



November 28, 2022 REV December 6, 2022

Yvette Albarran
Buyer
Lake County Purchasing Division
Waukegan, IL 60085

Re: Regional Operations & Communications (ROC) Facility
Professional Services - Project Management

Dear Yvette:

Cotter is pleased to submit our fee proposal to provide project and construction management services for the construction of the new Regional Operations & Communications (ROC) Facility.

Cotter’s proposed fee, in the amount of \$580,000, is based on the scope of services and overall project schedule per the SOI. It assumes services will begin in January 2023 and continue until project completion and turnover in June 2025, which includes accommodations for closeout per the schedule. Billing will be for actual hours only. Reimbursables will be submitted at direct cost, for items that have been approved previously by Lake County, and per the terms of our agreement.

	2023			2024			2025			Total Fee
	Hours	Rate	Total	Hours	Rate	Total	Hours	Rate	Total	
Keisha Johnson	48	\$202	\$ 9,696	48	\$210	\$10,080	12	\$218	\$2,616	\$22,392
Deeta Bernstein	60	\$203	\$12,180	52	\$205	\$10,660	20	\$213	\$4,260	\$27,100
Andy Horn	520	\$165	\$85,800	384	\$172	\$66,048	48	\$179	\$8,592	\$160,440
Brandon Dunn	785	\$100	\$78,500	1,920	\$106	\$203,520	519	\$112	\$58,128	\$340,148
			\$187,176			\$290,308			\$73,596	
Contingency Allowance										\$27,504
Total Proposed Fee										\$580,000

Please contact me should you have any questions or if you would like to discuss further.

Sincerely,

Cotter Consulting, Inc.

Keisha Johnson, AICP, LEED AP
Vice President, Buildings
T 312.656.4030 | E k.johnson@cotterconsulting.com
cc: file