

Lake County Illinois

*Central Permit Facility
500 W. Winchester Rd
Libertyville, Illinois 60048-1331*



Meeting Minutes - Draft

Thursday, October 9, 2025

6:00 PM

500 W. Winchester Rd - Libertyville, Illinois

Lake County Stormwater Management Commission

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance at on the 2nd floor Central Permit Facility building 500 W. Winchester Road, Libertyville, Illinois, or (2) remote / virtual attendance through the link:

<https://us02web.zoom.us/j/84681890641>

Meeting ID: 846 8189 0641

One tap mobile

+13126266799,,85137896784# US (Chicago)

Dial by your location

+1 312 626 6799 US (Chicago)

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the Lake County Stormwater Management Commission. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item.

1. CALL TO ORDER

The SMC meeting was called to order by Chairman Schmit at 6:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

Others present: John Wasik, Karen Fox, Bob Kukla, Nicholas Kallmyer, Grant Benjamin (V), Janice Aull (V) and SMC Staff: Kurt Woolford, Kelcey Traynoff, Dijana Silber, Christine Sher, Mike Prusila, Jacob Jozefowski (V)

4. PUBLIC COMMENT

5. [25-1367](#)

Approval of September 4, 2025 meeting minutes

Attachments: [September 2025 SMC meeting minutes draft](#)

Approval was requested for the September 4, 2025 meeting minutes.

A motion to approve was made by Commissioner Hunter, seconded by Commissioner - Alternate O'Brien. Motion passed by a voice vote:

Aye: 9 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit and Commissioner - Alternate Weidenfeld

Abstain: 1 - Alternate Sweet McDonnell

6. COMMISSION REPORTS

6.1 Director's Report

Mr. Woolford reported on the following items.

- *SMC staff attended the It's Our Fox River Day event in Port Barrington on September 20th.*
- *On September 25th, the Stormwater Leadership Summit was held. SMC was the main sponsor and SMC staff participated in the event. A handout was shared with the Commissioners to provide more information on the Summit.*
- *Mr. Woolford attended a meeting with Senator Morrison on October 7th. The meeting was focused on environmental practices and representatives from the Lake County Forest Preserve, SWALCO, and "go green" municipalities were in attendance.*
- *SMC is preparing for the upcoming budget hearing on October 22nd.*
- *SMC received a request from the Trust for Public Lands to present their Natural Solutions Tool at SMC's November 6th meeting.*

6.2 Chairman's Report

Chairman Schmit shared that during the budget process, SMC would be working to retain current staff while staying within the county budget guidelines. Chairman Schmit also shared that the January 2026 SMC meeting may be cancelled. Mr. Woolford noted that the 2026 schedule for the SMC meetings would be brought to the November 6th meeting.

6.3 Commissioner's Report

7. ACTION ITEMS

7.1 [25-1368](#)

Approval of September 2025 Treasurer's Report

Attachments: [RSMP September 2025 Treasurer's Report](#)
[SMC September 2025 Treasurer's Report](#)
[DRWW September 2025 Treasurer's Report](#)
[NBWW September 2025 Treasurer's Report](#)

Ms. Kelcey Traynoff presented and requested approval of the September 2025 Treasurer's Reports. Ms. Traynoff noted that the reports for SMC's two workgroups (DRWW and NBWW) contained errors, and both reports would be brought back to next month's meeting.

A motion to approve was made by Commissioner - Alternate O'Brien, seconded by Alternate Sweet McDonnell. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

7.2 [25-1370](#)

Approval of the Stormwater Infrastructure Repair Fund (SIRF) Project Agreement with Carillon North Homeowners Association for Agricultural Drain Tile Repair Project in the amount of \$50,000.

Attachments: [Carillon North Cost Estimates](#)
[DRAFT FY26 SIRF Agreement Carillon North](#)
[SIRF Carillon North Investigation Plan](#)
[Carillon North Location Map](#)

Mr. Jacob Jozefowski presented and requested approval of the SIRF Project Agreement for the Carillon North Homeowner's Association's agricultural drain tile repair project in the amount of \$50,000. Mr. Jozefowski noted that the project's Eligibility Authorization was approved at the September 4th SMC meeting.

Mr. Bob Kukla, a resident of Carillon North, thanked Mr. Jozefowski and SMC for assisting with the SIRF grant and helping to complete the project.

Mr. John Wasik also thanked the Commission and SMC staff for their cooperation on the project. Mr. Wasik explained that this project is a good example of how the Commission works with communities to complete projects that have beneficial effects throughout the county.

