

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, October 5, 2010**

**10:00 AM**

**Joint Budget meeting with Financial and Administrative Committee**

**Assembly Room**

**Law and Judicial Committee**

**1. Call to Order**

*Chairs Nixon and Paxton called the meeting to order at 10:07 a.m.*

*F&A Committee members present: Chair Paxton, Vice-Chair Kyle, Member Bassi, Member Carter, Member Mountsier, Member O'Kelly, and Member Stolman.*

*Also present:*

*Barry Burton, County Administrator  
Suzi Schmidt, County Board Chairman  
Amy McEwan, Sr. Assistant County Administrator  
Dusty Powell, Sr. Assistant County Administrator  
Gary Gordon, Finance & Administrative Services  
Rich Hentschel, Finance & Administrative Services  
Anita Patel, Finance & Administrative Services  
Michael Wheeler, Finance & Administrative Services  
Mike Gavin, Finance & Administrative Services  
Keith DeVore, Finance & Administrative Services  
Mark Curran, Sheriff  
Wayne Hunter, Sheriff's Office  
Kevin Lyons, Sheriff's Office  
Chuck Fagan, Undersheriff  
Dave Godlewski, Sheriff's Office  
Jennifer Witherspoon, Sheriff's Office  
Susan Rankin, Sheriff's Office Merit Commission  
Jennie Vana, Communications Manager  
Bob Zastany, Court Administrator  
Marci Jumisko, Court Administration  
Richard Keller, Coroner  
Kathy Needham, Coroner's Office  
Sally Coffelt, Circuit Court Clerk  
Tim Deadrick, Circuit Clerk's Office  
Mike Waller, State's Attorney  
Teri White, State's Attorney's Office  
Joy Gossman, Public Defender  
Sandy Ruckebeil, Public Defender's Office  
Victoria Rossetti, Chief Judge  
Lore McClory, Finance & Administrative Services  
Rodney Marion, Human Resources  
Matt LaPierre, AFSCME  
Diane Hewitt, County Board Member  
Melinda Bush, County Board Member  
Ann Maine, County Board Member  
Linda Pedersen, County Board Member  
Steve Carlson, County Board Member  
Terry Wilke, County Board Member  
Collin O'Rourke, County Board Member*

*Craig Taylor, County Board Member  
Mary Otahal, County Board Office*

**2. Pledge of Allegiance**

*The Pledge of Allegiance was recited at the first meeting of the day.*

**3. Public Comment**

**4.1 10-0985**

Presentation and Consideration of Proposed FY 2011 Budget (see complete budget attached)

*Rich Hentschel presented the following budget comments:*

- 1. The hearings today are for discussions regarding the recommended FY2011 departmental budgets. For the board members new to this process this is the opportunity to ask any questions regarding the details in any budget. Each budget will be presented in brief with a chance to ask questions thereafter.*
- 2. We have provided you again this year an exhibit that outlines the steps each department has taken in the form of cuts to address the current economic conditions and to close an initial multi-million \$ budget gap. Most of these cuts are in the form of unfunding or eliminating certain positions and reductions in other areas. This list also includes the steps taken by each department a year ago when the FY10 budget was developed.*
- 3. Due to the continued impacts from the overall economy, and the decline in State shared revenues, we are recommending a similar but slightly less level for certain sales and income tax revenues compared to FY10. These are included in the County Board departmental budget.*
- 4. There is no overall wage increase included in the recommended FY11 budget.*
- 5. In a couple instances the County Administrator's recommended budget changes estimates submitted by departments. Those will be discussed during the review of those departments affected.*
- 6. We are recommending a few amendments to the recommended budget as submitted. Those will be reviewed with the departmental budgets affected.*
- 7. All vehicles and computers are currently budgeted in each department. Before the budget is final those amounts in Corporate departments will be moved to the General Operating Expense budget (that's why no values appear for FY11 in GOE as of yet)*
- 8. The budget exhibits in the book includes actual revenues and expenses for FY10 YTD, which is through mid-September. Some line items may include total, full year encumbrances.*
- 9. The FY10 Modified Budget amounts may include carryovers from FY09. These carryovers consist of remaining budgets for uncompleted projects from FY09. Similarly, carryovers will be done again at the end of FY10 into FY11.*
- 10. You also have the schedule of the meetings today and tomorrow with the page numbers where you can find each departmental budget in the budget book.*
- 11. Welcome to Anita Patel who is new to our staff this year.*
- 12. Thank you to all who participated in developing the 2011 budgets being presented here today.*

**4. New Business**

**4.2 10-0925**

Joint committee action approving the recommended FY 2011 budget for the State's Attorney.

