

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, December 4, 2013**

**8:30 AM**

**Assembly Room, 10th Floor**

**Public Works and Transportation Committee**

**1. Call to Order**

*Vice Chair Taylor called the meeting to order at 8:30 a.m. A request to participate in today's meeting via telephone due to an urgent family matter was received on November 27, 2013 at 1:45 p.m. from Member Carter. In accordance with the Open Meetings Act, a quorum is physically present at today's meeting and Member Carter is qualified to participate electronically and vote on matters before the Committee.*

**Present** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

*Others present:*

*Gary Gordon, Finance and Administration*

*RuthAnne Hall, Purchasing*

*Dan Jasica, State's Attorney's Office*

*Peter Kolb, Public Works*

*Kathy Machado, NLECA*

*Amy McEwan, Deputy County Administrator*

*Molly McShane, McShane Construction Company*

*Matt Meyers, County Administrator's Office*

*Greg Moyer, Moyer Properties*

*Kevin McCanna, Speer Financial*

*Patrice Sutton-Burger, Finance and Administration*

*Paula Trigg, Division of Transportation*

*Blanca Vela-Schneider, County Board Office*

*Ryan Waller, Assistant County Administrator*

*Larry Wollheim, Purchasing*

**2. Pledge of Allegiance**

*Vice Chair Taylor led the Pledge of Allegiance.*

**3. Approval of Minutes**

*There were no minutes to approve.*

**4. Added to Agenda**

*There were no items added to the agenda.*

**5. Public Comment**

*Greg Moyer of Moyer Properties and Molly McShane of McShane Construction identified they are working on an apartment building complex called Woodview. The development is anticipated being annexed into the Village of Deerfield but will tap into Lake County's sanitary sewer. They disagree with the County's tap-in fee and believe they are being overcharged due to how the County estimates the population of the development. Director of Public Works Peter Kolb reported the County has been consistent in its calculation of tap-in costs and the Woodview Development is not being treated any different than other developments. Without changing the County's ordinance, Public Works is unable to change the tap-in fees.*

*(Chair O'Kelly arrived at 8:40 a.m.)*

*The Committee discussed the County's rate structure and how it compares to other municipalities. Member Maine noted the difficulty in comparing municipalities to County services. Discussion occurred regarding reevaluating its current rate structure to confirm the appropriate rate is being charged.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business**

**PUBLIC WORKS**

**7.1 13-1370**

Joint resolution authorizing line item transfers between various funds for the purpose of transferring previously approved funds in 2013.

**Attachments:** [LIT for December 10 2013](#)

*Patrice Sutton-Burger of Finance presented line-item transfers for Public Works to realign the budget for Fiscal Year 2013.*

**A motion was made by Member Stolman, seconded by Member Carey, that this resolution be approved and referred on to Financial and Administrative Committee.**

**Motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

**Not Present:** 1 - Member Maine

**7.2 13-1376**

Ordinance approving the Admissions Agreement with the Central Lake County Joint Action Water Agency (CLCJAWA) to allow for two new water service areas and authorizing all necessary acts.

**Attachments:** [13-1376 CLCJAWA FLH GWP Admission Ordinance with Exhibits.pdf](#)

**A motion was made by Member Stolman, seconded by Member Carey, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote: The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Sauer, Member Stolman and Member Thomson-Carter

**Not Present:** 1 - Member Maine

**7.3 13-1331**

Ordinance providing for the issuance of \$7,000,000 Special Service Area (SSA) Number 16 Ad Valorem Special Tax Bonds for the financing of the Lake Michigan Water Project, and providing for the levy and collection of an annual tax for the payment of the principal

and interest on said bonds.

