

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Agenda Report - Final

Thursday, March 5, 2026

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4qAB2GH>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings in one of two ways:

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance through an electronic conferencing application (register via the link on the front page of the agenda).

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT:

An opportunity for Public Comment will be provided during the meeting in accordance with the Lake County Board Rules of Order and Operational Procedures. At the time of Public Comment, it will proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application. Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office, 18 N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

PLEASE NOTE: An individual is allowed 3 minutes total for one or more public comments.

Individuals providing Public Comment will provide the following information:
Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Roll Call of Members**
4. **Addenda to the Agenda**
5. **Public Comment**
6. **Chair's Remarks**
7. **Unfinished Business**

7.1 [26-0042](#)

Joint resolution authorizing two new Principal Public Defenders to staff a newly consolidated Domestic Violence courtroom, at an estimated cost of approximately \$135,000 for the remainder of Fiscal Year 2026.

- The Courts have indicated they will be consolidating all felony Domestic Violence cases into a singular courtroom in May of 2026. This consolidation is intended to develop specialized expertise in these cases and enhance coordination.
- It is not possible for the Public Defender's Office to adequately staff this new courtroom without additional staffing. Therefore, the Public Defender's Office is requesting two additional Principal Public Defenders, Grade Salary 16, to focus their efforts on the cases within the new Domestic Violence courtroom.
- Existing space, computers and phone equipment are already available to accommodate the new positions.
- Due to the timing of this courtroom consolidation, these positions were not included in the Fiscal Year 2026 budget. At this time, no additional funding is necessary because the Public Defender has agreed to stagger the two positions according to caseload capacity. However, depending on the other vacancies in the department, it may be necessary to augment the Public Defender budget with the budgeted salary contingency closer to the end of the fiscal year.

Attachments: [CFDV Memo v3](#)

[HR Memo Princ Public Def Positions](#)

8. **New Business**

CONSENT AGENDA (Items 8.1 - 8.18)

MINUTES

8.1 [26-0209](#)

Committee action approving the Financial and Administrative Committee minutes from January 29, 2026.

Attachments: [F&A 1.29.26 Final Minutes](#)

8.2 [26-0210](#)

Committee action approving the Financial and Administrative Committee minutes from February 5, 2026.

Attachments: [F&A 2.5.26 Final Minutes](#)

REPORTS

8.3 [26-0242](#)

Cash & Investment Report from Holly Kim, Treasurer, for the month of January 2026.

Attachments: [Lake County Investment Portfolio Summary - January 2026](#)

[FSG 1-31-26](#)

[FSG 1.31.25](#)

HEALTH & COMMUNITY SERVICES

8.4 [26-0260](#)

Joint resolution amending the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178).

- Environmental Health is proposing revisions to the Environmental Health Animal Care and Control Fees Schedule, including updates to municipal contract fees and other service fees due to rising costs for animal boarding, veterinary services, and rehoming.
- Language in the fee schedule has been updated for clarity and to ensure alignment with Chapter 172.
- The fee for disposal of an animal impounded at the Animal Care and Control facility is increasing from \$35 to \$150, with exceptions.
- The fee for services provided to a non-contracted municipality is increasing from \$200 to \$250.

Attachments: [Clean ACC Municipal Fees - Proposed](#)

[Redline ACC Municipal Fees - Proposed EHAC 11.17.25](#)

LAW & JUDICIAL

8.5 [26-0268](#)

Joint resolution authorizing an additional Senior Victim Specialist for the State's Attorney's Office to staff a newly consolidated Domestic Violence courtroom, at an estimated cost of approximately \$64,000 for the remainder of Fiscal Year 2026.

- The Courts have indicated they will be consolidating all felony Domestic Violence cases into a singular courtroom in May of 2026. This consolidation is intended to develop specialized expertise in these cases and enhance coordination.
- This consolidation presents staffing challenges with respect to the State's Attorneys victim services division. Therefore, the State's Attorney's Office is

requesting an additional Senior Victim Specialist, Grade Salary 9, to focus their efforts on the cases within the new Domestic Violence courtroom.

