Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351

Meeting Minutes - Final

Thursday, May 7, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
https://bit.ly/42mTx7R

Financial & Administrative Committee

Americans with Disabilities Act: Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 1 business day ahead of the scheduled meeting. Contact the ADA Coordinator at (847) 377-2250 or email at adacoordinator@lakecountyil.gov

1. Call to Order

Chair Frank called the meeting to order at 8:31 a.m.

2. Pledge of Allegiance

Member Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

**Electronic Attendance: Member Hewitt, for personal illness or disability*

Other Attendees

In Person:
Michael Wheeler, Finance
Gina Tuczak, Finance
Janna Philipp, County Administrator's Office
Kelly Christie, State's Attorney's Office
Jo Gravitter, State's Attorney's Office
Matt Meyers, County Administrator's Office
Patrice Sutton, County Administrator's Office
Lisa Wolf, 19th Judicial Circuit Court
Karl Walldorf, 19th Judicial Circuit Court

Electronically:
Sandy Hart, County Board Chair
Carissa Casbon, Board Member
RuthAnne Hall, County Administrator's Office
Chris Hoff, Health Department
Austin McFarlane, Public Works
Dominic Strezo, Planning, Building and Development
Lacey Simpson, County Administrator's Office
Chris Blanding, Enterprise Information Technology
ShaTin Gibbs, Finance
Carl Kirar, Facilities and Construction Services
Mary Crain, Division of Transportation
Jon Nelson, Division of Transportation
Kevin Carrier, Division of Transportation
Jim Chamernik, Sheriff's Office
Abby Krakow, Communications
Christine Sher, Stormwater Management
Mike Adam, Health Department
Mike Jeschke, Finance

Nicole Rogers, Finance
Yvette Albarran, Purchasing
Matt Finstein, Purchasing
Melanie Nelson, State's Attorney's Office
Brea Barnes, Finance
Chris Covelli, Sheriff's Office
Adam Krueger, Finance
Kurt Woolford, Stormwater Management
Karen Fox, State's Attorney's Office
Kasia Kondracki, Treasurer's Office
Carrie Dickson, Division of Transportation

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Frank noted that he will ask the Committee to move item 7.1 after item 8.26.

7. Unfinished Business

7.1 [26-0421]

Resolution setting the compensation for specified County-wide Elected Office holders, County Board Members, and the County Board Chair.

Attachments: Countywide Elected Salaries Amended 5.7.26.pdf

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be tabled until after item 8.26. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8. New Business

CONSENT AGENDA (Items 8.1 - 8.22)

REPORTS

8.1 [26-0517]

Cash & Investment Report from Holly Kim, Treasurer, for the month of March 2026.

Attachments: FSG - Mar 2026
Lake County Investment Portfolio Summary - March 2026
FSG March 2025

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Vice Chair Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.2 26-0522

Finance Monthly Report - March 2026.

Attachments: Monthly Financial Report March 2026.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this report be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

HEALTH & COMMUNITY SERVICES

8.3 26-0537

Joint resolution approving an emergency appropriation of $20,000 for Fiscal Year 2026 and accepting grant funding from the Healthcare Foundation of Northern Lake County Leadership Development Program grant.

Attachments: Emergency Appropriation Template for FY26 April 2026 HFNLC

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.4 26-0538

Joint resolution approving an emergency appropriation of $13,125 for Fiscal Year 2026 and accepting grant funding from the Illinois Behavioral Health Workforce Center at the University of Illinois Chicago Solution Focused Brief Therapy Training and Implementation Initiative grant.

Attachments: Emergency Appropriation Template for FY26 April 2026 SFBT

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.5 **26-0539**

Joint resolution approving an emergency appropriation of $2,674 for contract Fiscal Year 2026 accepting additional funding from the Lake County Forest Preserve District Water Quality Contract.

Attachments: Emergency Appropriation Template for FY26 April 2026 LCFPDWQ

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.6 **26-0540**

Joint resolution authorizing a five-year renewal of a delegation agreement through an Intergovernmental Delegation Agreement between the Illinois Environmental Protection Agency (IEPA) and Lake County for the solid waste management site inspection and enforcement program.

Attachments: Lake County Delegation IGA Final Draft 3.16.26

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.7 **26-0425**

Joint resolution accepting the Capacity Expansion Grant from the Illinois Department of Human Services and authorizing an emergency appropriation in the amount of $96,200 for grant administration to increase the capacity of the local homeless crisis response systems.

Attachments: Emergency Appropriation 2026-05 Capacity Expansion Grant 26-0425.xlsx

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

LAW & JUDICIAL

8.8 **26-0332**

Joint resolution authorizing the acceptance and execution of an Illinois Criminal Justice Information Authority (ICJIA) Deferred Prosecution grant assisting the Lake County State's Attorney's Office with enhancing the deferred prosecution program and approving an emergency appropriation of $72,738 in grant funds.

