

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, July 28, 2010**

**1:00 PM**

**Conference Room C**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 1:00 p.m.*

**Present** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

*Also present:*

*Barry Burton, County Administrator  
Suzi Schmidt, County Board Chairman  
Gary Gordon, Finance & Administrative Services  
Dusty Powell, Sr. Assistant County Administrator  
Peter Kolb, Public Works  
Barbara Chevalier, Speer Financial  
Doretha Johnson, Division of Transportation  
Kent McKenzie, EMA  
Rodney Marion, Human Resources  
Jennie Vana, Communications Manager  
Mary Otahal, County Board Office*

2. **Pledge of Allegiance**

*Chair Paxton led the committee in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **10-0706**

Minutes from June 2, 2010.

**Attachments:** [F&A 07.07.10](#)

**A motion was made by Member Mountsier, seconded by Member Stolman, that the minutes from July 7, 2010 be approved. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

4. **Added to Agenda Items**

5. **Public Comment**

6. **Old Business**

7. **New Business**

**Planning, Building & Zoning**

**Law & Judicial**

**Health & Community Services**

**Revenue, Records & Legislation**

**Public Works & Transportation**

7.1 **10-0687**

Ordinance authorizing the issuance of General Obligation Bonds (Sales Tax Alternate Revenue Source) of the County of Lake, Illinois, in the aggregate principal amount of not to exceed \$32,000,000, for the purpose of defraying the costs of road improvements.

*Gary Gordon explained this resolution, starting that this is for the Milwaukee Avenue road project. This \$32 million is being issued through Recovery Zone Bonds and Build America Bonds. (Member O'Kelly and Vice-Chair Kyle entered the meeting at 1:04 p.m.) Barbara Chevalier from Speer Financial was available to answer questions.*

*Member Carter stated that the PWT Committee requested that it be noted that the rebate from the bond sale would be used to pay down the debt. County Administrator Barry Burton noted that this was part of the policy statement and that they will bring the policy statement back to committee next week.*

*Mr. Gordon stated that there will be subsequent actions coming forward in this regard over the next several months.*

*Mr. Burton clarified that while this is a state road, it was identified and approved in the Transportation Plan and we are funding the construction portion of Rt. 21 between Gurnee and Libertyville.*

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.2 10-0688**

Joint resolution awarding a contract for the construction of a bike path along Park Avenue West from the Highland Park Country Club to east of US Route 41 to the lowest responsible bidder Dunnet Bay Construction, Glendale Heights, Illinois in the amount of \$624,882.30 and provides a supplemental appropriation of \$125,000 of County Bridge tax designated as Section 14-00271-00-BT.

**Attachments:** [BID TAB: Park Avenue West \(Highland Park Country Club to East of US R](#)

[JUSTIFICATION: Park Avenue West \(Highland Park Country Club to East](#)

*Doretha Johnson explained this resolution.*

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.3 10-0689**

Joint resolution awarding a contract for the removal, replacement or refurbishment of thermoplastic pavement markings on the bituminous pavements of various county highways to the lowest responsible bidder, Mark-It Corporation, Romeoville, Illinois in the amount of \$297,092.89 and designated as Section 10-00000-08-GM.

**Attachments:** [BID TAB 2010 Group II Thermoplastic Pavement Markings for Bituminous](#)  
[JUSTIFICATION 2010 Group II Thermoplastic Pavement Markings for Bit](#)

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.4 10-0690**

Joint resolution authorizing the execution of a contract for consulting engineering services between Lake County and IMS Infrastructure Management Services, Rolling Meadows, Illinois for the annual pavement testing services and associated components for the County's Pavement Management System at a maximum cost of services described of \$60,000. This resolution also appropriates \$70,000 of Matching Tax Funds and is designated as Section 10-00219-00-ES.

**Attachments:** [2010 Pavement Management System; Field Testing; Consultant Agreeemer](#)

**A motion was made by Member Stolman, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.5 10-0691**

Joint resolution providing Motor Fuel Tax funds for the maintenance of the County Highway System from December 1, 2010 to November 30, 2011. The amount of the appropriation is \$700,000 of Motor Fuel Tax funds and designated as Section 11-00000-00-GM.

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.6 10-0692**

Joint resolution appropriating \$110,000 of County Bridge Tax funds for underdeck repairs and the placing permanent underdeck shielding in some areas of the Pulaski Drive Bridge over US Rte. 41 and designated as Section 08-00196-08-BR.

