

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, July 6, 2011

1:00 PM

Conference Room C

Financial and Administrative Committee

1. **Call to Order**

Chair Paxton called meeting to order.

Present 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

2. **Pledge of Allegiance**

Chair Paxton led the committee in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 [11-0702](#)

Minutes from June 1, 2011

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the minutes be approved. Motion carried by the following vote:

Aye: 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 2 - Vice Chair Kyle and Member Mountsier

3.2 [11-0703](#)

Minutes from June 8, 2011

Member Kyle and Mountsier arrived at 1:05 p.m.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that the minutes be approved. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

4. **Public Comment**

There were no public comments.

5. **Added to Agenda Items**

There were no items added to the agenda.

6. **Old Business**

6.1 [11-0543](#)

Joint resolution authorizing the execution of an intergovernmental agreement with the Village of Long Grove relating to delivery of water service to Herons Landing Subdivision.

A motion was made by Member Lawlor, seconded by Member Taylor, that Items 6.1 and 6.2 be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

6.2 [11-0546](#)

Joint resolution authorizing the execution of an agreement for professional services with RHMG, Inc. for design engineering services associated with the Herons Landing Water Main

Project.

A motion was made by Member Lawlor, seconded by Member Taylor, that Items 6.1 and 6.2 be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7. New Business
Law & Judicial

A motion was made by Member O'Kelly, seconded by Member Taylor, to move agenda item 7.2 before 7.1. The motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.1 11-0673

Joint Resolution authorizing the execution of Community Services Agreement # 11GQ02002 with the Illinois Department of Human Services and an emergency appropriation of \$22,733 for the 19th Judicial Circuit of Lake County Early Service Program for Delinquency Prevention.

A motion was made by Member Mountsier, seconded by Member Kyle, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.2 11-0495

Ordinance repealing and rescinding the Ordinance providing for the imposition and collection of the Mental Health Court Fee and authorizing the creation of an Ordinance providing for the imposition and collection of additional fees to finance the court system.

Presented by Marci Jumisko, 19th Judicial Circuit. Due to changes in the statues, this ordinance replaced the existing ordinance. There will be a five dollar fee increase for the mental drug court and also a new five dollar fee for the children's advocacy court. Chief Judge Rossetti explained that all the treatment dollars have been exhausted. This additional fee would help to provide treatment and would be mandated for all criminal cases. Mr. Waller, State's Attorney's Office explained that this is a way to fund some very significant programs. Member Lawlor requested a report explaining the context for the fees. Chief Judge Rossetti responded that a packet is being put together for the committee members. The committee requested that the report be distributed to all County Board members.

A motion was made by Member Bassi, seconded by Member Kyle, that this ordinance be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Health & Community Services

7.3 [11-0639](#)

Joint resolution authorizing the Lake County Workforce Development Department to enter into an Incumbent Worker Training Agreement in the amount of \$17,100 with Payson Casters, Inc.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.4 [11-0640](#)

Joint resolution authorizing the Lake County Workforce Development Department to enter into an Incumbent Worker Training Agreement in the amount of \$2,222 with Horwitz & Associates, Inc.

A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Public Works & Transportation

7.5 [11-0677](#)

Joint resolution authorizing Robert Skidmore, Treasurer, to withdraw monies from series A 2010 construction account to pay construction cost items.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.6 [11-0650](#)

Joint resolution authorizing a contract for the resurfacing of Cedar Lake Road from Rosedale Court to Rollins Road and from Monaville Road to Illinois Rte 132 to Peter Baker & Son Co., Inc., Lake Bluff, Illinois in the amount of \$1,271,781.13 and designated as Section 11-00999-18-RS.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.7 [11-0651](#)

Joint resolution authorizing a contract for the resurfacing of Ela Road from just north of Lake-Cook Road to Cuba Road to Peter Baker & Son Co., Inc., Lake Bluff, Illinois, in the

amount of \$774,324.84 and designated as Section 09-00144-16-RS.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.8 [11-0652](#)

Joint resolution authorizing a contract for the reconstruction and widening of Delany Road from Sunset Avenue to York House Road to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$10,056,082.94 and designated as Section 00-00093-17-WR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.9 [11-0653](#)