Attachments: Deferred Pros Grant-Budget Summary ADA Accessible.xlsx

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.9 **26-0511**

Joint resolution increasing the headcount for the 19th Judicial Circuit Court and authorizing four new Juvenile Detention Officer positions for the Hulse Detention Center, at an estimated cost of approximately $44,692 for the remainder of Fiscal Year 2026.

Attachments: AOIC Letter Lake County JDC Additional Position Approval February 2026

HR Analysis-AOIC 4 add positions (002).pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.10 **26-0512**

Joint resolution authorizing an emergency appropriation in the amount of $50,000 in funding from the Illinois Department of Healthcare and Family Services and the approval of the renewal of Intergovernmental Agreement for the 19th Judicial Circuit's Access and Visitation for state fiscal year (FY) 2027.

Attachments: 2027 AV Lake IGA for Signatures.pdf

Courts_AV Grant_50000_EA.xlsx

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.11 26-0499

Joint resolution authorizing a contract with Triggi Construction, Inc., West Chicago, Illinois, in the amount of $245,520 for concrete patching on various county highways and appropriating $295,000 of Motor Fuel Tax funds.

Attachments: 26-0499 Bid Tabulation - 2026 Concrete Patching
26-0499 Vendor Disclosure
26-0499 Location Map

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.12 26-0501

Joint resolution authorizing an agreement with Alfred Benesch & Company, Chicago, Illinois, to provide Phase I professional engineering services for improvements along Bonner Road, from Darrell Road to Fairfield Road, at a maximum cost of $3,267,871, and appropriating $3,922,000 of the County Option Motor Fuel Tax funds.

Attachments: 26-0501 Engineering Services Agreement
26-0501 Vendor Disclosure
26-0501 Location Map

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.13 26-0503

Joint resolution authorizing an agreement with Bravo Company Engineering, Lisle, Illinois, to provide Phase II professional engineering services for culvert replacements under Deerfield Parkway and Robert McClory Bike Path, at a maximum cost of $914,874.75 and appropriating $1,098,000 of County Bridge Tax funds.

Attachments: [26-0503 Consultant Services Agreement]
[26-0503 Vendor Disclosure]
[26-0503 Location Map]

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.14 26-0505

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of $2,046,974.56 for the resurfacing of Fairfield Road, from Nippersink Road to Illinois Route 60, which will be improved under the Illinois Highway Code for a total of 2.05 miles, and appropriating $2,457,000 of Motor Fuel Tax funds.

Attachments: [26-0505 Bid Tabulation - Fairfield Road Resurfacing]
[26-0505 Vendor Disclosure]
[26-0505 Location Map]

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.15 26-0506

Joint resolution appropriating $2,100,000 of ¼% Sales Tax for Transportation funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with intersection improvements at Hunt Club Road and Stearns School Road.

Attachments: [26-0506 Location Map]

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.16 26-0507

Joint resolution appropriating a supplemental amount of $29,500 of County Bridge Tax funds and approving Change Order Number Three in the amount of $40,500 for additions to the Phase III construction engineering services contract for the Buffalo Creek Wetland Mitigation Bank project.

Attachments: 26-0507 Supplement, Change Order Number Three
26-0507 Summary, Change Order Three
26-0507 Vendor Disclosure
26-0507 Location Map

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.17 26-0509

Joint resolution authorizing a contract with Meade Inc., Willowbrook, Illinois, in the amount of $157,981, for the Delany Road Traffic Signal Detection Modernization project and appropriating $190,000 of ¼% Sales Tax for Transportation funds.

Attachments: 26-0509 Bid Tabulation - Delany Road Traffic Signal Detection Moderniza
26-0509 Vendor Disclosure
26-0509 Location Map

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.18 26-0441

Joint resolution authorizing a contract with Evoqua Water Technologies, LLC, of Sarasota, Florida, for Calcium Nitrate and related accessories/services in the amount of $139,320.

Attachments: 26-0441 Calcium Nitrate Bid Documents.pdf
26-0441 Calcium Nitrate Bid Tab.pdf
26-0441 Evoqua Vendor Disclosure.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.19 **26-0442**

Joint resolution authorizing execution of a contract with Bolder Contractors, Inc., of Cary, Illinois, in the amount of $7,936,226 for the Saunders Road Lift Station and Gravity Sewer Replacement Project.

Attachments: 26-0442 Saunders Rd Sewer Improvements Bid Documents.pdf
26-0442 Saunders Rd Sewer Improvements Bid Tab
26-0442 Saunders Rd Sewer Improvements Vendor Disclosure.pdf
26-0442 Saunders Road Map.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

TECHNOLOGY

8.20 **26-0520**

Joint resolution approving an Access Control Policy.

Attachments: Access Control Policy FINAL as APPROVED on 5-12-2026 (26-0520).pdf
Access Control Policy - Proposed.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.21 **26-0521**

Joint resolution approving a System and Communications Protection Policy.