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.7 10-0693**

Joint resolution appropriating \$717,000 of County Bridge Tax funds and \$1,348,000 of Matching Tax funds for the roadway rehabilitation and reconstruction of Lake Avenue from IL Rte 173 to the Wisconsin state line, including the replacement of two (2) bridge decks and designated as Section 08-00148-02-FP.

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.8 10-0694**

Joint resolution authorizing the Chair of the County Board, the County Clerk and the County Engineer to execute an agreement for the use of federal highway funds between the State of Illinois and Lake County for Phase I engineering services (*Preliminary Engineering*) for the extension of the Washington Street bike path from Atkinson Road to Lancer Lane and designated as Section 09-00135-11-BT.

**Attachments:** [Washington Street \(Atkinson Road to Lancer Lane\) Bike Path Extension; F](#)

**A motion was made by Member Carter, seconded by Member Paxton, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.9 10-0695**

Joint resolution authorizing the execution of a contract with Civiltech Engineering Inc., Itasca, Illinois for professional services for the provision of Phase I (*Preliminary Engineering*) services for the extension of the Washington Street bike path from Atkinson Road to Lancer Lane at a maximum cost of services described of \$194,034.76. This resolution also appropriates \$215,000 of Motor Fuel Tax funds for this improvement and designated as Section 09-00135-11-BT.

**Attachments:** [Washington Street \(Atkinson Road to Lancer Lane\) Bike Path Extension; F](#)

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.10 10-0696**

Joint resolution authorizing the Chair of the County Board, the County Clerk and the County Engineer to execute an agreement for consulting engineering services between Lake County and MACTEC Engineering and Consulting Inc., Chicago, Illinois, for the provision of Phase I engineering services (*Preliminary Engineering*) for the replacement of the deck beams of the bridge carrying southbound Arlington Heights Road over Buffalo Creek at a maximum cost of services described of \$34,837. An appropriation of \$45,000 of County Bridge Tax funds is made for these engineering services designated as

Section 10-00193-07-BR.

**Attachments:** [Arlington Heights Road Southbound over Buffalo Creek, Bridge Deck Bear](#)

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.11 10-0697**

Joint resolution authorizing the Chair of the County Board, the County Clerk and the County Engineer to execute an agreement for the use of Federal Highway Funds between the State of Illinois and Lake County for Phase I engineering services (*Preliminary Engineering*) for the replacement of the deck beams of the bridge carrying southbound Arlington Heights Road over Buffalo Creek and designated as Section 10-00193-07-BR.

**Attachments:** [Arlington Heights Road Southbound over Buffalo Creek, Bridge Deck Bear](#)

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.12 10-0684**

Joint resolution expressing official intent regarding certain water and sewer capital expenditures to be reimbursed from proceeds of an obligation.

**Attachments:** [08.10.10 Reimbursement Res. EXHIBIT A.docx](#)

*Peter Kolb explained this resolution allowing the County to use some of the interest money proceeds to pay off a portion of ongoing projects.*

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.13 10-0700**

Ordinance authorizing the issuance and sale of \$20,000,000 Water and Sewer System Revenue Bonds, Series A of 2010, and providing the terms of and security for payment thereof.

**Attachments:** [08.10.10 Series A Revenue Bond Ordinance.doc](#)

[08.10.10 Bond Order.doc](#)

[08.10.10 Continuing Disclosure Undertaking.doc](#)

*Peter Kolb explained this resolution authorizing the County to sell \$20 million of Water*

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and Sewer System Revenue Bonds, using these Build America Bonds to pay off capital improvement projects. Mr. Kolb stated that, as a result of the cash flow analysis, they have identified \$40 million that they will have to borrow over the next 10 years. Using the Build America Bonds will provide a rebate of \$7.7 million on the interest.

Committee members requested a prioritized list of the projects, which Mr. Kolb will provide.

**A motion was made by Member Carter, seconded by Member O'Kelly, that this ordinance be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.14 10-0702**

Joint resolution authorizing Robert Skidmore, Treasurer, to withdraw monies from Series S Construction Account to pay construction cost items.

**A motion was made by Member Carter, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Financial & Administrative**

**7.15 10-0643**

Resolution to approve a memorandum of understanding between Lake County and the USA Disaster Relief Corps, an Illinois not-for-profit corporation.

**Attachments:** [2010 06 30 USADRC Lake County MOU FINAL Version.pdf](#)

*Kent McKenzie explained this resolution.*

**A motion was made by Member O'Kelly, seconded by Member Carter, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.16 10-0644**

Resolution authorizing acceptance of a US Department of Homeland Security subgrant for Emergency Operations Center Technology and authorizing the necessary Budget Amendments and Emergency Appropriations in the amount of \$140,148.12 in the FY 2010 EMA budget.

