

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Wednesday, September 7, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes

3.1 [11-0867](#)

Minutes of August 3, 2011 Meeting.

Attachments: [F&A Min 8.3.11](#)

4. Public Comment
5. Added to Agenda Items
6. Old Business
7. New Business

Planning, Building & Zoning

7.1 [11-0792](#)

Ordinance creating the Lake County Fines and Fees Schedule associated with the Administrative Adjudication Ordinance.

- To assist with the enforcement of the proposed Lake County Administrative Adjudication Ordinance, various fines and fees are to induce timely compliance and aid in recovering cost associated with enforcement.
- These fines and fees would be imposed by a hearing officer upon a finding of liability at the conclusion of an administrative adjudication hearing.

Attachments: [Lake County Administrative Adjudication Fee Schedule](#)

Law & Judicial

7.2 [11-0839](#)

Joint resolution authorizing the acceptance of a grant award from the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Treatment and an emergency appropriation of \$208,333 for the Lake County Therapeutic Intensive Monitoring Court Service Enhancement project.

- Lake County has received a second year of funding in the amount of \$208,333 for a drug court enhancement project from the Substance Abuse and Mental Health Services Administration for the period September 30, 2011 - September 29, 2012.
- The 19th Judicial Circuit will use the grant funds to continue a contract with Haymarket to provide recovery coaches for TIM Court participants.
- Up to 33 new participants a year receive intensive case management services including two evidence-based practices: motivational interviewing and contingency management.
- There have been 28 participants enrolled in the program since it began earlier this year.
- This grant is renewable in the amount of \$208,333 for one more year upon the

successful completion of the 2011-2012 award period, and there is no match required.

- This resolution authorizes the acceptance of the grant award #TI023106-02 and appropriates the \$208,333 in new funding for the period September 30, 2011 - September 29, 2012.

Attachments: [FY12 Award](#)

7.3 [11-0859](#)

Joint resolution authorizing an emergency appropriation of \$13,291 from the Illinois Criminal Justice Information Authority to execute Program Agreement #507803 with the Nineteenth Judicial Circuit Juvenile Pre-Employment Program and related line item and interfund transfers.

- The Illinois Criminal Justice Information Authority recently announced that the Nineteenth Judicial Circuit was awarded \$11,962 in Juvenile Accountability Block Grant funds to enhance the juvenile probation pre-employment program that began in late 2009.
- The Nineteenth Judicial Circuit will provide a 10% match of \$1,329 from the Probation Services Fee Fund.
- The funding will be used to purchase computers, computer services, equipment and supplies to better serve the youth who participate in the program.
- Approximately 60 youth have received job readiness training through this program, and 21 youth were employed through the program this summer.

Attachments: [Agr 507803](#)

7.4 [11-0877](#)

Joint resolution authorizing an emergency appropriation and acceptance of a grant award in the amount of \$9,240 for a Tobacco Enforcement program from the State of Illinois Liquor Control Commission.

- This is the annual Tobacco Enforcement Grant which covers the time period of August 1, 2011 through June 30, 2012
- The grant covers all expenses related to enforcement including:
 - 126 overtime hours at \$54.45 per hour = \$6,860.65
 - \$720 paid to minors for attempted purchases of tobacco
 - Total spent on this grant = \$7,580.65
 - Total previous award was \$9,130
- The three rounds of compliance checks resulted in 9 total violations with the fine potential of \$200 per violation.

Attachments: [Tobacco Enforcement Agreement 2011.pdf](#)

7.5 [11-0888](#)

Joint resolution authorizing the renewal of the State's Attorney's Multi-Jurisdictional Drug Prosecution grant agreement #409023 awarded by the Illinois Criminal Justice Information Authority, including \$204,858 in federal funds.

- This is a renewal of the Multi-Jurisdictional Drug Prosecution Program, a federal grant administered through the Illinois Criminal Justice Information Authority (ICJIA). Funding for this grant began in 1988 and has been renewed each year.
- The federal funds will provide funding for 80% of the salaries of one Drug

Prosecution/Asset Forfeiture Division Chief, one Assistant State's Attorney and one trained Police Investigator dedicated to the prosecution of drug related offenses covering the time period October 1, 2011 through September 30, 2012.