- In addition to salary and benefit costs, the request includes funds to procure a computer and phone equipment to accommodate the new position.
- Due to the timing of this courtroom consolidation, this position was not included in the Fiscal Year 2026 budget
- Currently, no additional funding is allocated. However, depending on other vacancies and expenditures in the department, it may be necessary to augment the State's Attorney's budget with the budgeted salary contingency closer to the end of the fiscal year.

Attachments: [Request for new Sr. Victim Specialist position 2.9.2026](#)

[HR Analysis SAO Sr Victim Specialist](#)

8.6 [26-0239](#)

Joint resolution accepting a Funding Agreement for the Supreme Court of Illinois Court Technology Modernization Program and approving an emergency appropriation in the amount of \$50,000.

- The Supreme Court of Illinois Court Technology Modernization Program has awarded a \$50,000 grant to the 19th Judicial Circuit Court to support targeted technology upgrades that enhance court operations, accessibility, and services to court users.
- Grant funding will be used to replace the following items
 - Kids Korner paging system - \$3,500
 - Microsoft Surface tablets for Pretrial Services - \$25,400
 - Computers for the Juvenile Detention Center's education program - \$19,200
 - Language Interpreting devices for courtrooms - \$1,900
- The Illinois Court Technology Modernization Program funding period is December 12, 2025, through June 30, 2026.

Attachments: [Courts Tech Grant 50000 EA](#)

[FY26 Court Tech Mod Memo .pdf](#)

8.7 [26-0245](#)

Joint resolution approving an intergovernmental agreement (IGA) for contractual police services by and among the Board of Control of the Lake County Tech Campus District Number 849 (Tech Campus), Lake County and the Lake County Sheriff's Office (LCSO) in the estimated annual amount of \$123,949.97.

- The Tech Campus submitted a request to the LCSO to renew police services in the form of a police/school resource officer (SRO) at its Grayslake Campus.
- The main objectives in having an SRO are to develop a positive relationship between law enforcement and the students, effectively deal with juvenile offenses/issues and to protect students and the school from violations of the law.

- The term of this renewal agreement is for three years, beginning August 1, 2026, and ending July 31, 2029. The SRO is present on campus full-time during the regular school year. Lake County Tech Campus will reimburse 100 percent of the cost for the SRO position for all three years in the estimated annual amount of \$123,949.97 with a 3 percent cost of living adjustment for personnel costs for years two and three.

Attachments: [2026-2029 IGA Lake County TECH Campus SRO Contract Rate Calcula](#)
[2026-2029 IGA Lake County TECH Campus SRO Contract.pdf](#)

PUBLIC WORKS & TRANSPORTATION

8.8 [26-0222](#)

Joint resolution authorizing the execution of an Intergovernmental Agreement (IGA) for Retail Sanitary Sewer and Water Supply Services to the Village of Grayslake.

- The County and the Village have previously entered into an Agreement for Water and Sewer Service, dated April 9, 1985, which was amended six times prior to its expiration on April 9, 2015.
- Under the previous Agreement and Amendments, the County provided retail water and sewer services to various parcels within the Village.
- The Village has submitted a request to the County to expand the availability of the County's retail sanitary sewer and water supply services within the Village Retail Service Area and desires to enter into a new agreement to continue to secure a long-term source for retail water and sewer services to various parcels within the Village.
- The Village of Grayslake approved the IGA at their Village Board meeting on February 3, 2026.
- This resolution authorizes the execution of the IGA between the County and the Village of Grayslake.
- In accordance with County Board Rules, the State's Attorney's Office has reviewed this Intergovernmental Agreement prior to action by the County Board.