**Attachments:** [2010 07 01 2009 ILEAS EOC Grant Agreement Lake County.pdf](#)  
[2010 07 20 ILEAS EOC Tech Grant ADI Spreadsheet.pdf](#)

*Kent McKenzie explained this resolution.*

**A motion was made by Member Stolman, seconded by Member O'Kelly, that this**

**resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**7.17 10-0705**

Resolution accepting the annual Emergency Management Assistance grant funding from the Illinois Emergency Management Agency for Federal Fiscal Year 2010 Emergency Management Performance Grant pass-through funds in the maximum amount of \$152,917.52.

**Attachments:** [2010 IEMA EMPG Grant Agreement.pdf](#)

*Kent McKenzie explained this resolution.*

**A motion was made by Member Bassi, seconded by Member O'Kelly, that this resolution be recommended for adoption to the consent agenda. The motion carried by the following vote: The motion carried by the following vote:**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**8. Executive Session**

**8.1 Executive Session to discuss personnel matters.**

**A motion was made by Member Bassi, seconded by Member Stolman, to go into executive session to discuss personnel matters. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**Not Present:** 1 - Vice Chair Kyle

*Discussion.*

**A motion was made by Member Stolman, seconded by Member Kyle, to come out of executive session. The motion carried unanimously.**

**Aye:** 7 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly, Member Stolman and Member Carter

**9. County Administrator's Report**

**- Employee Health Care Alternatives**

*1. Rodney Marion presented proposed employee health care alternatives. He stated that, if there is no change in 2011, it will result in a 10.8% increase in premiums, or \$3.3 million. He has formed an Employee Advisory Group of about 50 employees that are discussing this issue.*

*The intent is to find ways to contain the cost without cutting the core of what we cover. The proposed new objective is to pay health insurance claims on an equitable basis while encouraging good consumerism and healthy life styles, and he is presenting a consumer*



*driven program that would accomplish this objective. (Member Stolman left the meeting at 2:25 p.m.). This plan will affect employees who have the PPO plan. The HMO plan will remain the same.*

*Mr. Marion reviewed the proposed program. He reported that there are incentives in place that will reward employees for low utilization, and that same plan will make those who are high utilizers pay more of a fair share.*

*Committee members expressed concern about how this plan will affect the lower paid employees and employees with chronic illnesses. They asked for further clarification on the ramifications of the changes and incentives, including how this plan could be affected by President Obama's Health Care Plan. They requested that he look into how many employees on the PPO plan make less than \$40,000 a year. The Committee also requested that this information be presented to the Committee of the Whole meeting prior to it being voted on. Mr. Marion stated that he would like to bring a contract back to Committee in September, but it may be pushed back until October so that it can be presented to the County Board before then.*

*2. Barry Burton stated that they are meeting with departments about the budget process and are trying to get information from the State to be able to finalize the budget. It may be necessary to push the Joint Budget meetings scheduled for September back.*

*3. Approximately 53-57 employees elected to take the Accelerated Retirement Option. There are many positions that they are comfortable with not filling. They don't have the final results yet, but will present those when available.*

*4. Mr. Burton informed the Committee that the City of Waukegan approved the designation of the Health Department facilities on Belvidere Road as historic buildings. The County was not notified of this, and the County opposes it. The ordinance states that it's designed to be a cooperative effort with the property owner, so they are working on this with the City of Waukegan.*

*5. Mr. Burton stated that the Communications Department e-mails newsclips from the local papers and include articles that mention County Board Members. Jennie Vana stated that it also includes comments made in Talk of the County because they are published. Member Carter stated that if the article is not signed, it shouldn't be included in the clips. Past policy has been that if it mentions somebody, it goes in there, and includes all articles concerning the county.*

*Ms. Vana has also been including Forest Preserve articles, but apparently the Forest Preserve send their related clips to board members as well. Mr. Burton stated that if it's a Forest Preserve article, it will come from the Forest Preserve.*

*6. Cable franchise fee audit - Mr. Gordon reported that Communications and Purchasing recently issued an RFP for a cable audit of bills to make sure the County is receiving the correct amount of franchise fees.*

10. Adjournment

**A motion was made by Member Kyle, seconded by Member Mountsier, that the meeting adjourn at 3:27 p.m. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Carter

**Not Present:** 1 - Member Stolman

*Minutes prepared by Mary Otahal.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Financial & Administrative Committee*