- Program goals include: Deterring drug-related crime through criminal investigations and prosecution (from October 1, 2010 through June 30, 2011, the State's Attorney's Office initiated 493 felony drug prosecutions) and improving the quality of multi-jurisdictional prosecutions of drug offenders.
- Sources of Program Funding include federal funds in the amount of \$204,858; matching funds from Asset Forfeiture Fund in the amount of \$30,000; and a County contribution in the amount of \$91,700, for a grant program total of \$326,558.

Attachments: [SAO JAG Drug Grant 2012 Pre-Designation Letter](#)

Health & Community Services

7.6 [11-0873](#)

Joint resolution authorizing the Lake County Workforce Development Department to enter into an agreement with X-treme Cleaning Services, Grayslake in the amount of \$21,120.

- The Lake County Workforce Investment Board was awarded a grant to fund on the job training.
- The grant funds 90% of the wages paid to dislocated workers while they are being trained.
- The agreement is with X-treme Cleaning Services, a residential and commercial cleaning and water damage restoration company located in Grayslake, Illinois.
- One of the new hires will be trained as a Cleaning and Water Restoration Technician and the other as a Manger of Office and Administrative Support.
- Both hires are long-term unemployed Lake County residents.
- The cost of training is \$19,008 (Workforce Development) plus \$2,112 (employer) for a total cost of \$21,120. The total training hours is 960 per trainee at a wage rate of \$11 each per hour.

7.7 [11-0874](#)

Joint resolution authorizing the Lake County Workforce Development Department to enter into an agreement with Allan-Odis, Inc., Zion in the amount of \$36,480.

- The Lake County Workforce Development Department was awarded a grant to fund on the job training.
- The grant funds 90% of the wages paid to dislocated workers while they are being trained.
- The agreement will be with Allan-Odis, Inc. a commercial building and condominium management company located in Zion, Illinois.
- One of the new hires will be trained as a finance and construction manager and the other a project manager.
- Both hires are long-term unemployed Lake County residents.
- The cost of training is \$32,832 (Workforce Development) plus \$3,648 (employer) for a total cost of \$36,480. The total training hours is 960 each for new hires at a wage rate of \$20 per hour for one new hire and \$18 per hour for the second new hire.

7.8 [11-0882](#)

Joint resolution accepting the Illinois Department of Commerce and Economic

Opportunity (DCEO) Trade Adjustment and Assistance Act grant and authorizing an emergency appropriation of \$31,201.

- The Illinois Department of Commerce and Economic Opportunity has provided a grant under the Trade Adjustment and Assistance Act to the Lake County Workforce Development Department in the amount of \$31,201.
- The grant is for federal fiscal year July 1, 2011 to September 30, 2012.
- This funding will reimburse Lake County for costs associated with providing training to individuals eligible under the act.
- An emergency appropriation of \$31,201 is requested to be approved to allocate these funds into the Workforce Department's budget and authorize acceptance of this grant.

Attachments: [Spreadsheet for resolution 11-0882.xlsx](#)

Public Works & Transportation

7.9 [11-0881](#)

Joint resolution authorizing Robert Skidmore, Treasurer to withdraw monies from Bond Series A 2010 Construction Account to pay construction cost items.

- The County issued bonds in October 2010 in the amount of \$20,000,000 to construct various water and sewer system improvements.
- Per the County Bond Ordinance, the County Board must approve disbursements of bond proceeds within the construction account.
- This withdrawal represents Payout No. 10 and pays several invoices related to various projects in the total amount of \$641,776.48.

Attachments: [11-0881 Series A 2010 Payouts #10 Cost List Exhibit.pdf](#)

7.10 [11-0887](#)

Joint resolution authorizing execution of a contract with Tecorp, Inc. in the amount of \$142,333 for the FY2011 Facilities Painting Project.

