

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, November 3, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3s4Nqqh>

Special Committee on Broadband

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

Time is reserved near the beginning of the meeting for all Public Comment. At the Chair's discretion, Public Comment for an item(s) on the agenda may be presented during consideration of that specific item. Public Comment will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Special Committee on Broadband (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter and Member Roberts

Absent 2 - Member Kyle and Member Schlick

Other Attendees:

In Person:

Anthony Pascente, K+P Advisory

Elizabeth Brandon, County Administrator's Office

Harrison Phelan, Guidehouse

Joe Quille, Guidehouse

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Mike Simon, Jules Madison

Saman Salahuddin, Guidehouse

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Candace Browdy, Connect Lake County

Chloe Hilles, Chicago Tribune

Eric Tellez, Planning, Building, and Development

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Jessica Gallagher, Guidehouse

Jessica Vealitzek, Board Member

Kristy Cechini, County Board Office

Mick Zawislak, Daily Herald

Paul Frank, Board Member

Peggy Talbot, Connect Lake County

Stacy Davis-Wynn, Purchasing

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark thanked the entire Lake County Board and Sandy Hart, Lake County Board Chair, for creating this Committee. Chair Clark then thanked the Committee and staff for all their hard work and research. Lastly, Chair Clark thanked stakeholders of Lake County for sharing their stories and thanked the Guidehouse consultants for their expertise.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [23-1360](#)

Committee action approving the Special Committee on Broadband minutes from September 1, 2023.

Attachments: [Broadband 9.1.23 Final Minutes](#)

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter and Member Roberts

Absent: 2 - Member Kyle and Member Schlick

REGULAR AGENDA

8.2 [23-1609](#)

Presentation and discussion regarding the draft Lake County Broadband & Digital Equity Action Plan.

Attachments: [Nov 3 Special Committee Presentation - 10.30.23](#)

Joe Quille, Saman Salahuddin, and Harrison Phelan of Guidehouse gave a presentation regarding the draft Lake County Broadband & Digital Equity Plan.

Anthony Pascente, K+P Advisory, gave a brief overview of the outreach to partner organizations, stakeholders, and members of the public in order to develop the Plan.

Discussion ensued.

Mike Simon of Jules Madison gave an overview of a potential Dig Once Policy and a public Wi-Fi hot spot pilot program for Lake County.

Discussion ensued.

Matt Meyers, Assistant County Administrator, noted that staff will work with Guidehouse to incorporate revisions to the Plan, based on today's discussion, and to bring the revised

Plan back for Committee approval at the next meeting.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Vice Chair Casbon thanked Guidehouse for their expertise and Chair Clark for her leadership.

Member Roberts thanked the Committee and staff for their hard work.

12. Adjournment

Chair Clark declared the meeting adjourned at 10:35 a.m.

Next Meeting: December 1, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on December 1, 2023, by the Special Committee on Broadband.