**Attachments:** [Updated Bond Ordinance 12.4.13.pdf](#)  
[Updated Exhibit A 12.4.13.pdf](#)  
[Updated Exhibit B 12.4.13.pdf](#)  
[Updated Exhibit C 12.4.13.pdf](#)

*Director of Public Works Peter Kolb presented an ordinance providing for the issuance of \$7,000,000 of Ad Valorem Special Tax Bonds for the financing of the Lake Michigan Water Project for Special Service Area Number 16. Assistant County Administrator Ryan Waller reported the issuance of bonds is being phased to ease the impact on residents. Kevin McCanna of Speer Financial provided details of the sale of the bonds.*

**A motion was made by Member Sauer, seconded by Member Carey, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.4 13-1329**

Joint resolution approving a contract with R.A. Mancini, Inc. in the amount of \$1,783,030 and authorizing an emergency appropriation in the amount of \$1,800,000 to Fiscal Year (FY) 2014 budget for the Diamond/Sylvan Lake Diversion Phase III Project.

**Attachments:** [12.10.13 DSL Phase III Bid Tab Attachment.pdf](#)

*Director of Public Works Peter Kolb presented a contract with R.A. Mancini, Inc. in the amount of \$1,783,030 and authorizing an emergency appropriation in the amount of \$1,800,000 to Fiscal Year 2014 for the Diamond/Sylvan Lake Diversion Phase III Project. This is the last phase to divert sewage flow from the Diamond-Sylvan Lake Water Reclamation Facility (WRF) to the Vernon Hills WRF. Only one bid was received due to the difficulty in the land and the timeframe to complete the project. Once the gravity main is installed, the sewage can be diverted.*

**A motion was made by Member Taylor, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.5 13-1336**

Joint committee action authorizing the deletion of accounts deemed uncollectable in the Public Works' accounts receivable records.

**Attachments:** [13-1336 Uncollectable Accts Attachment.pdf](#)

*Director of Public Works Peter Kolb requested authorization to delete accounts deemed uncollectable in the Public Works' accounts receivable records. Upon inquiry from Chair*

*O'Kelly, Mr. Kolb indicated that the list of creditors for bankruptcies, foreclosures, sheriff sales are long and there is typically no money left to recoup the County's fees. State's Attorney Dan Jasica stated that the County is looking at the tax interception law with its collection agency. Potentially, the County may be able to recoup its money in the future.*

**A motion was made by Member Carey, seconded by Member Durkin, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer, Member Stolman and Member Thomson-Carter

**7.6 13-1341**

Ordinance creating a policy regarding the Automated Meter Reading (AMR) project and amending the rate ordinance to establish associated fees.

**Attachments:** [13-1341 Rate Ordinance AMR Fees.pdf](#)  
[AMR Meter Opt Out Policy \(2\).pdf](#)

*Director of Public Works Peter Kolb presented a policy regarding the Automated Meter Reading (AMR) project and amending the rate ordinance to establish associated fees. At the last meeting, the Committee discussed providing alternate options to having the equipment installed in the house. A one-time fee will be assessed to those who wish to have the equipment installed outside of the house. Those who choose not to have any equipment installed will be charged for having staff visit the site bi-annually to obtain actual reads of the water meter.*

*Karen Machado of NLECA indicated the concern residents have regarding radiation may have been due to misunderstanding the levels and time of exposure. She expressed concern with the costs to lower income people to replace the water meters. Ms. Kolb clarified the County will pay the costs to replace the water meter and repair any valves associated with the replacement of the water meter.*

*Member Carter left the meeting at 9:04 a.m.*

*Assistant County Administrator Ryan Waller reported residents who are slated to have their water meters replaced at a future date, will have a letter that includes AMR equipment transmissions information.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this item be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.7 12-1231**

Director's Report - Public Works.

*Public Works Director Peter Kolb reported that the County and North Shore Sanitary*

*District (NSSD) have been negotiating a renewal to its expired sewer agreement. Mr. Kolb reported that NSSD's current proposal is significantly different to the terms of the expired contract and would result in an increase to Lake County residents within the service area by approximately 20%. The Committee directed staff to obtain the services of a third party consultant to assist in understanding the cost breakdown on NSSD expenses and the rationale behind the proposed changes. The Committee also requested that County Board Chair Lawlor and PWT Chair O'Kelly be included in subsequent negotiation meetings.*

**DIVISION OF TRANSPORTATION**

**7.8 13-1356**

Joint resolution awarding a contract for the renovation of the Sign Shop (Building E) at the Lake County Division of Transportation (LCDOT) campus in Libertyville, Illinois, to Camosy Incorporated, Zion, Illinois, in the amount of \$166,900, and designated as Section 13-00214-23-MG.

