

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 2, 2018

9:00 AM

Assembly Room, 10th Floor

Law and Judicial Committee

1. Call to Order

Chair Cunningham called the meeting to order at 9:00 a.m.

Present 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent 2 - Member Danforth and Member Frank

Others Present:

Donna Jo Maki, County Administrator's Office

Jim Hawkins, 911 Regional Consolidation

Steven Winnecke, Emergency Telephone System Board

Patrice Evans, Circuit Clerk's Office

Jim Chamernik, Sheriff's Office

Craig Burton, Cancer Treatment Centers of America, Chicago

Mike Schieve, Finance and Administrative Services

RuthAnne Hall, Finance and Administrative Services

David Hare, Sheriff's Office

Bill Kinville, Sheriff's Office

Dawn Wucki-Roszbach, Sheriff's Office

Howard Cooper, Coroner

Patrice Sutton, Finance and Administrative Services

Joy Gossman, Public Defender

Michael Wheeler, Finance and Administrative Services

Jeff Pavletic, State's Attorney's Office

Shantel Franklin, Finance and Administrative Services

Teri While, State's Attorney's Office

Conor Schultz, County Administrator's Office

Erin Cartwright-Weinstein, Circuit Court Clerk

Keith Kaiser, Sheriff's Office

Danny Davis, Court Administration

Heidie Hernandez, County Board Office

Dakisha Wesley, Assistant County Administrator

Amy McEwan, Deputy County Administrator

Barry Burton, County Administrator

Paul Fetherston, Assistant County Administrator

Steve Carlson, County Board Member

Linda Pedersen, County Board Member

2. Pledge of Allegiance

Member Weber led the Pledge of Allegiance.

Chair Cunningham noted there is a quorum present, and Member Bartels will be participating electronically.

3. Approval of Minutes

3.1 [18-1105](#)

Minutes from July 31, 2018.

Attachments: [L&J 7.31.18 Minutes Final](#)

A motion was made by Member Wyatt, seconded by Member Hart, that the minutes be approved. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

3.2 [18-1106](#)

Minutes from August 7, 2018.

Attachments: [L&J 8.7.18 Minutes Final](#)

A motion was made by Member Hart, seconded by Member Wyatt, that the minutes be approved. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no public comments.

6. Chairman's Remarks

The Chair provided no remarks.

7. Old Business

There was no old business to conduct.

8. New Business

PUBLIC DEFENDER

8.1 [18-1103](#)

Report from Joy Gossman, Public Defender, for the month of August 2018.

Attachments: [08-18 Main](#)

[08-18 Main PTR](#)

[08-18 JUV Main](#)

[08-18 JUV PTR](#)

A motion was made by Member Wyatt, seconded by Member Weber, that this

communication or report be received and placed on the consent agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

EMERGENCY TELEPHONE SYSTEM BOARD

8.2 [18-1087](#)

Joint resolution authorizing an intergovernmental agreement between the Village of Winthrop Harbor and Lake County for utilization of the Lake County Emergency Telephone System Board (ETSB) shared Infor/EnRoute Computer Aided Dispatch system.

Attachments: [LCETSB-Winthrop Harbor IGA](#)

Steven Winnecke of the Emergency Telephone System Board reported that this intergovernmental agreement will allow the Village of Winthrop Harbor to utilize the same dispatch system as Lake County.

A motion was made by Member Calabresa, seconded by Member Bartels, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Cunningham, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

Not Present: 1 - Vice Chair Calabresa

8.3 [18-1174](#)

Joint resolution approving an Intergovernmental Agreement (IGA), on behalf of the Lake County Sheriff, Emergency Telephone System Board (ETSB), and the Lake County Board, regarding the Regional 9-1-1 Consolidation Implementation Committee formed by 21 independent Public Safety Entities in Lake County.

Attachments: [Memo](#)

[Info sheet Regional-911-Implementation-Committee-and-Governance-Stru](#)

[911 Consolidation IGA - 9-7-18 - FINAL](#)

Deputy County Administrator Amy McEwan indicated that this item is requesting the approval of an intergovernmental agreement that will govern the implementation phase of the 911 consolidation project. Ms. McEwan clarified that this agreement does not bind any of the 21 partners nor the County to this project, rather it simply states that the partners will work together for the next 12 to 18 months to develop an implementation and migration plan for 911 consolidation. Once this plan is complete each jurisdiction will understand all details such as the cost and impact behind the 911 consolidation. At that time, all current and potential partners would have to express their interest in participating. After this phase, the group would potentially form a public safety authority or a governing body to move forward similarly as other consolidated centers across the County.

Ms. McEwan clarified that the Emergency Telephone System Board should have been included in this resolution and will make necessary modifications to the resolution before it moves to the next committee.

She introduced Jim Hawkins as the project manager and he provided a brief background.

County Board Member Linda Pedersen commended Amy McEwan for her efforts with the 911 consolidation.

A motion was made by Member Hart, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

SHERIFF

8.4 18-0987

Joint resolution to enter into a two-year contract, with three one-year optional renewals, with Securus Technologies, Inc., Carrollton, Texas, to provide inmate phone, video visitation, and inmate tablet services for the Lake County Jail.