*Mike Waller and Teri White appeared before the committees to present the State's Attorney's FY 2011 proposed budget.*

<i>Revenue</i>	<i>Expenditures</i>
<i>\$1,725,194</i>	<i>\$13,179,241</i>

*L&J: A motion was made by Member Calabresa, seconded by Member Carey, to approve the budget as recommended. The motion carried. Member Cunningham was not present for the vote.*

*F&A: A motion was made by Member Stolman, seconded by Member Mountsier, to approve the budget as recommended. The motion carried unanimously.*

**4.3 10-0931**

Joint committee action approving the recommended FY 2011 budget for the Asset Forfeiture Account.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
<i>\$54,096</i>	<i>\$63,583</i>	<i>\$9,487</i>

*L&J: A motion was made by Member Calabresa, seconded by Member Carey, to approve the budget as recommended. The motion carried. Member Cunningham was not present for the vote.*

*F&A: A motion was made by Member Kyle, seconded by Member Carter, to approve the budget as recommended. The motion carried unanimously.*

**4.4 10-0924**

Joint committee action approving the recommended FY 2011 budget for the Sheriff's Merit Commission.

<i>Revenue:</i>	<i>Expenditures:</i>
<i>\$0</i>	<i>\$189,815</i>

*Mr. Hentschel explained that an amendment was recommended to add \$13,750 in anticipated revenue from a new \$25 application fee for applicant testing to help offset the cost of administering the test.*

*L&J: A motion was made by Member Carey, seconded by Member Gravenhorst, to approve the budget as amended. The motion carried. Member Cunningham was not present for the vote.*

*F&A: A motion was made by Member Stolman, seconded by Member Mountsier, to approve the budget as amended. The motion carried unanimously.*

**4.5 10-0922**

Joint committee action approving the recommended FY 2011 budget for the Public

Defender.

*Public Defender Joy Gossman appeared before the committees to present the Public Defenders proposed FY 2011 budget. (Member Cunningham entered the room at 10:49 a.m.)*

<i>Revenue:</i>	<i>Expenditures:</i>
\$241,670	\$4,783,717

*L&J: A motion was made by Member Calabresa, seconded by Member Cunningham, to approve the budget as recommended. The motion carried.*

*F&A: A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried unanimously.*

#### 4.6 10-0918

Joint committee action approving the recommended FY 2011 budget for the Circuit Court Clerk.

*Sally Coffelt appeared before the committees to present the Circuit Court Clerk's FY 2011 proposed budget.*

<i>Revenue:</i>	<i>Expenditures:</i>
\$12,061,301	\$8,497,161

*L&J: A motion was made by Member Gravenhorst, seconded by Member Calabresa, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mountsier, seconded by Member Stolman, to approve the budget as recommended. The motion carried unanimously.*

#### 4.7 10-0927

Joint committee action approving the recommended FY 2011 budget for the Court Automation Fee.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$991,513	\$1,067,553	\$76,040

*L&J: A motion was made by Member Carey, seconded by Member Cunningham, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mounstier, seconded by Member Kyle, to approve the budget as recommended. The motion carried unanimously.*

#### 4.8 10-0928

Joint committee action approving the recommended FY 2011 budget for the Document Storage Fee.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$685,345	\$2,358,112	\$1,672,767

*L&J: A motion was made by Member Calabresa, seconded by Member Carey, to approve*

*the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried unanimously.*

**4.9 10-0920**

Joint committee action approving the recommended FY 2011 budget for the Coroner.

