

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, September 3, 2025

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/47t210W>**

Public Works and Transportation Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine, Member Roberts and Member Wasik

**Electronic Attendance: Vice Chair Maine*

Other Attendees:

In Person:

Sandy Hart, County Board Chair

Paul Frank, Board Member

Kevin Carrier, Division of Transportation

Jon Nelson, Division of Transportation

Micah Thornton, Finance

Shane Schneider, Division of Transportation

Emily Karry, Public Works

Austin McFarlane, Public Works

Marc Bourgault, Public Works

Hanting Wang, Donohue & Associates

Nathan Cassity, Donohue & Associates

Yvette Albarran, Purchasing

Matt Meyers, County Administrator's Office

Lacey Simpson, County Administrator's Office

RuthAnne Hall, County Administrator's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Bailey Wyatt, Communications

Electronically:

Jessica Vealitzek, Board Member

Ryan O'Donnell, Baker Tilly

Zach Braun, RTA

Charles Askar, Division of Transportation

Patrice Sutton, County Administrator's Office

Kate Peterson, RTA

Mary Crain, Division of Transportation

Michael Wheeler, Finance

Mike Klemens, Division of Transportation

Julian Rozwadowski, Division of Transportation
Carrie Dickson, Division of Transportation
Christine Sher, Stormwater Management
Zac Gill, Division of Transportation
Michael Burke, Division of Transportation
Kevin Quinn, Communications
Sonia Hernandez, County Administrator's Office
Rithvika Dara, Division of Transportation
Stacey Krzywanos, Division of Transportation
Brea Barnes, Finance
Janna Philipp, County Administrator's Office
John Muellner, Public

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.2)

MINUTES

8.1 [25-1061](#)

Committee action approving the Public Works and Transportation Committee minutes from July 30, 2025.

Attachments: [PWT 7.30.25 Final Minutes](#)

A motion was made by Member Casbon, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.2 [25-1062](#)

Committee action approving the Public Works and Transportation Committee minutes from August 6, 2025.

Attachments: [PWT 8.6.25 Final Minutes](#)

A motion was made by Member Casbon, seconded by Member Hunter, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine, Member Roberts and Member Wasik

REGULAR AGENDA

REGIONAL TRANSPORTATION AUTHORITY

8.3 25-1066

Regional Transportation Authority (RTA) Quarterly Update.

*Kate Peterson, Mobility Outreach Coordinator, Regional Transportation Authority (RTA),
and Zach Braun, Associate, Government Affairs, RTA, provided a quarterly update.
Discussion ensued.*

DIVISION OF TRANSPORTATION

8.4 25-1067

Joint resolution authorizing an agreement with the Chicago Metropolitan Agency for Planning (CMAP) for the Lake County Division of Transportation (LCDOT) to provide transportation planning staff assistance for the Lake County Council of Mayors and receive an allocation of federal funds to cover the scope of services provided.

Attachments: [25-1067 FY26 CMAP Metropolitan Planning Funds Draft Agreement](#)

Shane Schneider, Division of Transportation Director, explained that this item is for an agreement with the Chicago Metropolitan Agency for Planning (CMAP).

A motion was made by Member Hewitt, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine, Member Roberts and Member Wasik

8.5 25-1068

Joint resolution authorizing the execution of an agreement with the Illinois State Toll Highway Authority (Tollway) stating the terms and conditions for the rehabilitation of the Deerfield Road bridge over the Tri-State Tollway (I-94/I-294) and appropriating \$1,854,000 of County Option Motor Fuel Tax Funds.

Attachments: [25-1068 Deerfield Road at Tri-State Tollway Bridge Rehabilitation Draft A](#)
[25-1068 Deerfield Road at I-94 Bridge](#)

Shane Schneider, Division of Transportation Director, explained that this item is for improvements to the Deerfield Road bridge over the Tri-State Tollway, in conjunction with the Illinois State Toll Highway Authority. Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair
Maine, Member Roberts and Member Wasik

8.6 [25-1069](#)

Joint resolution authorizing an agreement with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, to provide professional engineering services for the 2026 Accessible Pedestrian Signal Project at a maximum cost of \$363,941 and appropriating \$436,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-1069 2026 Accessible Pedestrian Signals Draft Consultant Agreement](#)
 [25-1069 2026 APS Vendor Disclosure](#)
 [25-1069 Accessible Pedestrian Signals - Northeast](#)
 [25-1069 Accessible Pedestrian Signals - Southeast](#)
 [25-1069 Accessible Pedestrian Signals - Southwest](#)
 [25-1069 Accessible Pedestrian Signals - Northwest](#)

Shane Schneider, Division of Transportation Director, explained that this item is for the replacement of the intersection accessible pedestrian signal buttons throughout the County, due to a change in Federal guidelines.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.7 [25-1070](#)

Joint resolution authorizing a contract with Meade, Inc., Willowbrook, Illinois, in the amount of \$1,487,143.71, for the maintenance of traffic control signals, streetlights, and Lake County PASSAGE field elements, under the applicable Illinois Highway Code, from December 1, 2025, to November 30, 2026, and appropriating \$1,785,000 of Motor Fuel Tax funds, \$1,700,000 for maintenance and \$85,000 for electrical service.

Attachments: [25-1070 BidTab - 2026 Traffic Signal Maintenance](#)
 [25-1070 2026 Traffic Signal Vendor Disclosure Meade](#)

Shane Schneider, Division of Transportation Director, explained that this item is to pay the annual power bill for the electrical service to all traffic signals and streetlights. This item also covers the maintenance of traffic control signals, streetlights, and Lake County PASSAGE field elements. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.8 [25-1071](#)

Joint resolution authorizing an agreement with V3 Companies, Ltd., Woodridge, Illinois,

to provide professional engineering services for improvements of Cedar Lake Road, from Illinois Route 60 to Illinois Route 120, at a maximum cost of \$3,615,705 and appropriating \$4,340,000 of County Option Motor Fuel Tax funds.

