treasurer Report Nov 2023.pdf](#)
[Lake County Investment Portfolio Summary - November 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

HEALTH & COMMUNITY SERVICES

8.8 [25-0096](#)

Joint resolution approving an emergency appropriation of \$51,722 for fiscal year 2024 accepting additional funding from the AIDS Foundation of Chicago Ryan White Part B grant.

Attachments: [Aids Foundation of Chicago EA \\$51722.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.9 [25-0097](#)

Joint resolution approving an emergency appropriation of \$15,000 for Fiscal Year (FY) 2024 accepting a new grant from the Illinois Department of Public Health for the Comprehensive Health Protection grant for opioid overdose prevention.

Attachments: [IDPH CHP Opioid Overdose Prevention \\$15000.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.10 [25-0098](#)

Joint resolution approving an emergency appropriation of \$5,593 for Fiscal Year (FY) 2024 accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection grant.

Attachments: [Tick Surveillance EA \\$5593.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.11 [25-0099](#)

Joint resolution approving an emergency appropriation of \$142,393.50 for Fiscal Year (FY) 2024 accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection grant.

Attachments: [Comprehensive Health Protection Grant EA \\$142393.50.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.12 [25-0100](#)

Joint resolution approving an emergency appropriation of \$15,613.36 for Fiscal Year (FY) 2024 accepting additional funding from the Illinois Department of Public Health for the HIV Prevention grant.

Attachments: [HIV Prevention EA \\$37472.06.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.13 [25-0101](#)

Joint resolution approving an emergency appropriation of \$25,050 for Fiscal Year (FY) 2024 accepting a new grant from the Public Health Institute of Metropolitan Chicago Routine HIV Screening Development grant.

Attachments: [PHIMC EA \\$25050.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

LAW & JUDICIAL

8.14 [25-0002](#)

Joint resolution authorizing an amendment of a one month extension of a Greater Illinois - Reimagine Public Safety Act (GI-RPSA) grant, with an additional award amount of \$20,961, which helps to reduce violence by providing emotional or trauma-related therapies, and through assistance with housing, employment, job training/placement, family engagement, and wrap-around support services.

Attachments: [Budget Summary GI-RVPS add'l \\$20k for CB.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.15 [25-0004](#)

Joint resolution authorizing the State's Attorney's Appellate Prosecutor Program for Fiscal Year (FY) 2025 for a continued participation fee of \$55,000.

Attachments: [FY25 Appellate Invoice.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.16 [25-0005](#)

Joint resolution authorizing an amendment of a three-month extension of a Greater Illinois - Reimagine Public Safety Act (GI-RPSA) grant with an additional award amount of \$18,841, which builds local capacity to reduce firearm violence by encouraging effective, collaborative working relationships across providers in violence prevention, community organizing, asset mapping, resource allocation and capacity building.

Attachments: [Budget Summary GI-VPCC add'l \\$18k for CB.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.17 [25-0006](#)

Joint resolution authorizing the acceptance and execution of a Victim of Crime Act (VOCA) grant which will provide funding for our Highland Park victim assistance program, including an emergency appropriation of \$117,791 in grant funds.

Attachments: [Grant Accounting Spreadsheet to FAS - Highland Park Interim Funding LO](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.18 [25-0008](#)

Joint resolution authorizing the renewal of the State's Attorney's Office Prosecutor-Based Victim Assistance Program through a Victim of Crime Act (VOCA) grant awarded by the Illinois Criminal Justice Information Authority (ICJIA) to the Lake County State's Attorney's Office, including an emergency appropriation of \$200,000 in federal funds.

Attachments: [Grant Accounting Spreadsheet - PB 223444 1.1.2025 - 12.31.2025.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.19 [25-0010](#)

Joint resolution authorizing an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for improvements at the intersection of Illinois Route 59 and Miller Road, and appropriating \$20,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0010 IL Route 59 at Miller Road IDOT Agreement](#)
[25-0010 Location Map, IL Route 59 at Miller Road](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.20 [25-0011](#)

Joint resolution authorizing an agreement with Northern Illinois Gas Company (NICOR) to relocate a gas main as part of the intersection improvement of Darrell Road at Dowell Road and Fisher Road, and appropriating \$216,000 of the ¼% Sales Tax for Transportation funds.