**Attachments:** [13-1356 Bid Tab LCDOT Facility, Building E Renovation Sign Shop](#)

**A motion was made by Member Durkin, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.9 13-1357**

Joint resolution awarding a contract for the replacement of the Building "B" (Heavy Duty Repair Shop) at the Lake County Division of Transportation (LCDOT) campus in Libertyville, Illinois, to Camosy Incorporated, Zion, Illinois, in the amount of \$2,130,800 and designated as Section 11-00214-22-MG.

**Attachments:** [13-1357 Bid Tab LCDOT Facility, Building B Renovation Heavy Duty Sho](#)

*Division of Transportation Director Paula Trigg presented a contract with Camosy Incorporated for the replacement of the Heavy Duty Repair Shop. Upon inquiry from Member Maine, Ms. Trigg reported the County does use shared services with Public Works and the Forest Preserve District (FPD), but the FPD is not a suitable space for the Heavy Duty Repair Shop.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.10 13-1350**

Joint resolution authorizing an emergency appropriation of \$34,421,764.55 in the 2013

Road Construction Bond fund for road improvements to public roads within the County, including Rollins Road at Illinois Route 83, and Fairfield Road at Illinois Route 176, and designated as Section 13-00999-50-GB.

*Division of Transportation Director Paula Trigg requested authorization of an emergency appropriation of \$34,421,764.55 in the 2013 Road Construction Bond fund for road improvements to public roads in the County. Approval of this request will allow the Division of Transportation to spend the money on the bonds that were approved to be sold. Member Carey noted people have been impressed with the work on Rollins Road.*

**A motion was made by Member Taylor, seconded by Member Sauer, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.11 13-1351**

Joint resolution authorizing an agreement with SEECO Consultants, Inc., Tinley Park, Illinois, for geotechnical testing services as part of the Phase III construction engineering services for the proposed roundabout at the intersection of River Road at Roberts Road, at a maximum cost of services described as \$150,000, and designated as Section 07-00086-08-CH.

**Attachments:** [13-1351 River Road and Roberts Road Consultant Agreement Draft](#)

**A motion was made by Member Sauer, seconded by Member Taylor, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.12 13-1352**

Joint resolution authorizing the execution of an agreement with the State of Illinois/Illinois Department of Transportation (IDOT) for the use of federal highway funds for the intersection improvement of River Road at Roberts Road, appropriating \$1,855,000 of ¼% Sales Tax for Transportation and Public Safety funds, and designated as Section 07-00086-08-CH.

**Attachments:** [13-1352 River Road and Roberts Road IDOT Agreement Draft](#)

**A motion was made by Member Sauer, seconded by Member Carey, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.13 13-1353**

Joint resolution authorizing an agreement for professional engineering services with Gewalt Hamilton Associates, Inc., Vernon Hills, Illinois, for Phase II design engineering services for the proposed construction of the Deerfield Road bike path, from Thornmeadow Road to Saunders Road, at a maximum cost of services described as \$388,405.67, appropriating \$470,000 of Matching Tax funds for these engineering services, and designated as Section 99-00038-04-BT.

**Attachments:** [13-1353 Deerfield Road Bike Path Consultant Agreement Draft](#)

*Division of Transportation Director Paula Trigg requested authorization of an agreement with Gewalt Hamilton Associates for Phase II design engineering services for the construction of the Deerfield Road bike path. The work is a cooperative effort with the Village of Riverwoods and will place the bike path in a location that is appropriate should Deerfield ever be enlarged.*

**A motion was made by Member Maine, seconded by Member Durkin, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.14 13-1354**

Joint resolution appropriating a supplemental amount of \$15,000 of Matching Tax funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests, for various County highways, and designated as Section 13-00000-09-GM.

