

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, February 29, 2012**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. Call to Order

*Chairman Paxton called the meeting to order at 1:01 p.m.*

**Present** 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Absent** 3 - Member Bassi, Vice Chair Kyle and Member Mountsier

*Others present:*

*David Stolman, Chairman*

*Barry Burton, County Administrator*

*Amy McEwan, County Administrator's Office*

*Ryan Waller, County Administrator's Office*

*Joel Williams, County Development*

*Mary Ann Kornau-Bandurski, Veteran's Assistance Commission*

*Brittany Albrecht Sloan, Planning, Building & Zoning*

*Gary Gordon, Finance & Administrative Services*

*Patrice Sutton Burger, Finance & Administrative Services*

*RuthAnne Hall, Finance & Administrative Services*

*Keith DeVore, Finance & Administrative Services*

*Mike Gavin, Finance & Administrative Services*

*Terri Berryman, Workforce Development*

*Jane Tallitsch, County Board*

2. Pledge of Allegiance

*Chairman Paxton lead the group in the pledge of allegiance.*

3. Approval of Minutes

3.1 12-0245

Minutes from February 8, 2012 and executive session minutes.

**A motion was made by Member Lawlor, seconded by Member O'Kelly, that the February 8, 2012 meeting and executive session minutes be approved. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

3.2 12-0246

Executive session minutes of February 1, 2012.

**A motion was made by Member Lawlor, seconded by Member O'Kelly, that the February 1, 2012 executive session minutes be approved. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

3.3 12-0247

Executive session minutes of January 11, 2012.

**A motion was made by Member Lawlor, seconded by Member O'Kelly, that the January 11, 2012 executive session minutes be approved. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There was no public comment.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

**PLANNING, BUILDING & ZONING**

7.1 12-0210

Joint resolution authorizing the State's Attorney of Lake County to institute legal action against certain named properties for the demolition of dangerous and unsafe or uncompleted and abandoned structures on said properties.

*Brittany Sloan and Eric Waggoner presented. (Member Bassi arrived.)*

**A motion was made by Member Lawlor, seconded by Member Taylor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote.**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**HEALTH & COMMUNITY SERVICES**

7.2 12-0199

Joint resolution accepting a grant from the Illinois Department of Veterans Affairs to provide dental service assistance to veterans of Lake County and authorizing an emergency appropriation totaling \$50,000.

*Mary Ann Kornau-Bandurski presented.*

**A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.3 12-0221**

Joint resolution approving the 2012 Annual Action Plan allowing Lake County to become eligible for grant funding from the US Department of Housing and Urban Development (HUD).

*Joel Williams presented.*

**A motion was made by Member Lawlor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**PUBLIC WORKS & TRANSPORTATION**

**7.4 12-0219**

Joint resolution authorizing remittance of an easement fee in the amount of \$12,000 to the property owner at 26340 N. Elmwood Avenue, Mundelein, Illinois related to the Maple Avenue Lift Station Replacement Project.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.5 12-0232**

Ordinance amending certain prior rate ordinances for the use and service of certain water and sewer systems of Lake County, Illinois.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.6 12-0214**

Joint resolution authorizing Treasurer Robert Skidmore to withdraw monies from the Bond Series A of 2010 Construction Account to pay construction cost Items.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.7 12-0217**

Joint resolution authorizing execution of a contract in the amount of \$266,300 with Tecorp, Inc. for the Bradley Road Reservoir Project.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.8 12-0222**

Joint committee action approving change orders No.1 and No.2 to the contract with Tecorp, Inc. for the FY 2011 Facilities Painting Project.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this committee action item be approved. Motion carried by the following vote.**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.9 12-0234**

Joint resolution authorizing a contract for the reconstruction and widening of Wadsworth Road, from the Des Plaines River eastward to east of the entrance of St. Patrick's Church, to Curran Contracting Company, Crystal Lake, Illinois, in the amount of \$2,352,557.90, and designated as Section 01-00033-10-ES.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote.**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.10 12-0235**

Joint resolution authorizing the execution of an agreement with Alfred Benesch & Company, Chicago, Illinois, for the advance contract construction inspection of the intersection improvement of Fairfield Road, at Illinois Route 176, for a maximum cost of \$684,650, and appropriating \$820,000 of ¼ % Sales Tax for Transportation and Public Safety funds designated as Section 08-00113-16-BR.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.11 12-0242**

Joint resolution authorizing the execution of an agreement for consulting engineering services with Crawford, Murphy and Tilly, Inc., Aurora, Illinois, for the completion of a feasibility study for the possible realignment of Cedar Lake Road in the downtown Round Lake area, for a maximum cost of \$348,148.16 and appropriating \$385,000 of Motor Fuel Tax funds designated as Section 02-00065-01-FP.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.12 12-0244**

A resolution authorizing the execution of Amendment No. 1 to an existing Intergovernmental Agreement with the Lake County Forest Preserve District to extend the termination date of that agreement by two years, to April 28, 2014, with all other terms and conditions of the original agreement remaining intact.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.13 12-0240**

Joint resolution authorizing an agreement between Lake County and the Lake County Forest Preserve District (LCFPD) for the construction of a bike path along Grass Lake Road, from Hastings Lake Forest Preserve to South Beck Road, and appropriating \$175,000 of Motor Fuel Tax funds designated as Section 09-00075-14-BT.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.14 12-0237**

