

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, February 25, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4gKgy9x>**

Health and Community Services Committee

1. Call to Order

Chair Parekh called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Vice Chair Altenberg led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Maine and Chair Parekh

Absent 1 - Member Knizhnik

**Electronic Attendance: Member Danforth*

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Demar Harris, Workforce Development
Daniel J. Newport, Workforce Development
RuthAnne Hall, County Administrator's Office
Matt Meyers, County Administrator's Office
Patrice Sutton, County Administrator's Office
Theresa Glatzhofer, County Board Office
Kevin Quinn, Communications*

Electronically:

*Jennifer Serino, Workforce Development
Tammy Chatman, Communications
Sam Johnson, Health Department
Nick Principali, Finance
Abby Krakow, Communications
JazMine' Evans, Finance
Brea Barnes, Finance
Jennifer Brennan, Communications
Michael Wheeler, Finance
Christine Sher, Finance*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [25-0319](#)

Committee action approving the Health and Community Services Committee minutes from February 4, 2025.

Attachments: [HCS 2.4.25 Final Minutes](#)

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

REGULAR AGENDA

WORKFORCE DEVELOPMENT

8.2 [25-0293](#)

Joint resolution authorizing three contracts for the Opportunity Youth Program under the Workforce Innovation and Opportunity Act (WIOA) with 160 Driving Academy (Evanston, IL), SGA Youth & Family Services (Chicago, IL), and Youth Conservation Corps (Waukegan, IL), totaling \$504,306.30 to serve WIOA-eligible out-of-school youth.

Attachments: [RFP 24383 Workforce Development Board Opportunity Youth Action Feb RFP 24383 2024-11-06-Final-RFP Opportunity Youth Program for LCWDF](#)
[RFP 24383 Score Summary February 2025](#)
[RFP 24383 2024-12-23 YCC Draft Opportunity Youth Program February RFP 24383 VDS- YCC1](#)
[RFP 24383 2025-1-28 Draft Rock Gate Capital LLC dba 160 Driving Acar RFP 24383 VDS-160 Academy February 2025](#)
[RFP 24383 2025-1-28 SGA Youth Family Services Draft Opportunity You RFP 24383 VDS LL 02042025 February 2025](#)

Demar Harris, Assistant Director of Programs, Workforce Development, and DJ Newport, Board Coordinator, Workforce Development, provided an overview of three contracts for the Opportunity Youth Program under the Workforce Innovation and Opportunity Act (WIOA) to serve out-of-school youth. Discussion ensued.

A motion was made by Member Ross Cunningham, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

8.3 [25-0301](#)

Joint resolution authorizing two contracts for Local Chamber of Commerce under the Workforce Innovation and Opportunity Act (WIOA) with Lake Zurich Chamber of Commerce and Green Oaks, Libertyville, Mundelein, Vernon Hills Chamber of Commerce (GLMV) totaling \$150,000 to serve the Lake County business community.

Attachments: [RFP 24384 Workforce Development Board Chamber of Commerce Action](#)
[RFP 24384_SUMMARY ScoreSheet February 2025](#)
[RFP 24384_2024-11-20 Workforce Innovation Opportunity Act Chamber o](#)
[RFP 24384_2025-2-17 GLMV Chamber of Commerce Agreement - Draft I](#)
[RFP 24384_VDS GLMV February 2025](#)
[RFP 24384_2025-2-17 LZACC Chamber of Commerce Agreement - Draft](#)
[RFP 24384_VDS LZACC February 2025](#)

Demar Harris, Assistant Director of Programs, Workforce Development, provided an overview of two contracts for Local Chambers of Commerce under the Workforce Innovation and Opportunity Act (WIOA) to serve the Lake County business community. Discussion ensued.

A motion was made by Member Casbon, seconded by Vice Chair Altenberg, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 6 - Vice Chair Altenberg, Member Casbon, Member Ross Cunningham, Member Danforth, Member Maine and Chair Parekh

Absent: 1 - Member Knizhnik

9. County Administrator's Report

Patrice Sutton, County Administrator, provided an update regarding the Enterprise Resource Planning (ERP) system project. County Administrator Sutton thanked all staff working on the ERP project. Discussion ensued.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

There were no Member remarks or requests.

12. Adjournment

Chair Parekh declared the meeting adjourned at 9:02 a.m.

Next Meeting: March 4, 2025

Meeting minutes prepared by Theresa Glatzhofer.