

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## Meeting Minutes - Final

Tuesday, November 1, 2011

8:30 AM

Assembly Room

**Planning, Building and Zoning Committee**

**1. CALL TO ORDER**

*Vice-Chair Mountsier called the meeting to order at 8:31 a.m.*

**Present** 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst and Member Pedersen

**Absent** 2 - Chair Thomson-Carter and Member Carey

*Others present:*

*David Stolman - County Board Chairman  
Barry Burton - County Administrator  
Amy McEwan - Deputy County Administrator  
Ryan Waller - Assistant County Administrator  
Eric Waggoner - Planning, Building and Development Department Director  
Patty Werner - Stormwater Management Commission  
Andrea Cline - Stormwater Management Commission  
Steve Crivello - Planning, Building and Development Department  
Dusty Powell - Planning, Building and Development Department  
Dan Krill - Planning, Building and Development Department  
Brittany Albrecht-Sloan - Planning, Building and Development Department  
Tim Phelan - Planning, Building, and Development Department  
Megan Krueger - Planning, Building and Development Department  
Linda Conde - Petitioner  
William Stanczak - Attorney*

*Member Carey arrived at 8:34 a.m.*

**Present** 6 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

**Absent** 1 - Chair Thomson-Carter

**2. PLEDGE OF ALLEGIANCE**

*The group recited the Pledge of Allegiance.*

**3. APPROVAL OF MINUTES**

**3.1 11-1019**

Minutes from October 4, 2011.

**A motion was made by Member Gravenhorst, seconded by Member Carlson, that the minutes be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

**4. PUBLIC COMMENT**

*There were no public comments.*

**5. ADDED TO AGENDA**

*There were no items added to the agenda.*

**6. OLD BUSINESS**

*There was no old business to conduct.*

**7. NEW BUSINESS**

**STORMWATER MANAGEMENT COMMISSION**

**7.1 11-1146**

Joint resolution accepting a grant from the Illinois EPA and authorizing an emergency appropriation in the amount of \$531,672.

*Presented by Andrea Cline, Stormwater Management Commission.*

**A motion was made by Member Carlson, seconded by Member Pedersen, that this resolution be approved and referred on to Financial and Administrative Committee.**

**The motion carried by the following vote:**

**Aye:** 6 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

**PERMITS AND ENFORCEMENT**

**7.2 11-1137**

Committee action on an applicant's request to waive permit fees.

*Presented by Dan Krill, Certified Wetland Specialist, Planning, Building and Development Department.*

*William Stanczak, Attorney for the petitioner, briefly explained the request of his client.*

**A motion was made by Member Gravenhorst, seconded by Member Carlson, that this committee action item be approved. The motion failed by the following vote:**

**Nay:** 6 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey

**7.3 DIRECTOR'S REPORT**

*Mr. Eric Waggoner, Director, Planning, Building and Development provided a brief introduction to the County's Community Rating System (CRS), which affects local flood insurance rates.*

*Brittany Albrecht-Sloan then announced that Lake County's community rating had been upgraded from a Class 7 to a Class 6 due to the County's implementation of a variety of flood-prevention best practices. The class upgrade will allow for greater insurance savings for unincorporated residents with property located within the floodplains.*

**8. EXECUTIVE SESSION**

*There was no executive session.*

**9. COUNTY ADMINISTRATOR'S REPORT**

*Ryan Waller, Assistant County Administrator, introduced the 2012 legislative proposals.*

*The proposals will be reviewed by the Revenue, Records and Legislative Committee on November 2, 2011.*

**9.1 11-1020**

Discussion on 2012 legislative proposals.

*Eric Waggoner, Director of the Planning, Building and Development Department presented each of the three legislative proposals for 2012: (a) improved cell-tower siting authority; (b) maintenance responsibilities for foreclosure properties; and (c) removal of abandoned, inoperable vehicles.*

*Member Hewitt departed from the meeting at 8:57 a.m.*

**12. ADJOURNMENT**

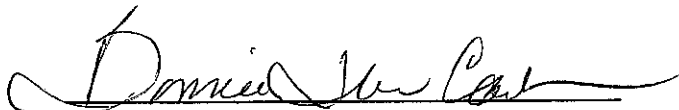
*There being no further business to conduct, the motion carried by the following vote:*

**A motion was made by Member Carlson, seconded by Member Carey, that the meeting be adjourned at 9:26 a.m. The motion carried by the following vote:**

**Aye: 6 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Gravenhorst, Member Pedersen and Member Carey**

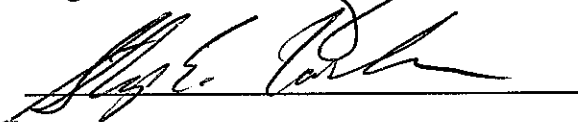
Minutes prepared by Megan Krueger

Respectfully submitted,

  
Chair

Vice-Chair









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Planning, Building & Zoning Committee

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for the company's financial health and for providing a clear audit trail. The text notes that without proper record-keeping, it would be difficult to identify discrepancies or errors in the accounts.

2. The second part of the document outlines the specific procedures for recording transactions. It details the steps from the initial receipt of goods or services to the final entry in the accounting system. The text stresses the need for consistency and accuracy in these procedures to ensure that the financial statements are reliable and free from bias.

3. The third part of the document addresses the role of the accounting department in providing timely and accurate information to management. It highlights that the accounting team is responsible for analyzing the data and presenting it in a clear and concise manner. This information is essential for management to make informed decisions about the company's operations and future growth.

4. The final part of the document concludes by reiterating the importance of the accounting function and the commitment of the accounting department to uphold the highest standards of integrity and professionalism. It expresses confidence that the company's financial records will continue to be accurate and reliable, supporting the company's long-term success.