Attachments: System and Communications Protection Policy FINAL as APPROVED on 5
System and Communications Protection Policy - Proposed.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.22 26-0525

Joint resolution authorizing a contract with CDW-G of Vernon Hills, Illinois, in the amount of $64,855 for the external threat monitoring software.

Attachments: 26-0525 - QUO.pdf
26-0525 - VDS.pdf

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.23 26-0492

Resolution authorizing a line-item transfer for the purpose of two recommended vehicle replacements in Fiscal Year (FY) 2026.

Attachments: FY26 Replacement Vehicle funding 4.14.26

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, Finance, explained that this item is to authorize a line-item transfer for the purpose of two recommended vehicle replacements for Fiscal Year 2026.

A motion was made by Member Vealitzek, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.24 26-0531

Resolution authorizing a line-item transfer in the amount of $421,531.43 from GOE Contingency for the for the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program.

Attachments: Child Support Grant-Budget Summary 4.17.26

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, Finance, explained that this item is to authorize a line-item transfer from GOE Contingency for the Lake County State's Attorney for the continuation of the State's Attorney's Child Support Enforcement Program. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The

motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.25 **26-0498**

Resolution approving updates to the Finance policies, 3.5 Budget Development Policy, 3.5.FY27 Budget Planning Policy, and 3.6 Budget Execution Policy, which provide County Board guidance for the upcoming preparation of the Fiscal Year (FY) 2027 budget as well as ongoing guidance for the development and execution of the annual budget.

Attachments:
3.5.FY27 Budget Planning Policy FINAL as APPROVED on 05-12-2026 (2
3.6 Budget Execution Policy FINAL as APPROVED on 05-12-2026 (26-04
3.5 Budget Development Policy FINAL as APPROVED on 5-12-2026 (26-0
3.5.FY27 Budget Planning Policy 05.04.26 DRAFT clean.pdf
3.5.FY27 Budget Planning Policy 05.04.26 DRAFT redline.pdf
3.6 Budget Execution Policy 05.04.26 DRAFT clean.pdf
3.6 Budget Execution Policy 05.04.26 DRAFT redline.pdf
3.5 Budget Development Policy 05.04.26 DRAFT clean.pdf
3.5 Budget Development Policy 05.04.26 DRAFT redline.pdf
FY27 Budget - County Board Calendar.pdf

Gina Tuczak, Chief Financial Officer, and Patrice Sutton, County Administrator, explained that this item is to approve updates to the Finance policies, 3.5 Budget Development Policy, 3.5.FY27 Budget Planning Policy, and 3.6 Budget Execution Policy. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

County Administration

8.26 **26-0568**

Resolution authorizing amendments to the County Elected Official Compensation Policy.

Attachments:
1.6 County Elected Official Compensation Policy FINAL as APPROVED or
1.6 County Elected Official Compensation Policy - CLEAN Proposed 5.7.2
1.6 County Elected Official Compensation Policy - REDLINE Proposed 5.7

Chair Frank explained that this item is to authorize amendments to the County Elected Official Compensation Policy. Discussion ensued.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Abstain: 1 - Member Maine

Item 7.1 (26-0421) was tabled earlier in the meeting. Discussion on item 7.1 occurred after item 8.26.

26-0421

Resolution setting the compensation for specified County-wide Elected Office holders, County Board Members, and the County Board Chair.

Attachments: Countywide Elected Salaries Amended 5.7.26.pdf

Chair Frank explained that this item is to set the compensation for specified County-wide Elected Office holders, County Board Members, and the County Board Chair.

A motion was made by Vice Chair Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh and Member Vealitzek

Nay: 2 - Member Maine and Member Pedersen

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

The Committee entered into Executive Session at 9:07 a.m.

Member Hewitt left the meeting at 9:07 a.m.

10.1 26-0015

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 9:16 a.m.

11. Regular Session (for action on Executive Session items)

11.1 26-0485

Committee action approving the Financial and Administrative Committee Executive

Session minutes from April 2, 2026.

Items 11.1 and 11.2 were voted on together.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Not Present: 1 - Member Hewitt

11.2 **26-0486**

Committee action approving the Financial and Administrative Committee Executive Session minutes from April 9, 2026.

Items 11.1 and 11.2 were voted on together.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Not Present: 1 - Member Hewitt

11.3 **26-0464**

Committee action regarding periodic review of closed session minutes.

A motion was made by Member Clark, seconded by Member Maine, to accept and follow the State's Attorney's recommended guidelines pertaining to the periodic review of Executive Session minutes. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Not Present: 1 - Member Hewitt

12. Member Remarks and Requests

Chair Frank wished all mothers a Happy Mother's Day.

13. Adjournment

Chair Frank declared the meeting adjourned at 9:18 a.m.

Next Meeting: May 28, 2026

Meeting minutes prepared by Theresa Glatzhofer.