- Every year the Public Works Department paints and refurbishes various water reservoirs and buildings as needed.
- This year's project includes painting of the Wildwood Route 120 Reservoir, Grandwood Park Brookside Reservoir, and the Lincoln Well House in Fox Lake Hills.
- The County received requests for bid documents from twenty (20) contractors and received responsive bids from seven (7) contractors for this work.
- Award of this contract is recommended to the lowest responsive, responsible bidder, Tecorp, Inc. in the amount of \$142,333.
- This resolution authorizes a contract with Tecorp, Inc., Joliet, IL., in the amount of \$142,333 for the FY 2011 Facilities Painting Project.

Attachments: [11-0887 FY2011 Facility Painting Bid Tab.pdf](#)

[11-0887 FY2011 Facility Painting Tecorp Recommendation.pdf](#)

7.11 [11-0895](#)

Joint resolution authorizing the execution of a contract with Chicago Trenchless Rehabilitation Systems, Inc. in the amount of \$80,915 for the FY2010 Sanitary Sewer Rehabilitation Project.

- Because of age and deterioration, the Public Works Department has identified various

sections of sanitary sewer pipe which must be rehabilitated.

- This project includes approximately 700 feet of sanitary sewer line along Route 60/83 that will be rehabilitated using pipe bursting technology.
- The County received requests for bid documents from fourteen (14) contractors and received responsive bids from three (3) contractors for this work.
- Award of this contract is recommended to the lowest responsive, responsible bidder, Chicago Trenchless Rehabilitation Systems, Inc. in the amount of \$80,915.
- This resolution authorizes a contract with Chicago Trenchless Rehabilitation Systems, Inc. of Glenview, IL in the amount of \$80,915 for the FY2010 Sanitary Sewer Rehabilitation Project.

Attachments: [11-0895 FY2010 Sewer Rehab Map #2150.pdf](#)

[11-0895 FY2010 Sewer Rehab Bid Tab.pdf](#)

[11-0895 FY2010 Sewer Rehab Chicago Trench Recommendation.pdf](#)

7.12 [11-0894](#)

Joint resolution authorizing the execution of a contract with PirTano Construction Company in the amount of \$2,775,505 for the Diamond-Sylvan Lake Diversion Phase II Project.

- As part of the County's long-term infrastructure improvements program the Diamond-Sylvan Lake Diversion Phase II Project requires construction of a major pump station and force main.
- This project will include construction of a new pump station on Hilgers Court, installation of 7,500 feet of 18-inch diameter force main, and 2,000 feet of 20-inch diameter gravity main.
- The County received requests for bid documents from twenty (20) contractors and received responsive bids from five (5) contractors for this work.
- Award of this contract is recommended to the lowest responsive, responsible bidder, PirTano Construction Company, Inc., Addison, Illinois in the amount of \$2,775,505.
- This resolution authorizes a contract with PirTano Construction Company, Inc. in the amount of \$2,775,505 for the Diamond-Sylvan Lake Diversion Phase II Project.

Attachments: [11-0894 DSL Phase II Bid Tab.pdf](#)

[11-0894 DSL Phase II Map #1660.pdf](#)

7.13 [11-0893](#)

Joint resolution authorizing execution of an intergovernmental agreement with CLCJAWA for sharing of costs associated with expansion investigation study.

- The NW Lake Michigan Water Planning Group has been actively investigating options for securing a source of Lake Michigan water, one of which is CLCJAWA.
- There is a limited amount of water that CLCJAWA can provide, 7.03 MGD max day, and therefore, not all NW members could be supplied.
- There are two groups of NW members that could potentially be served via CLCJAWA, one of which is the group the County would participate in as a user.
- CLCJAWA has proposed that they have their Engineer, CDM, develop the feasibility analysis for these options for \$60,200 and share the cost proportionately with NW Members via an Intergovernmental Agreement (IGA).

- The IGA has the County paying our proportionate share at \$7,224 for this work effort.
- This resolution authorizes the Director of Public Works to execute the Intergovernmental Agreement and all necessary payments for the sharing of Engineering Study Costs with CLCJAWA.