Attachments: [18067 Inmate Phone Video Award Information.pdf](#)
[18067 Inmate Phone-Video Award Scoresheet.pdf](#)
[18067 RFP Inmate Phone Video final.pdf](#)

Undersheriff David Hare, and Jim Chamernik, of the Sheriff's Office presented. Mr. Chamernik reported that the Sheriff's Office is requesting approval of this contract with Securus Technologies for inmate phone, video visitation, and inmate tablet services for the Lake County Jail. The approval of this contract will make Lake County Jail the first correctional facility to provide inmates with phone access without a funding fee.

Additional details include a decrease in calling rates from 20 cents to 15 cents per minute. The video visitation fee is \$5.99 for a 30 minute visitation, with one complimentary visitation per week and \$5.99 for a 20 minute visitation with the inmate's attorney. Inmates will also be offered a tablet that includes educational applications, access to the law library, electronic books, and limited games. There is a premium component available for the tablets, that offers the limited ability to purchase music, television shows, and or movies. Mr. Chamernik clarified that there will be no additional cost to the County to provide tablets and repeated that funding fees have been eliminated for phone calls and video visitation.

Discussion occurred on commission that will be received on the 15 cents per call. It was noted that this contract guarantees \$600,000 in commissions for the first year. It was also clarified that the \$600,000 will go into the Inmate Welfare Fund for programs such as the

Dad's Program.

Undersheriff Hare also noted that this contract includes maintenance and service for the tablets. Securus Technologies will also maintain the infrastructure, and install the wireless access points. Mr. Chamernik added that this will be a closed circuit, which means that inmates will have limited access to only approved sites. Additionally, Securus Technologies employees will be on site for 40 hours a week to provide technology assistance on their products when needed.

Member Carlson and Member Wyatt inquired on why the time limit is ten minutes less when the inmate is visiting with their attorney. Mr. Chamernik responded that this time limit was previously set but will look into the reason it was set lower.

A motion was made by Member Hart, seconded by Member Paxton, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

8.5 [18-1094](#)

Joint resolution approving and authorizing an agreement for contractual security services by and among Lake County, Lake County Sheriff's Office (LCSO) and the Midwestern Regional Medical Center, also known as the Cancer Treatment Center of America, located at 2520 Elisha Avenue Zion, Illinois, in the amount of \$297,982.14.

Attachments: [2018 - 2020 Agreement for Providing Security Services to Midwestern Reg](#)

Dawn Wucki Rossbach, Jim Chamernik, Undersheriff David Hare of the Sheriff's Office and Craig Burton of Cancer Treatment Centers of America presented. It was reported that the Sheriff's Office has been working to improve all their contractual relationships. This contract is for a full-time deputy to provide security services to the Cancer Treatment Center of America located in the City of Zion. Security services will include interior and exterior patrols of the hospital campus including all parking areas, responding to emergency calls, and escorting the bank deposits. By entering into this agreement the Lake County Sheriff's Office staff inventory will increase by one. It was also noted that the revenue from this contract will cover the entire cost of this position and if funding for this contract position ends, the position will be eliminated.

Member Paxton asked if this will provide a template for other entities to request services. Undersheriff Hare confirmed that this can be used as a template.

A motion was made by Member Paxton, seconded by Member Weber, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 6 - Chair Cunningham, Vice Chair Calabresa, Member Hart, Member Paxton, Member Weber and Member Wyatt

Abstain: 1 - Member Bartels

Absent: 2 - Member Danforth and Member Frank

8.6 [18-1095](#)

Joint resolution approving the Chicago Field Division (CFD), fiscal year (FY) 2019 Program-Funded Task Force Agreement between the United States Department of Justice, Drug Enforcement Administration (DEA) and the Lake County Sheriff's Office (LCSO).

Attachments: [2018 - 2019 DEA Memo 09-18-18.pdf](#)
[FY 2019 CFD DEA LCSO Executed IGA.pdf](#)

Undersheriff David Hare of the Sheriff's Office reported that this is a renewal agreement to participate in the task force.

A motion was made by Member Hart, seconded by Member Weber, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

8.7 [18-1097](#)

Joint resolution approving an intergovernmental agreement (IGA) for part-time contractual police services by and among the Beach Park School District Number 3 (Beach Park School District), Lake County and the Lake County Sheriff's Office (LCSO) in the amount of \$128,457.93.

Attachments: [2018-2020 Beach Park School District SRO IGA.pdf](#)

Undersheriff David Hare presented. He noted that this is a request to renew the agreement for two years, for a part-time school resource officer at the Beach Park Middle School. The Beach Park School District will reimburse the County 100 percent for both years. The school resource officer will provide on a monthly basis reports of their interactions with students, parents, and faculty. It was also added that the school resource officer will be assigned to other duties in the Criminal Investigations Division when not serving as the school resource officer.

A motion was made by Member Weber, seconded by Member Paxton, that this resolution be approved and referred on to the Financial and Administrative Committee. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

CORONER**8.8 [18-0968](#)**

Discussion and Update on the Coroner's Office Body Disposal Process.