Attachments: [26-0222 Grayslake Retail IGA 2026](#)
[26-0222 Grayslake Retail Service Area](#)

8.9 [26-0227](#)

Joint resolution authorizing a contract with Semper Fi Land, Inc., Yorkville, Illinois, in the amount of \$97,880 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

- There was a public call for bids, and a total of two bids were received, ranging from \$97,880 to \$97,892, and the lowest responsible bidder is Semper Fi Land, Inc., Yorkville, Illinois, in the amount of \$97,880.
- This project is included in the Transportation Improvement Program, and designated as Section 26-00000-14-GM.

Attachments: [26-0227 Bid Tab](#)
[26-0227 Vendor Disclosure](#)
[26-0227 Location Map](#)

8.10 [26-0228](#)

Joint resolution appropriating \$2,000,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2026-2027 winter season.

- The Lake County Division of Transportation will participate in the County's joint procurement process for the acquisition of ice control salt for the 2026-2027 winter season.
- It is estimated that 16,000 tons of ice control salt will be required for the 2026-2027 winter season.
- Before a letting can be held, an appropriation of funds is required.
- This project is included in the Transportation Improvement Program, and designated as Section 27-00000-05-GM.

8.11 [26-0229](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, for Phase II professional engineering services for the improvement of Martin Luther King Jr. Drive, from Commonwealth Avenue to Illinois Route 137 at a maximum cost of \$370,093.78 and appropriating \$445,000 of Matching Tax funds.

- The scope of these improvements include pavement resurfacing and the replacement of an existing 6-foot by 6-foot culvert.
- Lake County selects professional engineering firms in accordance with the Local Government Professional Services Selection Act, 50 ILCS 510/1 et. seq.
- The Lake County Division of Transportation's Consultant Selection Process has been approved by the Federal Highway Administration and the Illinois Department of Transportation, and the firm selected for this project was selected in accordance with this approved process.
- The selected firm has a satisfactory past relationship with the Lake County Division of Transportation.
- This project is included in the Transportation Improvement Program and designated as Section 25-00256-04-DR.

Attachments: [26-0229 Agreement](#)
[26-0229 Vendor Disclosure](#)
[26-0229 Location Map](#)

8.12 [26-0231](#)

Joint resolution appropriating a supplemental amount of \$1,000,000 of Motor Fuel Tax funds for right-of-way and other right-of-way associated costs for the improvement of Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

- Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road, needs to be improved, inclusive of non-motorized improvements.
- The County Board, at its February 21, 2023, meeting, appropriated \$7,500,000 for right-of-way acquisition, which was based on the independent appraisals and reports prepared for each property.
- Based on anticipated settlement amounts, a supplemental appropriation is necessary to acquire the remaining properties.
- This project is included in the Transportation Improvement Program with target letting in 2026 and designated as Section 15-00038-07-WR.

Attachments: [26-0231 Location Map](#)

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.13 [26-0280](#)

Joint resolution authorizing an emergency appropriation of \$155,159 in fees associated with the filing of the Meadowview Material Transfer Facility local siting application by Waste Management.

- On Friday, February 13, 2026, Waste Management filed its application for local siting approval for the Meadowview Material Transfer Facility, located adjacent to the Countryside Landfill at 31725 N. Route 83, Grayslake, Illinois.
- The County Board is the local siting authority under Section 39.2 of the Illinois Environmental Protection Act and Lake County Code §§ 50.46-50.53.
- The Lake County Board approved the Host Agreement with Lake County at its meeting on January 14, 2025; which stipulates in Section 14 (Application) that Waste Management shall pay for expenses for a pre-filing review and all costs reasonably related in any matter to the siting process pursuant to Section 39.2 of the Illinois Environmental Protection Act and Lake County Code §§ 50.46-50.53.
- This resolution authorizes an emergency appropriation of \$155,159 to the County Administrator's budget, which includes \$150,000 in filing fees and \$5,159 in reimbursement of legal fees for pre-filing review.