Attachments: [11-0893 CLCJAWA IGA Proposal Letters.pdf](#)

[11-0893 CLCJAWA Intergovernmental Agreement.pdf](#)

7.14 [11-0889](#)

Joint resolution appropriating \$2,543,000 of Matching Tax funds, \$2,227,500 of Motor Fuel Tax funds and \$5,929,500 of ¼% for Transportation and Public Safety Tax funds for the reconstruction and widening of Delany Road, from York House Road to Wadsworth Road, and designated as Section 00-00093-18-WR.

- Delany Road Reconstruction and Widening, York House Road to Wadsworth Road: Appropriation.
- This improvement is included in the 2011 Program.
- Before a project letting can be held, an appropriation of funds is necessary.

7.15 [11-0896](#)

Joint resolution appropriating \$300,000 of County Bridge Tax funds for the emergency procurement of professional engineering services, contractual construction services and equipment required to repair 1,100 lineal feet of failed drain tile in the Four Corners Drainage Basin, which is flooding Wilson Road and designated as Section 10-00070-09-DR.

- Wilson Road Flooding Emergency Declaration: Appropriation
- On June 2, 2011, the County Engineer declared an emergency for the ongoing Wilson Road flooding south of IL Route 120 and certified an emergency procurement.
- Funds are needed to pay for short-term pumping, professional engineering services and contractual construction services to repair 1,100 lineal feet of failed drain tile immediately downstream of Wilson Road.
- The selected professional engineering firm to provide design and construction engineering services is Hey & Associates, Inc., Volo, Illinois.
- The contractor selected to provide contractual construction services is Campanella & Sons, Inc., Wadsworth, Illinois.
- This resolution, per the Lake County Purchasing Ordinance Sec. 6-103, ratifies the emergency procurement.
- This resolution also appropriates \$300,000 of County Bridge Tax funds for this emergency work and is designated as Section 10-00070-09-DR.

7.16 [11-0907](#)

Joint resolution appropriating a supplemental amount of \$360,000 of Matching Tax funds for the acquisition of necessary right-of-way and other right-of-way costs associated with the roundabout improvement to the intersection of Cedar Lake Road at Monaville Road designated as Section 06-00153-07-CH.

- Cedar Lake Road at Monaville Road, Roundabout Improvement, Right-of-Way Acquisition: Supplemental Appropriation.
- Preliminary plans and specifications for this improvement have been prepared.
- The County Board, at its meeting of January 11, 2011, provided an initial \$140,000 for

right-of-way needs.

- To continue right-of-way acquisitions, a supplemental appropriation of \$360,000 of Matching Tax funds is necessary and designated as Section 06-00153-07-CH.

Attachments: [11-0907 Cedar Lake at Monaville Plats of Highway.pdf](#)

7.17 [11-0910](#)

A joint resolution approving the transfer of county property that is in the vicinity of Russell Road and I-94/US Rte. 41 in unincorporated Lake County to the State of Illinois to facilitate the future improvements by IDOT of the interchange of I-94/US Rte. 41 at Russell Road, at the total value of \$6,500.

- Russell Road at I-94 and US Rte. 41; Transfer of County Property to IDOT.
- Lake County will transfer 0.017 acres to the Illinois Department of Transportation for the improvement of the interchange of I-94/US Rte. 41 at Russell Road.
- The total value is \$6,500.

Attachments: [11-0910 Russell Road at I94 and US 41 Transfer Map.pdf](#)

7.18 [11-0885](#)

Joint resolution authorizing a contract for the maintenance of traffic control signals, street lights and Lake County PASSAGE field elements for the period from December 1, 2011, to November 30, 2012, and designated as Section 12-00000-01-GM to Meade Electric Company, McCook, Illinois, in the amount of \$1,014,831.

- 2012 Traffic Signal Maintenance: Contract Award.
- County traffic control signals and other field equipment and field elements of Lake County PASSAGE need to be maintained.
- A total of 1 bid was received and opened on Tuesday, August 23, 2011, and the lowest responsible bidder is Meade Electric Company, McCook, Illinois, with a contract amount of \$1,014,831.