Attachments: [25-0011 Darrell Road Intersection Improvement Nicor Agreement](#)
[25-0011 Location Map, Darrell Road Corridor](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following

voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.21 [25-0012](#)

Joint resolution authorizing an agreement with the Wisconsin Central Limited railroad (WCL) for engineering plan review for the proposed Old McHenry Road railroad overpass and appropriating \$40,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0012 Old McHenry Crossings Railroad Engineering Agreement](#)
[25-0012 Location Map, Old McHenry Road - Wisconsin Central](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.22 [25-0013](#)

Joint resolution authorizing an agreement with V3 Companies, Ltd., Woodridge, Illinois, for Phase II professional engineering services for the improvements of Rollins Road, from Grand Avenue to Washington Avenue, at a maximum cost of \$2,267,786 and appropriating \$2,725,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-0013 Rollins Road Improvements Phase II Consultant Agreement](#)
[25-0013 Vendor Disclosure, V3, Rollins](#)
[25-0013 Location Map, Rollins Road Improvements](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.23 [25-0014](#)

Joint resolution authorizing an agreement with Williams Architects, Itasca, Illinois, for professional architectural services for a feasibility study and space needs assessment for a new Maintenance and Fleet Services Facility for the Lake County Division of Transportation (LCDOT), at a maximum cost of \$164,798 and appropriating \$198,000 of County Option Motor Fuel Tax funds.

Attachments: [25-0014 Maintenance & Fleet Services Facility - 2024 Scope and Fee](#)
[25-0014 Vendor Disclosure, WA, Maintenance and Fleet](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.24 [25-0016](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County and the Village of Lake Villa.

Attachments: [25-0016 Lake Villa Wholesale Agreement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.25 [25-0017](#)

Joint resolution authorizing a contract with SEAL Analytical Inc., Mequon, Wisconsin, in the amount of \$32,536 for the purchase of a Biochemical Oxygen Demand (BOD) analyzer for the Lake County Public Works Department.

Attachments: [25-0017 BOD Analyzer Vendor Disclosure Form](#)
[25-0017 Scoring Matrix for County Board Approval](#)
[25-0017 SEAL Analytical Response to RFP 24374](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.26 [25-0018](#)

Joint resolution authorizing a contract with Skalar Inc., Buford, Georgia, in the amount of \$74,400 for the purchase of a Total Organic Carbon and Total Nitrogen (TOC_TN) analyzer for the Lake County Public Works Department.

Attachments: [25-0018 Scoring Matrix for County Board Approval](#)
[25-0018 Skalar Full Response to RFP 24375](#)
[25-0018 Vendor Disclosure Form](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following

voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.27 [24-1535](#)

Joint resolution authorizing a Host Agreement between Lake County and Waste Management of Illinois, Inc. for siting of a Waste Transfer Facility in Unincorporated Lake County.

Attachments: [Lake County Transfer Station Host Agreement 12.2024](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.28 [25-0019](#)

Joint resolution to accept the transfer of real property on behalf of the Lake County Stormwater Management Commission (SMC), owned by the Illinois Department of Natural Resources, Office of Water Resources (IDNR-OWR) and described herein Exhibit A, for the public purpose of open space public use, and to assume all responsibilities and obligations associated with the ownership and management of the property and subject to the Reservations and Covenants set forth herein Exhibit B.

Attachments: [EXHIBIT A](#)
[EXHIBIT B](#)
[IDNR 371 Agreement-Fully Executed 09-2019](#)
[Amendment 1 IDNR 371 Fully Executed 2.7.23](#)
[Map IDNR 371](#)
[Local Government Property Transfer Act Final](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.29 [25-0020](#)

Joint resolution to accept the transfer of real property on behalf of the Lake County Stormwater Management Commission (SMC), owned by the Illinois Department of Natural Resources, Office of Water Resources (IDNR-OWR) and described herein

Exhibit A, for the public purpose of open space public use, and to assume all responsibilities and obligations associated with the ownership and management of the property and subject to the Reservations and Covenants set forth herein Exhibit B.

Attachments: [EXHIBIT A](#)

[EXHIBIT B](#)

[Agreement IDNR 379 Fully Executed 5.20.19](#)

[Amendment 1 IDNR 379 Fully Executed 02.07.23](#)

[2019 IDNR 379 Map](#)

[Local Government Property Transfer Act Final](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

FINANCIAL & ADMINISTRATIVE

8.30 [25-0079](#)

Finance Monthly Report - October 2024.

Attachments: [Monthly Financial Report October 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.31 [25-0081](#)

Finance Monthly Report - November 2024.

Attachments: [Monthly Financial Report November 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.32 [25-0062](#)

Tax Abatement Ordinance for the Series 2022 General Obligation Refunding Bonds.

Items 8.32 through 8.35 were discussed and voted on together.

Melissa Gallagher, Chief Financial Officer, provided a summary of the Tax Abatement Ordinances.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.33 [25-0063](#)

Tax Abatement Ordinance for the Series 2019 General Obligation Refunding Bonds.

Items 8.32 through 8.35 were discussed and voted on together. See consolidated notes under item 8.32.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.34 [25-0073](#)

Tax Abatement Ordinance for the Series 2018 General Obligation Refunding Bonds.

Items 8.32 through 8.35 were discussed and voted on together. See consolidated notes under item 8.32.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.35 [25-0065](#)

Tax Abatement Ordinance for the Series 2015A General Obligation Bonds.

Items 8.32 through 8.35 were discussed and voted on together. See consolidated notes under item 8.32.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.36 [25-0067](#)

Tax Abatement Ordinance for Special Service Area Number (SSA #) 16 tax levy.