Joint resolution awarding a contract for the removal, replacement or refurbishment of thermoplastic pavement markings on the bituminous pavements of various county highways to the lowest responsible bidder Superior Road Striping, Inc., Melrose Park, Illinois, in the amount of \$542,751.25 and designated as Section 11-00000-18-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.10 [11-0654](#)

Joint resolution awarding a contract for removal and replacement of pavement markings on existing concrete pavements on various county highways, where necessary, to the lowest responsible bidder Maintenance Coatings, South Elgin, Illinois, in the amount of \$29,890.40 and designated as Section 11-00000-19-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this item be recommended for adoption to the consent agenda. The motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.11 [11-0655](#)

Joint resolution authorizing a contract for the cleaning and painting of five bridges at various locations throughout the county to Thomas Industrial Coatings, Inc., Pevely, Ohio, in the amount of \$184,992.40 and designated as Section 11-000999-16-BR.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.12 [11-0656](#)

Joint resolution authorizing a contract for the replacement of two failing concrete block retaining walls on Ela Road, 1000 feet south of Cuba Road to Copenhaver Construction, Inc., Gilberts, Illinois, in the amount of \$174,098 and provides a supplemental appropriation of \$40,000 of matching tax funds for and designated as section 11-00000-03-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.13 [11-0658](#)

Joint resolution awarding a contract for bituminous pavement patching, where necessary, on various county highways to the lowest responsible bidder Chicagoland Paving Contractors, Inc., Lake Zurich, Illinois, in the amount of \$488,697 and designated as Section 11-00000-16-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.14 [11-0674](#)

Joint resolution authorizing the execution of a master agreement between Lake County and the Village of Libertyville regarding the cost for construction, installation and maintenance associated with current and future traffic control signals under the jurisdiction of the Lake County Division of Transportation, LCDOT, and interconnection with Lake County PASSAGE.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.15 [11-0662](#)

Joint resolution authorizing an intergovernmental agreement between Lake County and the University of Illinois, Urbana-Champaign, Department of Civil Engineering, for the development of an advanced analysis and design tool for optimization of snow plow routes. This resolution also appropriates \$95,000 of Matching Tax Funds and is designated as Section 11-00000-20-ES.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.16 [11-0647](#)

Joint resolution authorizing an intergovernmental agreement between Lake County and the Wauconda Fire District for the sharing of PASSAGE traffic monitoring video data along various county highways, state roads and toll roads in and about Lake County.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.17 [11-0684](#)

Joint resolution appropriating \$1,100,000 of Motor Fuel Tax funds for the maintenance of traffic control signals, street lights and Lake County PASSAGE field elements from December 1, 2011, to November 30, 2012, and designated as Section 12-00000-01-GM.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended for to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.18 [11-0685](#)

Joint resolution authorizing the execution of an agreement between the State of Illinois and Lake County for the improvements to the traffic control signals at the intersections of US Rte 41 at King Drive, Wadsworth Road and Stearn School Road; IL Rte 173 at Delany Road and Kilbourne Road; and IL Rte 131 at 21st Street and Russell Road. This resolution appropriates \$20,000 of Motor Fuel Tax funds for these improvements designated as Section 11-00999-21-TL.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.19 [11-0675](#)

Joint resolution authorizing the execution of a contract with Christopher Burke Engineering, Ltd, Rosemont, Illinois, for the provision of Phase I preliminary engineering services for the proposed Deerfield Road Bike Path from Illinois Route 21 to the Des Plaines River Trail at a maximum cost of services described of \$214,477.85; and appropriates \$255,000 of County Bridge Tax funds for this improvement and designated as Section 10-00038-05-BT.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.20 [11-0648](#)

Joint resolution authorizing the application to the Regional Transportation Authority (RTA) for a 2-year grant for the Northwest Demonstration Project Dial-a-Ride in cooperation with the townships of Antioch, Avon, Grant and Lake Villa under the Job Access Reverse Commute, JARC, and New Freedom, NF, Program; subject to further County Board approval of the county funds required.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.21 [11-0657](#)

Joint resolution authorizing a contract for bituminous pavement removal and resurfacing of Oak Spring Road from the Des Plaines River east to the corporate limits in Libertyville Township Road District and designated as Section 11-10126-00-GM, to Peter Baker & Son Company, Lake Bluff, Illinois, in the amount of \$73,018.47.