Attachments: [11-0885 2012 Traffic Signal Maintenance Bid Tabulation.pdf](#)

7.19 [11-0903](#)

Joint resolution authorizing the execution of an agreement for the obligation of \$226,135 in federal highway funds allocated to Lake County for the improvement at the intersection of Butterfield Road at IL Rte 60 and the CNRR and designated as Section 04-00137-00-RR, or other Lake County federal projects.

- Butterfield Road and IL Rte 60 and the CNRR: IDOT Agreement.
- The County has been allocated federal funds for work on Butterfield Road at IL Rte 60 and the CNRR, and IDOT administers all federal highway funds.
- This agreement provides for the County to receive up to 80% reimbursement for the costs of Phase I preliminary engineering by obligating the funds.
- This agreement will give the County up to one year to initiate engineering for the improvement of Butterfield Road at IL Rte 60 and the CNRR or have the funds reallocated to a different project.

Attachments: [11-0903 Butterfield Road IDOT Agreement.pdf](#)

7.20 [11-0904](#)

Joint resolution authorizing the execution of an agreement for the obligation of \$904,540 in federal highway funds allocated to Lake County for the improvement at the intersection of IL Rte 120 and Gilmer Road as part of the IL 120 Unified Vision Plan and designated as Section 08-00073-08-CH.

- [IL Rte 120 Corridor Unified Vision Plan, Gilmer Road: IDOT Agreement.](#)
- The County has been allocated federal funds for work on the IL Rte 120 corridor and IDOT administers all federal highway funds.
- The allocated amounts will be utilized to improve the IL Rte 120 corridor by improvements to the intersection of IL Rte 120 and Gilmer Road.
- This agreement provides for the County to receive up to 80% reimbursement for the costs of Phase I preliminary engineering by obligating the funds.
- This agreement will give the County up to one year to initiate preliminary engineering for the improvement of IL Rte 120 at Gilmer Road.

Attachments: [11-0904 Route 120 Corridor IDOT Agreement.pdf](#)

7.21 [11-0899](#)

Joint resolution appropriating \$95,000 of Motor Fuel Tax funds for the relocation of the Lake County Division of Transportation's access driveway from the south side of the parking lot to the north side to provide more separation from the intersection of the County's Libertyville Government Campus east roadway and Winchester Road and designated as Section 10-00214-20-CH.

- [Lake County Division of Transportation Access Driveway Relocation: Appropriation.](#)
- The LCDOT is served by a driveway connecting to the east access road at the County's Libertyville Government Campus.
- The driveway is very close to the intersection of Winchester Road and the said east access road.
- The driveway will be relocated from the south side of the LCDOT parking lot to the north side to provide more separation from the Winchester Road intersection.
- An appropriation of \$95,000 of Motor Fuel Tax funds is necessary.

7.22 [11-0890](#)

Joint resolution authorizing the execution of Amendment 1 to the agreement between Lake County and the Village of Old Mill Creek for the proposed multi-use trail underpass under and across Hunt Club Road and appropriating \$40,000 of Matching Tax funds for the county's portion of the improvement and designated as Section 11-00076-17-CH.

- [Hunt Club Road Multi-Use Trail Underpass: Village of Old Mill Creek Agreement Amendment and Appropriation.](#)
- The Village of Old Mill Creek plans to construct, own and maintain a multi-use trail underpass under and across Hunt Club Road.
- The previous agreement required completion of the multi-use trail underpass within the 80 day prescribed road closure of Hunt Club Road for the roundabout construction at Millburn Road.
- It is no longer reasonably possible for the Village of Old Mill Creek to complete the construction of the multi-use trail underpass within the timetable set forth under the previous agreement.
- This resolution authorizes the execution of an amendment to the agreement with the

Village of Old Mill Creek.

- This resolution also appropriates \$40,000 for the County's financial participation, which was inadvertently not included in the resolution approving the original agreement.