Attachments: [EA Meadowview](#)

TECHNOLOGY

8.14 [26-0224](#)

Joint resolution authorizing a contract renewal of Oracle BOSS application support services with TD Synnex DLT Solution of Herndon, Virginia, in the amount of \$310,032.

- Data Intensity provides functional support for our legacy BOSS system including operational support, troubleshooting issues, and system customizations.
- This support is critical to maintaining stable, reliable operations by quickly resolving functional issues, supporting time-sensitive business cycles, and ensuring system outputs.
- The renewal of these services provides deep expertise and knowledge of Oracle systems and programming required to support the BOSS application through the sunsetting phase of BOSS.
- This agreement provides 240 hours per month to be utilized 24/7 at our direction based on business need.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with TD Synnex DLT Solutions has been identified through General Services Administration (GS-35F-267DA) to procure needed goods, services, constructions, or professional services that have been competitively solicited and awarded.

Attachments: [26-0224 SOW](#)
[26-0224 VDS](#)
[26-0224 QUO](#)

8.15 [26-0226](#)

Joint resolution authorizing a contract with Logicalis of Downers Grove, Illinois, in the amount of \$306,654 for the network hardware replacement project.

- This project is included in the 2026 Capital Improvement Program as part of the Technology Improvement Plan.
- This resolution authorizes an agreement with Logicalis in the amount of \$306,654, which includes \$233,613 in hardware; \$32,773 in software licensed for three years; and \$40,269 in one-year hardware and software maintenance.
- In accordance with Section 33.115 of the Lake County Purchasing Ordinance, a cooperative purchasing contract with Logicalis has been identified through 1Government Procurement Alliance (1GPA) (22-02PV-12) to procure needed goods, services, constructions, or professional services that have been competitively solicited and awarded.
- 1GPA competitively procured technology products, solutions, and related services through a Request for Proposal (RFP) that allowed multiple awards to qualified vendors. 1GPA received 28 proposals and identified 20 qualified vendors, of which one contract was awarded to Logicalis.

Attachments: [26-0226 QUO](#)

[26-0226 VDS](#)

8.16 [26-0235](#)

Joint committee action approving a Contract Modification for a contract with SHI of Somerset, New Jersey, in the amount of \$38,066.

- The 2026 Capital Improvement Program, as part of the Technology Improvement Plan - Security Initiatives, included the purchase of a security support tool.
- In September 2024, a contract was approved with SHI for security patching and provisioning software in the amount of \$229,482, with options to renew with contracted annual increases.
- The SHI contract has the capacity to include the security support tool to the existing contract in the amount of \$38,066 for the remaining eight months of the current contract term (October 27, 2025, to October 26, 2026).
- The addition of the tool, if approved, will increase the 2026 renewal by \$56,632 for the final contract term (October 27, 2026, to October 26, 2027) to \$315,412.
- In accordance with Section 33.082 of the Lake County Purchasing Ordinance, when the total of change orders, contract modifications, or price adjustments on any contract approved by resolution by the County Board exceeds 10 percent of the original contract amount, approval of the standing committee in charge of the contracting department or agency and the Financial and Administrative Committee is required.
- This committee action authorizes and directs the Purchasing Agent to execute a contract modification with SHI, increasing the value of the contract for an essential security support tool.

Attachments: [26-0235 QUO](#)

[26-0235 VDS](#)

[26-0235 QUO 2](#)

8.17 [26-0233](#)

Joint resolution approving an Acceptable Use Policy.

- The Acceptable Use Policy provides a framework establishing appropriate practices and responsibilities for the use of County IT resources in order to protect proprietary, personal, privileged, and other sensitive data.
- Enterprise IT developed the policy ensuring alignment with best practices and County operations.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had opportunity to review and provide comment.

Attachments: [Acceptable Use Policy - Proposed](#)

8.18 [26-0234](#)

Joint resolution approving an Identification and Authentication Policy.