A motion was made by Member O'Kelly, seconded by Member Taylor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Financial & Administrative

7.22 [11-0628](#)

Resolution authorizing a lease agreement with Pitney Bowes, Stamford, CT for the lease of a postal metering machine in the amount of \$10,356 per year for a five year period.

A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.23 [11-0632](#)

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds.

A motion was made by Member Lawlor, seconded by Member Mountsier, that this resolution be recommended to the County Board for adoption. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

7.24 [11-0665](#)

Presentation of the 2010 Comprehensive Annual Financial Report and Internal Control Report (for information purposes only).

Presented by Heather Acker of Baker Tilly Virchow Krause , LLP. Ms. Acker highlighted the Independent Auditor's Report. It was recommended by Ms. Acker that the committee take a look at the significant deficiencies. The removal of the Forest Preserve did not significantly affect the audit except for making it easier. Going forward it will simplify the reporting research.

Patrice Sutton, Finance and Administrative Services, recognized Arnold Donato and Jerial Jordon-Woodsrill for their hard work on the audit.

Ms. Acker commented that his is the first year that the county achieved no material weakness in any internal controls. This is a very commendable result.

presented

8. **Executive Session**

A motion was made by Member Lawlor, seconded by Member Mountsier, to go into executive session. The motion was carried unanimously. The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8.1 [11-0678](#)

Executive Session to discuss on-going union negotiations.

8.2 **Executive Session to discuss a personnel matter.**

The committee came out of executive session.

8.2a [11-0680](#)

Committee action approving a personnel reclassification.

A motion was made by Member Mountsier, seconded by Member Kyle, to approve the committee action as presented. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

8.3 Executive Session to discuss pending litigation.

A motion was made by Member Taylor, seconded by Member O'Kelly, to go into executive session to discuss pending litigation. The motion carried by the following vote: The motion carried by the following vote:

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Discussion.

The committee came out of executive session.

8.3a [11-0681](#)

Committee action approving final settlement authority - Callahan vs. Aldridge et al.

A motion was made by Member O'Kelly, seconded by Member Lawlor, to approve the committee action as presented. Motion carried unanimously.

Aye: 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

9. County Administrator's Report

9.1 [11-0705](#)

Presentation on the Year to Date Economic Indicator report.

Presented by Gary Gordon, Director of Finance. Mr. Gordon distributed the Economic Indicator report. We are performing better than our 2010 actuals but are well below our 2008 numbers. Member O'Kelly asked Mr. Gordon to put together a narrative that talks about the County's fiscal health for the County Board members newsletters.

9.2 [11-0659](#)

Report on the County Website hosting.

Due to time constraints, this item will be presented next month.

9.3 [11-0660](#)

Report on the administrative policy for building use.

Presented by Jenny Vana, Director of Communications. Communications staff has worked with Mr. Gordon on updating policies and procedures for governing public uses of our buildings. The big changes implemented are: 1) prohibiting charitable activities that take place in the lobby, 2) Identifying Lincoln plaza as an appropriate venue and public space to hold different cultural activities, events and forums. There will be an approval process to make sure there is no issue with noise or disturbance to local businesses, and 3) departments and elected officials can use the lobby for activities as long as there is a logical connection to county government.

Mr. Gordon reminded the committee that once an event has been approved in the Lincoln Plaza, we can enforce safety but cannot control the message being presented.

9.4 [11-0706](#)

Report on the Job Order Contracting (JOC).

Presented by Gary Gordon, Director of Finance and Administrative Services. Mr. Gordon gave an update and overview of the Job Order Contract (JOC) program. The program has been very successful.

Philip Brooks will be joining the Finance team as the new purchasing agent. Matt Guarnery, Construction Management, will be leaving the County at the end of the month.

Barry Burton, County Administrator, discussed the request from Board members for i-pads versus laptops. Staff has been testing the i-pad and they work great. He requested committees approval to get costing and bring back the research to the committee next month. A change of this type would be approved through the Finance and Administrative Committee.

10. **Adjournment**

Meeting adjourned at 3:00 p.m.

A motion was made by Member Taylor, seconded by Member Mountsier, that this be adjourn. Motion carried unanimously.

Aye: 6 - Member Bassi, Member Mountsier, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

Not Present: 1 - Vice Chair Kyle

*Minutes prepared by Terry Kuss.
Respectfully submitted,*

Chairman

Vice Chairman

Finance and Administrative Committee