Attachments: [25-1071 Cedar Lake Road Improvements Draft Consultant Agreement](#)
[25-1071 Cedar Lake Road Improvement Vendor Disclosure V3](#)
[25-1071 Cedar Lake Road Improvements](#)

Shane Schneider, Division of Transportation Director, explained that this item is for improvements to Cedar Lake Road, from Illinois Route 60 to Illinois Route 120.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.9 [25-1072](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Ltd., Rosemont, Illinois, to provide professional engineering services for improvements at the intersection of Center Street and Atkinson Road at a maximum cost of \$1,526,891 and appropriating \$1,835,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-1072 Center Street at Atkinson Road Improvements Draft Consultant /](#)
[25-1072 Center Street at Atkinson Road Vendor Disclosure CBBEL](#)
[25-1072 Center Street at Atkinson Road](#)

Shane Schneider, Division of Transportation Director, explained that this item is for professional engineering services for improvements at the intersection of Center Street and Atkinson Road. Discussion ensued.

A motion was made by Member Wasik, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.10 [25-0867](#)

Joint resolution authorizing an agreement with Oxcart Permit Systems, LLC (Oxcart), Palatine, Illinois, for permitting and collection of truck permit fees required for all oversized and overweight truck trips on the County Highway System in accordance with the Illinois Vehicle Code at no cost to Lake County (County).

Attachments: [25-0867 Oxcart Truck Fee Collection Service Agreement 2025 Agreeemen](#)
[25-0867 Oxcart Vendor Disclosure](#)

Shane Schneider, Division of Transportation Director, explained that this item is for a

permitting system for oversized and overweight truck trips on the County Highway System.

A motion was made by Member Hewitt, seconded by Member Hunter, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.11 [25-0022](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, provided updates regarding Ride Lake County.

Kevin Carrier, Assistant County Engineer, DOT, provided an update regarding the Envision 2050 long-range transportation plan. Discussion ensued.

Member Hunter asked about the signage for the Route 59 project. Discussion ensued.

PUBLIC WORKS

8.12 [25-1029](#)

Joint resolution adopting the proposed 2026-2030 Capital Improvement Program for the Lake County Department of Public Works.

Attachments: [25-1029 FY2026-2030 LCPW CIP Presentation](#)

Austin McFarlane, Public Works Director, explained that this item is to adopt the 2026-2030 Capital Improvement Program for the Lake County Department of Public Works.

A motion was made by Member Hunter, seconded by Member Wasik, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.13 [25-1030](#)

Presentation of the Fiscal Year (FY) 2024 Schedule of Income and Expenses for the County's Northwest, Northeast Central, and Southeast Sanitary Sewer Systems.

Attachments: [25-1030 LCPW Northeast Central Wholesale Sewer System Regional Rep](#)
[25-1030 LCPW Northwest Wholesale Sewer System Regional Report 11-3](#)
[25-1030 LCPW Southeast Wholesale Sewer System Regional Report 11-3](#)

Austin McFarlane, Public Works Director, introduced Ryan O'Donnell, Baker Tilly, and Micah Thornton, Finance Operations Manager, Public Works. Mr. O'Donnell provided an overview of the Fiscal Year 2024 Schedule of income and Expenses for the County's Northwest, Northeast Central, and Southeast Sanitary Sewer Systems.

8.14 [25-1034](#)

Joint resolution ratifying an emergency procurement with Berger Contractors, Inc. of Wauconda, Illinois, and appropriating \$219,847.59 from Fund 610 Public Works Fund reserves for the southeast interceptor sanitary sewer pipe emergency repair.

Attachments: [25-1034 Emergency Procurement Memo](#)
 [25-1034 Invoice](#)
 [25-1034 Location Map Salem Lake Sewer Repair](#)
 [25-1034 Vendor Disclosure Statement Berger](#)

Austin McFarlane, Public Works Director, and Emily Karry, Assistant Public Works Director, provided background regarding the emergency repair of the southeast interceptor sanitary sewer pipe near Salem Lake Drive. Discussion ensued.

A motion was made by Member Hunter, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.15 [25-1048](#)

Joint resolution authorizing the execution of a Restated and Amended Intergovernmental Agreement (IGA) for Sewage Disposal between Lake County (County) and the City of Waukegan (City).

Attachments: [25-1048 Waukegan Sewer Agreement](#)

Austin McFarlane, Public Works Director, and Emily Karry, Assistant Public Works Director, explained that this item is for a restated and amended agreement with the City of Waukegan for sewage disposal. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Casbon, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine, Member Roberts and Member Wasik

8.16 [25-1033](#)

Director's Report - Public Works.

Attachments: [25-1033 LCPW PFAS Study Presentation](#)

Austin McFarlane, Public Works Director, introduced Nathan Cassity, Project Manager, Donohue & Associates, and Hanting Wang, Process Engineer, Donohue & Associates, who provided a presentation regarding PFAS. Discussion ensued.

Director McFarlane, provided updates regarding Aqua, Illinois, and a facility tour for County Board Members. Discussion ensued.

9. County Administrator's Report

Matt Meyers, Deputy County Administrator, introduced Lacey Simpson, Assistant County Administrator, and Turk Bayasgalan, Intern, County Administrator's Office.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Member Casbon asked about the disposal of items containing PFAS. Discussion ensued.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:58 a.m.

Next Meeting: October 8, 2025

Meeting minutes prepared by Theresa Glatzhofer.