- The Identification and Authentication Policy provides a framework to ensure that only authorized users and devices may access Lake County's Information Systems by implementing secure and consistent identity verification processes to protect County data and support compliance with cybersecurity standards.
- Enterprise IT developed the policy ensuring alignment with best practices and County operations.
- This policy was developed using County Policy 1.1: Policy Making Framework, ensuring all County departments and stakeholders had opportunity to review and provide comment.

Attachments: [Identification and Authentication Policy - Proposed](#)

REGULAR AGENDA

FINANCIAL & ADMINISTRATIVE

Finance

8.19 [26-0253](#)

Resolution authorizing Lake County to enter into agreements for temporary employee services with four staffing agencies for general administrative support to professional and credentialed positions.

- Lake County currently manages multiple contracts for Temporary Employee Services that expire in 2026 with no options for renewal.
- The County requires temporary staffing services to address variable needs across departments that demand general administrative support to professional and credentialed positions.
- Lake County issued a Request for Proposals (RFP) for Temporary Employee Services, extending to 155 vendors and receiving sealed proposals from 61 vendors.
- Based on the criteria set forth in the RFP, an interdepartmental evaluation committee determined that awarding contracts to multiple vendors would provide maximum flexibility to Lake County to meet staffing needs.
- This resolution authorizes the Purchasing Agent to enter into a contract with each of the following vendors: LanceSoft, Inc. (Herndon, Virginia), The Salem Group (Oakbrook Terrace, Illinois), and Vastek Group (Chula Vista, California) for general support positions to professional roles and Actalent, Inc. (Hanover, Maryland) for specialized positions that require professional credentials.
- This resolution authorizes the Lake County departments to access the four awarded vendors to provide Temporary Employee Services that are specifically authorized in the department budget or are grant-funded.
- For any positions not budgeted or grant-funded, the responsible department must obtain separate committee action before utilizing the agreements if the cost

exceeds thresholds established by the Purchasing Ordinance.

Attachments: [Lancesoft Vendor Disclosure](#)

[2026-02-12 Contract 26115-4 LanceSoft Signature](#)

[Vastek Vendor Disclosure](#)

[2026-02-12 Contract 26115-3 Vastek Signature](#)

[Salem Group Vendor Disclosure](#)

[2026-02-12 Contract 26115-1 Salem Group FINAL Salem Signed](#)

[Actalent Vendor Disclosure](#)

[2026-02-13 Contract 26115-2 Actalent FINAL with Exhibits](#)

[Scoring Matrix for Board Approval](#)

[2025-12-16 RFP 26115 Temporary Employment Staffing Services FINAL](#)

8.20 [26-0237](#)

Resolution authorizing emergency appropriations for Fiscal Year (FY) 2026 in various funds for certain projects, items, and activities budgeted in the prior year and not completed.

- Since all unused appropriations lapse at the end of each fiscal year, it is necessary to “carry over” unspent budget authority from one fiscal year to the next under certain conditions as defined in the County’s Budget Policies.
- These carryover requests include contracts which were unable to be completed in FY 2025 and uncompleted or ongoing projects that will not be complete until FY 2026.
- These items must be authorized through what is termed an “emergency appropriation” in order to transfer the budget authority that was previously granted in FY 2025 to FY 2026. The detailed accounts are included in the attachment.

Attachments: [Mar-26 Carryovers Combined 3.1.26 Final](#)

8.21 [26-0254](#)

Resolution authorizing an emergency appropriation in IMRF Fund (Fund 204) to fund pension benefits expenses of the Fiscal Year 2025 budget in the amount of \$265,570.49 from the Fund 204 fund balance.

- Lake County has incurred IMRF pension expenses that exceed the amount approved in the Fiscal Year (FY) 2025. Personnel expenditures were higher than budgeted in many departments; therefore, the IMRF budget was underestimated.
- The estimated fund balance at the end of FY 2025 is \$7,912,161, so there are sufficient funds to cover this unbudgeted expense.