Dr. Howard Cooper, Lake County Coroner, reported on the body disposal process. He explained that the first step is to locate the family using various sources and social media. If those efforts are unsuccessful an ad will be placed in the paper for seven days. The Coroner's Office waits 60 days for the family to contact them. Efforts are also made to check if the individual was a veteran or assisted by Public Aid to cover the disposition costs. If no contact by the family has been made and the individual was not a veteran or assisted by the Public Aid, the County becomes responsible for the costs of disposition. Other efforts include communicating with nursing homes, if applicable, to determine if there is a payment source to cover disposition costs.

The current method of disposition is cremation and scattering; however, there has been difficulties finding a field for scattering. Dr. Cooper noted that he is working on a potential change to the method of disposition from cremation to holding a ceremony for the indigents once per year funded by donations. He noted that he will provide more details as they develop.

This item was discussed.

CIRCUIT COURT CLERK**8.9 [18-1113](#)**

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of July 2018.

Attachments: [County Board Report FY18 - July - 18](#)

A motion was made by Member Wyatt, seconded by Member Hart, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

8.10 [18-1114](#)

Report from Erin Cartwright Weinstein, Clerk of the Circuit Court, for the month of August 2018.

Attachments: [County Board Report FY18 - Aug - 18](#)

A motion was made by Member Wyatt, seconded by Member Hart, that this communication or report be received and placed on the consent agenda. Motion carried by voice vote.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

8.11 18-1098

Circuit Court Clerk Technical Assistance Request to Review eFiling Implementation Project - For Information Only.

Circuit Court Clerk Erin Cartwright-Weinstein reported that she is requesting that an audit be conducted on the contract with URL. She expressed concerns that Lake County may have over paid and there may be an opportunity to have funds returned. She indicated that a request for proposal (RFP) has been drafted, however, this has not been added in the Circuit Court Clerk's budget because the cost is unknown.

County Administrator Barry Burton indicated that this request should have been made last year but instead a pay increase was requested for the Circuit Court Clerk's employees. He feels this contract should have been prioritized, however, added that the County Administrator's Office will assist with the RFP.

Ms. Cartwright-Weinstein noted that she has made several requests to the County Administrator's Office and the Finance and Administrative Services Department for assistance that date back to the beginning of the year and only recently has she been assisted in drafting the RFP. She also indicated that documents relating to this issue were provided to the State's Attorney's Office to look into for potential criminal activity and the last status update is that the documents were provided to the Federal Bureau of Investigations.

She further explained that this contract was approved by the County and not the Circuit Court Clerk's Office. Member Calabresa inquired on why this did not get added to the Circuit Court Clerk's budget. Ms. Cartwright-Weinstein responded that she is unable to budget for this as the cost is unknown. She clarified that this is not a request rather she is here for informational purposes as this is a County issue, as the contract was signed by the Purchasing Division and not the Circuit Court Clerk's Office.

Assistant County Administrator Dakisha Wesley added that the solution is to conduct an RFP. From the perspective of the County Administrator's Office the process would first include a review of the technology provided by URL compared to the contract. This will determine what was and was not implemented. She added that a new program request would have to be made. She further noted that the Circuit Court Clerk's Office does not believe that she has the funds in the 2019 budget but feels that this could be budgeted for in 2020.

Member Hart reported that she has documentation that this issues has been on going since 2016. She further noted that the Circuit Court Clerk's Office was not able to make a new program request as the County was not accepting any in the 2018 budget. Member Hart added that she would appreciate putting out the RFP and that a funding source be determined.

Member Paxton noted that the County Administrator's Office has been working on an RFP. Mr. Burton confirmed the RFP has been drafted but the funding source will still need to be determined.

This item was discussed.

9. Executive Session

There was no Executive Session.

10. County Administrator's Report

10.1 [18-1093](#)

Presentation and discussion regarding the fiscal year (FY) 2019 Legislative Agenda Proposals.

Attachments: [FY 2019 Draft Legislative Agenda Master](#)
[LA FY 2019 Master](#)

Assistant County Administrator Paul Fetherston presented the Legislative Agenda. He noted that the goal is to adopt the Legislative Agenda during the County Board's November meeting. Presentations will be made at each committee identifying relatable items within the Legislative Agenda. Items within the purview of this Committee include the support for the Drivers License Reinstatement issue, and support for an amendment that allows suspected substance abuse as an acceptable condition of emergency admission; both which are in a new category for items that fall in multiple sessions.

This item was discussed.

11. Members' Remarks

There were no Member's Remarks.

12. Adjournment

Meeting adjourned at 11:11 a.m.

A motion was made by Member Wyatt, seconded by Member Weber, to adjourn. The motion carried unanimously.

Aye: 7 - Chair Cunningham, Vice Chair Calabresa, Member Bartels, Member Hart, Member Paxton, Member Weber and Member Wyatt

Absent: 2 - Member Danforth and Member Frank

Next Meeting: October 23, 2018 (Budget Hearing)

Meeting minutes prepared by Heidie Hernandez.

Respectfully submitted,

Chairman

Vice-Chairman

Law and Judicial Committee