

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, April 6, 2016

11:00 AM

NOTE: Room Change

Assembly Room, 10th Floor

Revenue, Records, and Legislation Committee

1. **Call to Order**

Chair Hewitt called the meeting to order at 11:00 A.M.

Present 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Rummel, Member Werfel and Member Wilke

Absent 1 - Member Nixon

Others Present:

*Aaron Lawlor, County Board Chair
Sandy Hart, County Board Member
Steve Mandel, County Board Member
Nick Sauer, County Board Member
Chuck Bartels, County Board Member
Steve Carlson, County Board Member
Linda Pederson, County Board Member
Craig Taylor, County Board Member
Bonnie Thompson Carter, County Board Member
Mary Ross Cunningham, County Board Member
Barry Burton, County Administrator
Ben Gilbertson, County Administrator's office
Gary Gordon, Finance and Administrative Services
Anthony Cooling, Finance and Administrative Services
Karen Fox, State's Attorney's office
Matt Frank, State's Attorney's office
Marty Paulson, Chief County Assessor
Peggy Freese, Libertyville Assessor's office
Blanca Vela-Schneider, County Board office
Teresa Bond, Finance and Administrative Services*

2. **Pledge of Allegiance**

Member Wilke led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **16-0167**

Minutes from January 6, 2016.

A motion was made by Member Wilke, seconded by Member Durkin, that the minutes be approved. Motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Rummel, Member Werfel and Member Wilke

Not Present: 1 - Member Nixon

3.2 **16-0189**

Minutes from February 3, 2016.

A motion was made by Member Wilke, seconded by Member Durkin, that the

minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Rummel, Member Werfel and Member Wilke

Not Present: 1 - Member Nixon

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

Libertyville Township Assessor Peggy Freese, commented that some of the data presented by the Chief County Assessor at the March 2, 2016 Revenue, Records, and Legislation Committee meeting may have been skewed. The County Assessor has not met with all township assessors. She requested that township assessors be included in conversations regarding assessments. County Board Member Hart commented the County should be aware of big box retailers potential impact on equalized assessment values.

Member Nixon entered the meeting.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

COUNTY CLERK

7.1 **16-0247**

Report from Carla N. Wyckoff, County Clerk, for the month of January 2016.

A motion was made by Member Wilke, seconded by Member Durkin, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.2 **16-0248**

Report from Carla N. Wyckoff, County Clerk, for the month of February 2016.

A motion was made by Member Wilke, seconded by Member Nixon, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

RECORDER OF DEEDS

7.3 **16-0172**

Report from Mary Ellen Vanderventer, Recorder of Deeds, for the month of January 2016.

A motion was made by Member Wilke, seconded by Member Nixon, that this item be received and placed on the consent agenda. The motion carried the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

7.4 [16-0261](#)

Report from Mary Ellen Vanderverter, Recorder of Deeds, for the month of February 2016.

A motion was made by Member Wilke, seconded by Member Nixon, that this item be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

8. Executive Session

A motion was made by Member Rummel, seconded by Member Werfel, to go into executive session. The motion carried by the following vote:

Aye: 7 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Nixon, Member Rummel, Member Werfel and Member Wilke

8.1 [16-0318](#)

Executive Session to discuss threatened litigation pursuant to 5 ILCS 120/2(c)(11).

This item was discussed.

Executive Session was adjourned at 12:22 p.m.

A motion was made by Member Mathias, seconded by Member Wilke, to come out of executive session. The motion carried unanimously.

Aye: 6 - Chair Hewitt, Vice Chair Mathias, Member Durkin, Member Rummel, Member Werfel and Member Wilke

Absent: 1 - Member Nixon

9. County Administrator's Report

There was no County Administrator's report.

10. Adjournment

The meeting was adjourned at 12:24 P.M.

Minutes prepared by Teresa Bond.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records & Legislation Committee