Attachments: [11-0890 Hunt Club Road Improvement, Underpass, Village of Old Mill C](#)

Financial & Administrative

7.23 [11-0892](#)

Recommendation to Upgrade a Part-Time Position to Full-Time

- Committee Action to approve the Upgrade of part-time Juvenile Detention Officer to a full-time Juvenile Detention Officer.
- This action is recommended because it has become difficult to comprehensively perform the current workload due staffing levels that have been reduced due to unfunded positions and a recent resignation

Attachments: [F&A & L&J JuvDent-8 30 11.docx](#)

7.24 [11-0876](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

- Line item transfers in various funds between line items in the FY2011 budget are needed to align expenses with correct accounts.
- The County Board must approve line item transfers under certain conditions.
- A listing of the various transfers is attached to the resolution.

7.25 [11-0906](#)

Resolution authorizing a contract for professional auditing services for Lake County for a one year period with Baker Tilly Virchow Krause, LLP, Madison, WI in the amount of \$214,600.

- Finance and Administrative Services has a bid exemption requirement for professional audit services for Lake County.
- Finance and Administrative Services has used Baker Tilly Virchow Krause, LLP for professional auditing services since December, 2004.
- In accordance with Article 6, Section 102 of the Lake County Purchasing Ordinance, the Purchasing Agent convened an ad hoc review group that approved bid exemption on the basis of a long standing, successful relationship for professional services, and determined that the knowledge gained through this relationship adds value integral to the services provided.
- This contract will cost the County \$214,600, including \$8,200 for ETSB for a one year period.

7.26 [11-0909](#)

Resolution authorizing emergency appropriations for FY 2011 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

- This resolution authorizes the re-authorization of certain FY 2010 activities.
- These activities were included in the modified FY 2011 budget through a FY 2010 carry-over and associated budget amounts were determined.

- Without this action, these projects and/or items will not have the appropriate budget authority required.

7.27 [11-0860](#)

Resolution authorizing a contract with ING, Chicago, IL for Group Term and Optional Life Insurance for Lake County for a two (2) year period plus renewals.

- Lake County desires to enter into a contract for Group Term and Optional Life Insurance for Lake County.
- Lake County extended a request for proposal to 17 potential service providers and received six proposals.
- An ad hoc committee reviewed all proposals and held interviews with the top three providers.
- Based on the criteria set forth in the RFP, the ad hoc committee determined that the proposals submitted by ING, Chicago, IL is the most favorable proposal for Lake County.
- This contract will cost the County an estimated annual amount of \$895,000.

7.28 [11-0861](#)

Resolution authorizing the Purchasing Agent to enter to a contract with Delta Dental of Illinois, Naperville, IL for Dental Insurance Services for Lake County for a two (2) year period plus renewals.

- Lake County desires to enter into a contract for Dental Insurance Services for Lake County.
- Lake County extended a request for proposal to 18 potential service providers and received five proposals.
- An ad hoc committee reviewed all proposals and held interviews with the top three providers.
- Based on the criteria set forth in the RFP the ad hoc committee determined that the proposals submitted by Delta Dental of Illinois is the most favorable proposal for Lake County.
- This contract will cost the County an estimated annual amount of \$2,396,672.

7.29 [11-0905](#)

Resolution approving the County's 2012 Health, Life and Dental Insurance Plan.

- Proposed premium and plan changes for Lake County's health insurance
- Proposed plan changes for Lake County's prescription coverage
- Proposed vendor, premium and plan changes for Lake County's dental insurance
- Proposed premium and plan changes for Lake County's life insurance (see 2012 Health, Life and Dental Recommendations for details)

Attachments: [F & A 2012 Health Life and Dental Recommendations 9.1.11](#)

7.30 [11-0919](#)

Committee action clarifying board member expenses.

- Staff completed a study of cost comparisons between lap top computers and ipad tablets.
- At the direction of the Finance and Administrative Committee, iPads are to be offered to board members as an alternative to laptops at such time as laptops need to be replaced.

- Action is requested to interpret expense language to include ipads in place of laptop computers.
- Committee action is requested to clarify expense language related to cell phone reimbursement

8. Executive Session

8.1 Executive session to discuss litigation.

9. County Administrator's Report

Presentation on sponsorships

10. Adjournment