Attachments: [26-0254 Spreadsheet Attachment 03.02.26](#)

8.22 [26-0269](#)

Resolution authorizing an emergency appropriation in State's Attorney's Money Laundering Fund (Fund 765) for personnel and benefits costs in the Fiscal Year 2025 budget in the amount of \$2,540 from the Fund 765 fund balance.

- The State's Attorney's Office opted to use the Money Laundering Fund to fund the salary and benefits costs of the Conviction Integrity Unit Director in October 2025 to fund a grant gap. The amount appropriated at that time has proven to be insufficient and additional funding is necessary to cover all salary and benefit costs for Fiscal Year 2025 (FY 2025).
- The current fund balance is estimated to be \$7,878 at the end of FY 2025, so there are sufficient funds to cover this unbudgeted expense.

Attachments: [Money Laundering - FY25 Labor Emerg Approp 02.19.26](#)

8.23 [26-0261](#)

Resolution authorizing an emergency appropriation in the Recorder Automation Fund (Fund 260) to fund personnel expenses of the Fiscal Year 2025 budget in the amount of \$16,500 from the Fund 260 fund balance.

- The County Clerk's Office has a shortfall in the Fiscal Year (FY) 2025 budget in its Recorder Automation Fund due to a combination of overtime and one-time pay for those employees who are at the top of their range.
- The current fund balance is estimated to be \$1,945,688 at the end of FY 2025, so there are sufficient funds to cover this unbudgeted expense.

Attachments: [Rec Auto Emerg Approp 2.13.26](#)

8.24 [26-0255](#)

Director's Report - Finance.

- Chief Financial Officer Approved Line Item Transfers.
- Receipt of Certificate of Achievement from the Government Finance Officers Association (GFOA).

Attachments: [Finance Director's Report LITs at 2-28-2026](#)

[Certificate of Achievement for Excellence in Financial Reporting](#)

Facilities and Construction Services

8.25 [26-0206](#)

Facilities and Construction Services Annual Update.

Attachments: [26-0206 2026 FCS Presentation 05Mar26](#)

County Administration

8.26 [26-0283](#)

Resolution authorizing the conveyance of property owned by Lake County (“County”), located at 105 East Illinois Route 83 in Mundelein, Illinois, to the Illinois Department of Transportation (“IDOT”) for its Illinois Route 60/83 improvement project.

- IDOT is undertaking a project to improve Illinois Route 60/83 from Illinois Route 176 to Illinois Route 60.
- The 19th Judicial Circuit Court’s Mundelein Branch Court is adjacent to the project.
- IDOT needs to acquire 0.161 acres of right-of-way and 0.405 acres of a temporary easement of property owned by the County to construct the project.
- IDOT will pay \$71,400 to the County for the acquisition, which is based on an independent property appraisal report.

Attachments: [Fee take and easement areas - Lake County](#)

[County of Lake - Legal Descriptions](#)

[TE - County of Lake - 0261](#)

[Lake County Quit Claim deed 2-10-26](#)

[Receipt - County of Lake - 2-25-26](#)

8.27 [26-0302](#)

Ordinance abating the tax heretofore levied for General County Purposes for the Tax Year 2025 and Collected in Fiscal Year (FY) 2026 to authorize a property tax abatement in support of the Illinois Department of Commerce and Economic Opportunity (DCEO) Energy Transition Community Grant Program in the amount of \$587,516.86.

- Lake County is one of several local government units (referred to as “Zion taxing Bodies” who are impacted by the closure of the Zion nuclear plant) that can take advantage of funding set aside by the Illinois General Assembly through the Energy Transition Community Grant Program.
- The grant is for an overall abatement to the full tax levy, benefiting all property taxpayers in the County, not limited to parcels in the City of Zion.
- The County is abating the full amount of its grant allocation of \$587,516.86, which will reduce the tax amount owed by each taxpayer for Tax Year 2025 only (collected in FY 2026).