Commissioner Sweet McDonnell asked why the IGA references Schaumburg, Illinois in Cook County. Mr. Jozefowski explained that the Schaumburg address is what the HOA has on the W9, which is what SMC uses to process the payment. The project site itself is physically located in Grayslake, as is the HOA.

A motion to approve was made by Commissioner Hewitt, seconded by Commissioner Hunter. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

7.3 [25-1371](#)

Approval of an Intergovernmental Agreement between the SMC and the Village of Kildeer for Buffalo Creek Watershed Stormwater Improvements Project with a Project Expense Match (PEM) value of \$85,611.00.

Attachments: [DCEO SMC Kildeer IGA Buffalo Creek Improvements draft](#)
[DCEO Buffalo Creek Kildeer Location Map](#)

Mr. Mike Prusila presented and requested approval of an IGA between SMC and the Village of Kildeer for the Buffalo Creek Watershed Stormwater Improvements Project with a PEM value of \$85,611.00.

A motion to approve was made by Commissioner Pedersen, seconded by Commissioner Rockingham. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

8. INFORMATION SECTION

8.1 [25-1369](#)

Regulatory Reports September 2025

Attachments: [September 2025 Regulatory Reports](#)
[Wetland Restoration Fund Budget-Updated 9-29-25](#)

Ms. Traynoff presented the Regulatory and Wetland Restoration Fund (WRF) Status Report for September 2025. Ms. Traynoff discussed the overdue wetland submittals that were shown in the report and explained that these were due to staff waiting for invoice payments or additional information to complete the review. Commissioner Maine suggested that language be added to the report to identify that the overdue submittals

have been addressed by staff and the applicant is being communicated with on any outstanding items.

8.2 Correspondence

8.2.a [25-1373](#)

Staff Kudos

Attachments: [Ashley Strelchek Caruso Middle School, Deerfield](#)
[Juli Crane Letter of No Impact, Barrington Hills](#)
[Kelcey Traynoff and Tim Cook Marine Drive, Grant Township](#)

Ms. Traynoff shared an email for Ashley Strelcheck from Caruso Middle School thanking her and other staff for presenting and leading a tour to show students the Best Management Practices around the CPF.

Ms. Traynoff also shared an email for Juli Crane from an applicant thanking her for her assistance and professionalism while going through the permit process for a Letter of No Impact.

Mr. Woolford shared an email for Tim Cook and Kelcey Traynoff from the Grant Township Highway Commissioner for their assistance with a project during the transition period of a new elected official.

Mr. Woolford also shared that Ashley Strelcheck, Sharon Østerby, and Kelcey Traynoff were all celebrating 10 years with SMC this year.

8.3 Community Relations/Public Info

8.3.a [25-1372](#)

Illinois Municipal Separate Storm Sewer System (MS4) Implementation Workshop
Friday October 10, 2025

Attachments: [October 10 2025 MS4 Workshop](#)

Ms. Traynoff shared the workshop overview and agenda for the MS4 workshop being held in person on October 10th at the Central Permit Facility in Libertyville.

9. EXECUTIVE SESSION

Motion to enter into executive session to review the executive session minutes of closed session minutes pursuant to 5 ILCS 120/2 (c) (21) was made by Commissioner Pedersen, seconded by Commissioner Hewitt. Motion passed by a unanimous roll call vote. The Commissioners entered executive session at 6:26pm.

Aye: 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

9.1 Executive Session to review the executive session minutes from May 1, 2025

9.2 Executive Session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of employees of the public body 5 ILCS 120/2(c) (1)

10. REGULAR SESSION (for action on Executive Session items)

10.1 Commission action approving the Executive Session minutes from May 1, 2025

After returning from executive session at 6:50pm, Chairman Schmit asked for a motion to keep the Executive Session minutes from May 1, 2025 closed. A motion to keep the executive session minutes closed and follow the State's Attorney's recommendation on the closed session minutes was made by Commissioner Maine, seconded by Commissioner Hewitt. Motion passed by a unanimous roll call vote.

Aye: 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell

11. ADJOURNMENT

A motion to adjourn was made by Commissioner Maine, seconded by Commissioner - Alternate O'Brien. . Motion passed by a unanimous voice vote. Meeting adjourned at 6:52pm.

Aye: 10 - Commissioner Hewitt, Commissioner Pedersen, Commissioner Maine, Commissioner - Alternate Parekh, Commissioner Hunter, Commissioner Rockingham, Commissioner - Alternate O'Brien, Commissioner Schmit, Commissioner - Alternate Weidenfeld and Alternate Sweet McDonnell