Joint resolution appropriating \$200,000 of Matching Tax funds for the acquisition of a parcel necessary for right-of-way, by agreement, and other advance right-of-way costs associated with the improvement of Peterson Road, west of Illinois Route 83 to west of Alleghany Road, and designated as Section 10-00098-19-RP.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this**

**resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.15 12-0227**

Joint resolution appropriating \$30,000 of County Bridge Tax funds for title commitments, property appraisals, and other advance right-of-way costs associated with the proposed dry-land bridge to be constructed along Miller Road, 0.3 miles east of Illinois Route 59, and designated as Section 08-00118-09-BR.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.16 12-0241**

Joint resolution appropriating \$875,000 of Motor Fuel Tax funds for the ultra-thin concrete white-topping of portions of Deerfield Parkway and Buffalo Grove Road and designated as Section 10-00999-11-RS.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.17 12-0238**

Joint resolution appropriating \$290,000 of Motor Fuel Tax funds for the 2012 traffic signal equipment project to install Uninterrupted Power Supply (UPS) at seven to eleven intersections, and designated as Section 12-00000-10-GM.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.18 12-0243**

Joint resolution adding 21st Street, from Delany Road west to Kilbourne Road, to the County highway system as a municipal extension of County Highway 67 and requesting approval of the Illinois Department of Transportation (IDOT).

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this**

**resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.19 12-0228**

Joint resolution providing for the deletion of that section of St. Mary's Road extending 900 feet south of Everett Road, from the County highway system, and requesting the approval of the Illinois Department of Transportation (IDOT).

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.20 12-0236**

Joint resolution authorizing a contract for the JULIE ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests, for various County highways, to USIC Locating Services, Inc., Indianapolis, Indiana, in the amount of \$50,880 and designated as Section 12-00000-06-GM.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**FINANCIAL & ADMINISTRATIVE**

**7.21 12-0208**

Resolution authorizing emergency appropriations for FY 2012 in various funds for certain projects, items and activities, which were budgeted in the prior year and not completed.

*Patrice Sutton Berger presented.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.22 12-0250**

Resolution authorizing line-item transfers between various funds for the purpose of transferring previously approved funds in 2011.



*Patrice Sutton Berger presented.*

**A motion was made by Member Bassi, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.23 12-0231**

Ordinance authorizing the execution and delivery of an Intergovernmental Cooperation Agreement and certain documents in connection therewith to develop a Mortgage Credit Certificate (MCC) program for Lake County, pursuant to the Constitution and the laws of the State of Illinois, and particularly 50 Illinois Compiled Statutes 2010, 465/1 et seq.

*Patricia Dening with Lake County Partners presented. Dave Rosh, Program Administrator for the Homebuyers Assistance Program was also present. Rosh presented the Mortgage Credit Certificate Program which provides first time homebuyers with a credit on their tax return for the life of the loan. Joel Williams added comments. Committee requested additional information be provided.*

**A motion was made by Member Bassi, seconded by Member Taylor, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 3 - Member Bassi, Chair Paxton and Member Taylor

**Present:** 2 - Member Lawlor and Member O'Kelly

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.24 12-0220**

Resolution authorizing a contract with the Gordian Group, LLC, to provide project management services for the development and management of Job Order Contracting (JOC) related projects in the amount of \$104,000.

*Gary Gordon and Kurt Schultz presented.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.25 12-0239**

Resolution authorizing a contract with Johnson Controls, Inc, Arlington Heights, IL to retrofit controls of Air Handling Units (AHU's) and new heating valves installed at the Administrative Tower/Courts Complex to the County's existing Johnson Controls Building Automation System in the amount of \$72,272.

*Gary Gordon presented.*

**A motion was made by Member O'Kelly, seconded by Member Lawlor, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.26 12-0229**

Resolution authorizing a contract with The Office Pal, Lakewood, NJ for the purchase of Toner Cartridges for various Lake County departments in the estimated annual amount of \$89,504.44.

*RuthAnne Hall and Gary Gordon presented.*

**A motion was made Lawlor, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.27 12-0202**

Tax Abatement Ordinance for the 2008A General Obligation Bonds.

**A motion was made Member Taylor , seconded by Member Lawlor, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.28 12-0196**

Tax Abatement Ordinance for Special Service Area #10 tax levy.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.29 12-0197**

Tax Abatement Ordinance for the 2005 General Obligation Bonds.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.30 12-0203**

Tax Abatement Ordinance for the 2010A General Obligation Bonds.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

**7.31 12-0204**

Tax Abatement Ordinance for the 2011A General Obligation Bonds.

**A motion was made by Member Taylor, seconded by Member O'Kelly, that this ordinance be recommended for adoption to the consent agenda. Motion carried by the following vote:**

**Aye:** 4 - Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**8. Executive Session**

*There was no executive session.*

**9. County Administrator's Report**

*Ryan Waller, Assistant County Administrator, advised the committee that the County will be entering into a vehicle lease agreement for the two Winchester House vehicles so that the management company may obtain automobile insurance.*

**10. Adjournment**

*Meeting was adjourned at 2:08pm*

**A motion was made by Member Lawlor, seconded by Member Taylor, that this meeting be adjourned. Motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Member Lawlor, Member O'Kelly, Chair Paxton and Member Taylor

**Not Present:** 2 - Vice Chair Kyle and Member Mountsier

*Minutes prepared by Jane Tallitsch.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Financial and Administrative Committee*