8.28 [26-0304](#)

Resolution Approving an Emergency Appropriation of \$2,000,000 to Establish a Federal Funding Contingency Reserve from the General Fund Fund Balance.

- Since early indications of potential federal funding interruptions, the Lake County Administrator's Office has been proactively coordinating with departments across the County that receive and rely upon federal funding to assess potential risks, evaluate possible operational impacts, and discuss options for contingency planning measures.
- The County Administrator recommends formalizing internal preparedness efforts by establishing a funding reserve, supported by General Fund revenues, to provide a 60-day contingency in the event of any sudden federal funding reduction, loss, or pause. This reserve will help ensure continuity of operations within affected departments while alternative solutions and long-term options are evaluated.
- Decisions regarding the use of these funds will be delegated to the County Administrator, with regular reports provided to the Financial & Administrative Committee. The Administrator will report any expenditures from the reserve and, in coordination with the affected department, present recommendations for long-term solutions to address any program or operational impacts resulting from sudden or anticipated federal funding changes.
- The Administrator has developed criteria and documentation requirements related to accessing the reserve, including verification of federal funding interruption and a demonstrated operational need.
- Since the need for this contingency was not anticipated during Fiscal Year 2026 budget preparation, the funding will come from General Fund fund balance. There are sufficient funds available in fund balance reserve for this purpose. Any unused funds in the Federal Funding Contingency Reserve can be reappropriated back into the General Fund upon County Board approval.

8.29 [26-0236](#)

Resolution approving a Remote Work Policy.

- Technological advancements have made remote work an option for many organizations and can be a viable option for some County employees.
- A study, published in the Proceedings of the National Academy of Sciences, found that hybrid workers who work from home two to four days per week can reduce their carbon footprint by 11 percent to 29 percent.
- Remote work arrangements, when used appropriately, benefit both the County and the individual employee. It can often provide a greater efficiency in the use of County resources, including office space, while offering flexibility and work-life balance to employees.
- This Remote Work Policy provides employees with an opportunity to work remotely, when appropriate and operationally feasible.

Attachments: [Remote Work Policy - Proposed](#)

8.30 [26-0284](#)

Resolution committing Lake County's economic development opportunity funds in the amount of \$2,000,000, to Solarge for the sole purpose of Superfund site environmental clean-up and/or site preparation activities related to the proposed development at 1831 N. Pershing Road in Waukegan, Illinois.

- As a recipient of settlement allocation funds, Lake County received \$7,500,000 of Monsanto Settlement Funds in April 2023 and appropriated the funds for an undesignated use in November 2023.
- At the Board's September 2025 meeting, \$2,000,000 of the settlement funds was allocated for incorporated or unincorporated Superfund site environmental clean-up and/or site preparation activities related to proposed economic development opportunities in Lake County.
- Through Lake County Partners, staff has been notified that Solarge requests commitment of the funds as they work to finalize arrangements on the selection of Lake County as their proposed location.
- This action commits the \$2,000,000 allocation to Solarge, for the purpose of Superfund site environmental clean-up and/or site preparation activities related to their proposed development in Waukegan, Illinois.
- Should the proposed development not proceed, or should Lake County not be selected as the location for the Solarge development on or before May 1, 2026, the funds shall remain in the County's Economic Opportunity Fund for future potential development projects.

9. **County Administrator's Report**

10. **Executive Session**

10.1 [26-0014](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [26-0015](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

11. **Regular Session (for action on Executive Session items)**

11.1 [26-0290](#)

Committee action authorizing settlement authority for Case Number 221021W001.

11.2 [26-0216](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from January 29, 2026.

11.3 [26-0217](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from February 5, 2026.

12. **Member Remarks and Requests**

13. **Adjournment**

Next Meeting: April 2, 2026