**A motion was made by Member Maine, seconded by Member Carey, that items 7.14 and 7.15 be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.15 13-1355**

Joint resolution appropriating \$115,000 of Matching Tax funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation (LCDOT) storm sewers for excavator dig requests for various County highways, and designated as Section 14-00000-09-GM.

**A motion was made by Member Maine, seconded by Member Carey, that items 7.14 and 7.15 be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.16 13-1381**

Joint resolution appropriating a supplemental amount of \$100,000 of 2011A Tax Exempt General Obligation (GO) Bonds Road Construction funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the RR Underpass Washington Street Thoroughfare, Washington Street from Haryan Way to Lake Street, and a grade separation of the Canadian National Railroad, and designated as Section 11-00121-11-BR.

*Paula Trigg requested a supplemental appropriation of \$100,000 of 2011A Tax Exempt General Obligation Bonds Road Construction funds for supplemental acquisition of right of way for the RR Underpass Washington Street Thoroughfare.*

**A motion was made by Member Durkin, seconded by Member Carey, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.17 13-1358**

Joint resolution authorizing the renewal of two agreements between Lake County and Pace Suburban Bus Division of the Regional Transportation Authority (RTA) providing terms and conditions for the year of 2014, by which Pace will coordinate operations of, and partially fund, the Lake County Northwest Demonstration Project for the expansion of the paratransit services to meet the needs of the mobility challenged constituent populations in Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda Townships. This project is designated as Section 09-00280-01-ES.

**Attachments:** [13-1358 2014 Lake County NW Demo Project IGA DRAFT](#)  
[13-1358 PACE Subsidy Agreement Draft](#)

*Division of Transportation Director Paula Trigg requested authorization of the renewal of two agreements with Pace Suburban Bus Division of the Regional Transportation Authority for the Lake County Northwest Demonstration Project. Chair O'Kelly clarified the State's Attorney has advised that she is permitted to vote on this issue.*

**A motion was made by Member Taylor, seconded by Member Hewitt, that this item be approved and referred on to Financial and Administrative Committee. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**7.18 13-0490**

Director's Report - Transportation.

*Division of Transportation Paula Trigg reported on an upcoming open house meeting regarding the 20/40 Plan, Waukegan's Public Library transportation exhibit in the early child learning center, an upcoming training session Illinois Department of Transportation*

*will host for the County and township supervisors from District 1, and a meeting she, Chair O'Kelly, and County Board Chair Lawlor attended regarding adding traffic signals on Greenbay Road. Ms. Trigg will provide a presentation to the Illinois Road Builders at their emerging leaders program on how the County does business. Ms. Trigg also provided status reports regarding Route 83 and Delaney Road Projects.*

**8. Executive Session**

*There was no Executive Session.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**9.1 13-1339**

Presentation on Integrated Permitting Phase 4 study results and recommendations.

**Attachments:** [1 Page Summary to Board at Large 120313 Final.pdf](#)  
[Executive Summary to Board 120313 Committee Final.pdf](#)

*Deputy County Administrator Amy McEwan provided a presentation on Phase II of the Integrated Permit Process. An independent consultant reviewed the County's procedures to address and guide efficiencies between departments and with County municipalities. The County has sought ways to improve services and began implementing recommendations to improve efficiency between departments. The County has work to do in researching efficiency with County municipalities.*

**A motion was made by Member Carey, seconded by Member Maine, that this presentation be presented. The motion carried by the following vote:**

**Aye:** 8 - Chair O'Kelly, Vice Chair Taylor, Member Carey, Member Durkin, Member Hewitt, Member Maine, Member Sauer and Member Stolman

**Not Present:** 1 - Member Thomson-Carter

**10. Adjournment**

*Chair O'Kelly adjourned the meeting at 10:05 a.m.*

*Meeting minutes prepared by Blanca Vela-Schneider.*

*Respectfully submitted,*

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Chairman

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Vice-Chairman

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*Public Works and Transportation Committee*