*Dr. Keller appeared before the committees to present the Coroner's proposed FY 2011 budget. Dr. Keller recommended that his budget not be approved at this time. He stated that mis-information was given to the committees regarding overtime and that his performance measures were not set by him. He also requested a review of vehicle costs.*

*Dr. Keller explained that a recently passed law changed the fee structure and that money generated from the fee is not to go into the general fund but to a Coroner's discretion fund for his use. Mr. Burton stated that the amendment specified creating a special fund for this money, which is what they are recommending. Staff is also recommending the reduction of expenses in the Coroner's budget in correlation with the amount of money that goes into that special fund, which reflects approximately \$70,000 in fee increases.*

<i>Revenue:</i>	<i>Expenditures:</i>
<i>\$140,000</i>	<i>\$1,192,620</i>

*L&J: A motion was made by Member Lawlor, seconded by Member Carey, to approve the budget as recommended including the special revenue fund. The motion carried with Members Cunningham and Nixon voting nay.*

*F&A: A motion was made by Member Stolman, seconded by Member Mountsier, to approve the budget as recommended including the special revenue fund. The motion carried unanimously.*

**4.10 10-0919**

Joint committee action approving the recommended FY 2011 budget for the Circuit Courts.

*Chief Judge Victoria Rossetti, Court Administrator Bob Zastany, and Finance Manager Marci Jumisko appeared before the committees to present the Circuit Courts proposed FY 2001 budget.*

<i>Revenue::</i>	<i>Expenditures:</i>
<i>\$3,075,603</i>	<i>\$13,699,622</i>

*L&J: A motion was made by Member Cunningham, seconded by Member Feldman, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Kyle, seconded by Member Mounstier, to approve the budget as recommended. The motion carried unanimously.*

**4.11 10-0926**

Joint committee action approving the recommended FY 2011 budget for the Children's

Waiting Room Fund.

Revenue:	Expenditures:	Use of Cash:
\$225,434	\$199,175	\$(26,259)

*L&J: A motion was made by Member Cunningham, seconded by Member Gravenhorst, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mounstier, seconded by Member Carter, to approve the budget as recommended. The motion carried unanimously.*

#### 4.12 10-0921

Joint committee action approving the recommended FY 2011 budget for the Hulse Detention Center.

Revenue:	Expenditures:	Use of Cash:
\$5,765,356	\$5,686,762	\$(78,594)

*L&J: A motion was made by Member Calabresa, seconded by Member Lawlor, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Stolman, seconded by Member Mountsier, to approve the budget as recommended. The motion carried unanimously.*

#### 4.13 10-0929

Joint committee action approving the recommended FY 2011 budget for the Law Library.

Revenue:	Expenditures:	Use of Cash:
\$438,329	\$431,972	\$(6,357)

*Mr. Hentschel explained that a budget amendment is being recommended in conjunction with changing a part time position to a full time position. This includes adding \$27,246 in wages, moving \$(13,622) in part time wages to full time wage account, adding \$19,601 in HLD funding, \$1,042 in FICA funding, \$1,558 in IMRF funding, and \$488 in liability and worker's compensation insurance funding.*

*L&J: A motion was made by Member Lawlor, seconded by Member Carey, to approve the budget as amended. The motion carried unanimously.*

*F&A: A motion was made by Member Kyle, seconded by Member Mountsier, to approve the budget as amended. The motion carried unanimously.*

#### 4.14 10-0930

Joint committee action approving the recommended FY 2011 budget for the Probation Services Fee.

Revenue:	Expenditures:	Use of Cash:
\$1,646,190	\$1,764,004	\$117,814

*L&J: A motion was made by Member Gravenhorst, seconded by Member Calabresa, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried unanimously.*

**4.15 10-0923**

Joint committee action approving the recommended FY 2011 budget for the Sheriff.

*Sheriff Mark Curran appeared before committees to present the Sheriff's Office proposed FY 2011 budget.*

*Revenue:      Expenditures:  
\$5,577,917    \$57,759,058*

*L&J: A motion was made by Member Cunningham, seconded by Member Calabresa, to approve the budget as recommended. The motion carried unanimously.*

*F&A: A motion was made by Member Kyle, seconded by Member Carter, to approve the budget as recommended. The motion carried unanimously.*

**5. Adjournment of the Law and Judicial Committee. The Financial and Administrative Committee may remain in session to review and approve other departmental budgets.**

*L&J: Motion by Member Carey, seconded by Member Cunningham, to adjourn at 1:20 p.m. Motion carried.*



*Minutes prepared by Mary Otahal.*

*Respectfully submitted,*

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*Chairman*

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*Chairman*

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*Vice-Chairman*

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*Vice-Chairman*

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*Law & Judicial Committee*

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*Financial & Administrative  
Committee*