Melissa Gallagher, Chief Financial Officer, provided a summary of the Tax Abatement Ordinance for Special Service Area Number 16 tax levy.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.37 [25-0045](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2025 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

Attachments: [January 2025 Carryovers](#)

Melissa Gallagher, Chief Financial Officer, provided a summary of the emergency appropriations for expenses that lapse at the end of 2024.

A motion was made by Member Pedersen, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.38 [25-0083](#)

Director's Report - Finance.

Attachments: [Line Item Transfers - CFO Approved 1.9.2025](#)

Melissa Gallagher, Chief Financial Officer, provided a summary of the line item transfers. Discussion ensued.

Human Resources

8.39 [25-0056](#)

Resolution authorizing a new Master Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Division of Transportation, Department of Public Works and Facilities Operations and the International Union of Operating Engineers Local 150, Public Employees Division.

Attachments: [DOT Supplemental CLEAN COPY PDF \(00866463xC010D\)](#)
[DOT Supplemental with track changes from 2021-23 contract PDF \(00866-](#)
[FACILITIES CLEAN PDF \(00866246xC010D\)](#)
[Facilities Track Changes PDF \(00866253xC010D\)](#)
[Master Agreement CLEAN COPY PDF w Appendix C\(00866244xC010D\)](#)
[PUBLIC WORKS CLEAN PDF \(00866247xC010D\)](#)
[Public Works Track Changes PDF \(00866252xC010D\)](#)
[Settlement Agreement - Insurance CLEAN COPY PDF \(00866226xC010D\)](#)
[Proposed Revised dryer schedule CLEAN COPY PDF \(00866465xC010D\)](#)

Darcy Adcock, Human Resources Director, and Caitlin Everett, Human Resources Assistant Director, provided a summary of the Master Collective Bargaining Agreement between the Lake County Board, Lake County Division of Transportation, Department of Public Works and Facilities Operations and the International Union of Operating Engineers Local 150, Public Employees Division. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.40 [25-0121](#)

Committee action authorizing the addition of one position to the Public Works Department.

Attachments: [PW Asst Director Request-HR](#)
[2025 General Org Chart](#)
[A. Assistant Director of Public Works](#)
[B. Assistant Director of Public Works](#)
[FY25 NPR Assistant Director](#)
[PW Assist Director Position Request-Dept.](#)

Darcy Adcock, Human Resources Director, and Austin McFarlane, Public Works Director, provided a summary of adding headcount to allow for a second Assistant Public Works Director. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.41 [25-0076](#)

Director's Report - Human Resources.

Darcy Adcock, Human Resources Director, introduced Kristal Adams, the new Organizational Development and Compensation Manager.

Facilities and Construction Services

8.42 [25-0023](#)

Director's Report - Facilities and Construction Services.

Attachments: [Directors Report FCS FY25 Procurement Strategy JOC Annual Report 0'](#)
[JOC FY24 4th Quarter Summary Report 12DEC24](#)

Carl Kirar, Facilities and Construction Services Director, provided an overview of the 2025 Procurement Strategy and the Job Order Contract Annual Report. Discussion ensued.

9. County Administrator's Report

9.1 [25-0122](#)

Status of Lake County's American Rescue Plan Act (ARPA) Program.

Matt Meyers, Deputy County Administrator, provided a summary of the ARPA program and the projects that were adjusted. Discussion ensued.

10. Executive Session

A motion was made by Member Clark, seconded by Member Vealitzek, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

10.1 [25-0068](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.2 [25-0071](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.3 [25-0072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

11. Regular Agenda (for action on Executive Session items)

11.1 [25-0204](#)

A

Committee action approving settlement authority.

A motion was made by Member Clark, seconded by Member Hewitt, to approve settlement authority for the State's Attorney's Office. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.1 [25-0102](#)

A

Committee action approving the Financial and Administrative Executive Session meeting minutes from September 26, 2024.

Items 11.1A through 11.1C were voted on together.

A motion was made by Vice Chair Parekh, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.1 [25-0103](#)

B

Committee action approving the Financial and Administrative Executive Session meeting minutes from October 31, 2024.

A motion was made by Vice Chair Parekh, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

11.1 [25-0104](#)

C

Committee action approving the Financial and Administrative Executive Session meeting minutes from November 7, 2024.

A motion was made by Vice Chair Parekh, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

12. Member Remarks and Requests

Chair Frank mentioned that Lake County lacks a facility policy on naming of buildings. Having been approached on this topic, he asked the Committee to consider having staff look into developing a County policy. Discussion ensued. The Committee provided consensus to allow staff to gather information and report back to the Committee.

13. Adjournment

Chair Frank declared the meeting adjourned at 10:04 a.m.

Next Meeting: January 30, 2025

Meeting minutes prepared by Kristy Cechini.

Meeting minutes approved at the Financial and Administrative Committee Meeting on January 30, 2025.