

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, January 7, 2015

11:00 AM

Conference Room C, 10th Floor

Revenue, Records, and Legislation Committee

1. **Call to Order**

Chair Hewitt called the meeting to order at 11:33 a.m.

Present 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

Others present:

Sandy Hart, Lake County Board Member

Kristen Kinsella, Count Clerk's Office

Amy McEwan, Deputy County Administrator

Debra Nieto, County Clerk's Office

Blanca Vela-Schneider, County Board Office

Carla Wyckoff, County Clerk

2. **Pledge of Allegiance**

Vice Chair Mathias led the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **14-1292**

Minutes from September 3, 2014.

A motion was made by Member Rummel, seconded by Member Durkin, that items 3.1 and 3.2 be approved. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

3.2 **14-1293**

Minutes from October 1, 2014.

A motion was made by Member Rummel, seconded by Member Durkin, that items 3.1 and 3.2 be approved. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There was no public comment.

6. **Old Business**

There was no public comment.

7. **New Business**

COUNTY CLERK

7.1 **14-1239**

Report from Willard R. Helander, County Clerk, for the month of October 2014.

A motion was made by Member Nixon, seconded by Member Wilke, that items 7.1 and 7.2 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.2 14-1277

Report from Carla N. Wyckoff, County Clerk, for the month of November 2014.

A motion was made by Member Nixon, seconded by Member Wilke, that items 7.1 and 7.2 be received and placed on the County Board agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.3 14-1315

Resolution amending a previous ordinance designating the voting sites assigned to the 415 voting precincts in Lake County townships.

County Clerk Wyckoff presented a list of revised voting locations. School District 187 requested the relocation of voting sites from their schools. These sites will be moved to Foss Park District Community Center and Foss Park Golf Course. Additionally, the voting site at McCall School is being moved to Bonnie Brook Golf Course. Member Rummel inquired whether the affected Board Members have been notified of the change. Debra Nieto of the County Clerk's Office indicated that affected Board Members have been notified. Discussion occurred regarding having voting establishments in the same area as video gaming. Clerk Wyckoff indicated the areas will not be in the same building where alcohol or video gaming occurs.

A motion was made by Member Nixon, seconded by Member Mathias, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.4 14-1316

Resolution amending an ordinance establishing precinct boundaries.

County Clerk Carla Wyckoff indicated the request to amend precinct districts is a direct result of annexations.

A motion was made by Member Durkin, seconded by Member Mathias, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.5 14-1284

Joint resolution authorizing a contract for delivery services and storage of election supplies for the Lake County Clerk with Shur-Way Moving & Cartage, Libertyville, Illinois, in the estimated annual amount of \$67,473.

Debra Nieto of the County Clerk Office indicated Shur-Way Moving & Cartage was a previous vendor for the County Clerk's Office. It will move all election supplies with the exception of voting ballots.

A motion was made by Member Wilke, seconded by Member Mathias, that this resolution be recommended for adoption to the County Board agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

RECORDER OF DEEDS

7.6 14-1225

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of October 2014.

A motion was made by Member Rummel, seconded by Member Werfel, that items 7.6 and 7.7 be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.7 14-1267

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of November 2014.

A motion was made by Member Rummel, seconded by Member Werfel, that items 7.6 and 7.7 be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

TREASURER

7.8 14-1263

Report from David B. Stolman, Treasurer, for the month of October 2014.

A motion was made by Member Nixon, seconded by Member Durkin, that this communication or report be received and placed on the consent agenda. Motion carried by the following roll call vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

9.1 14-1317

Demonstration of the draft on-line Code of Ordinances.

Deputy County Administrator Amy McEwan reported staff has undertaken codification of the County ordinances which will be housed on a hosted website. The endeavor has taken time as each department was responsible for its own ordinances. Staff, in conjunction with the State's Attorney's Office, has reviewed the ordinances to ensure accuracy. Some items will be considered at a future date due to the complexity of the ordinances and the need to update amendments. Consideration for the codification is anticipated to come before Committees within the next month and the website will become active 30 days after the County Board has approved its codification. Lisle Stalter of the State's Attorney's Office offered assistance in navigating the website. State statutes will be referenced on the website, but the state statutes will not be on the website.

10. Adjournment

The meeting was adjourned at 11:58 a.m.

Minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records & Legislation Committee