

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report - Draft

Wednesday, April 13, 2016

3:30 PM

**10th floor Assembly Room
18 N. County Street, Waukegan, IL**

Housing and Community Development Commission

1. ROLL CALL

Vice-Chairman Pedersen called the Housing and Community Development Commission (HCDC) meeting to order at 3:34 p.m.

Guests: John Quintanilla and Maya Ziv-El of Prairie State Legal Services; Mary Ellen Tamasy of Lake County Residential Development Corporation; Kim Ulbrich of Community Partners for Affordable Housing; Rob Anthony of Affordable Housing Corporation; Ted Havy of Legat Architects; Betsy Lassar of Lake County Housing Action Coalition; and Burnell Russell

Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Monika Bobo, Eric Foote and Laura Walley

Present 11 - Karl Molek, Aaron Lawlor, Harriet Rosenthal, Linda Pedersen, Steve Carlson, Mary Cunningham, Sandra Hart, Diane Hewitt, Janet Swartz, Joel Sikes and Michael Meehan

Excused 6 - Carol Calabresa, Ray Rose, Glenn Swanson, Joe Mancino, Virginia Mulligan and Dan Venturi

2. APPROVAL OF MINUTES

2.1 16-0342

Approval of the March 9, 2016 Minutes

Attachments: [3.09.16 Minutes.pdf](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Hewitt, to approve the March 9, 2016 minutes minutes. The motion carried by the following vote:

Aye 9 - Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

Not Present 2 - Commissioner Molek and Commissioner Hart

3. CHAIR'S REMARKS

Vice-Chairman Pedersen said that there was a special guest in attendance, former HCDC member Burnell Russell, and that Aaron Lawlor, County Board Chairman, would present a special resolution to him. Chairman Lawlor recognized Mr. Russell's service to the County, reading the resolution aloud and thanking him for his years of dedication. Mr. Russell said that he'd enjoyed his time on the HCDC, stating that he saw yearly improvement in the process to help the County's citizens.

The Lake County Board Chair, Aaron Lawlor updated the HCDC about the meeting Commissioner Cunningham, Jodi Gingiss and he had with PADS Lake County earlier in the day. He stated that it was important to keep PADS' day facility open until the agency and the City of Waukegan could come to a mutually-beneficial resolution. Chairman Lawlor then briefed the HCDC on the steps that PADS had planned to help address residents' and business owners' concerns with having the agency's headquarters located in their neighborhood.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 16-0335

Staff update on actions taken to affirmatively further fair housing since the November 11, 2014 approval of Lake County's Analysis of Impediments to Fair Housing Choice.

Presented by Jodi Gingiss, Community Development Administrator

6.2 16-0337

Presentation on Fair Housing

- Lake County, as a recipient of CDBG and other federal funds, is required to "affirmatively further fair housing" under the federal Fair Housing Act.
- The 2015 publication of the federal Final Rule on Affirmatively Furthering Fair Housing (AFFH) changed the schedule and content of periodic countywide studies: The requirement to complete an "Analysis of Impediments to Fair Housing Choice" (AI) will transition by August 1, 2019 to an "Assessment of Fair Housing" (AFH).
- Prairie State Legal Services (PSLS), the manager of Lake County's Fair Housing Project, will make a presentation on the new rule, its impact on Lake County, and a sneak peek at the new HUD internet-based fair housing data mapping tool.

Presented by John Quintanilla and Maya Ziv-El of Prairie State Legal Services

6.3 16-0336

Citizen Participation Plan - proposed revisions

- Changes in 2014 to Housing & Community Development Commission (HCDC) by-laws plus the 2015 HUD Final Rule on Affirmatively Furthering Fair Housing (AFFH) require revisions to the Citizen Participation Plan.
- The revised Citizen Participation Plan was presented to the HCDC at its April 13 meeting and posted on the Lake County website on May 5, 2016 at the time of public notice in the Lake County News Sun.
- Public response to date has been positive, and after the May 11 Public Hearing the HCDC may vote to accept the revised Citizen Participation Plan.

Attachments: [Revised Citizen Participation Plan Draft for May 11, 2016 Public Hearing.p](#)

Presented by Jodi Gingiss, Community Development Administrator

6.4 16-0338

Project Change Requests - NorthPointe Resources & Waukegan Township 2015.

- Environmental conditions in the areas surrounding both the NorthPointe Resources and Waukegan Township CDBG 2015 activities, along with protracted real estate negotiations, have caused both entities to request the CDBG funds be moved to their other high priority capital improvement projects.
- The proposed changes do not alter the grant amounts to NorthPointe Resources (\$14,193) and to Waukegan Township (\$100,000).
- The attached memo outlines the requests, of which staff recommends approval. If approved, the changes would require a substantial amendment to the 2015 Action Plan and a 30-day comment period.

Attachments: [2015 CDBG Project Change Request Memo.pdf](#)

[2015 CDBG Project Change Request Waukegan Township Detail.pdf](#)

Presented by Eric Foote, Community Development Planner

A motion was made by Commissioner Hewitt, seconded by Commissioner Cunningham, to approve the project change requests for NorthPointe Resources and Waukegan Township, with \$37,000 of Waukegan Township's funds to go to improvements at Park Place and \$63,000 to improve the Eddie Washington Center. The motion carried by the following vote:

Aye	9 -	Commissioner Molek, Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz and Commissioner Sikes
Abstain	1 -	Commissioner Meehan
Not Present	1 -	Commissioner Hart

6.5 16-0339

Staff Presentation on ServicePoint

- Lake County, as mandated by the US Department of Housing & Urban Development (HUD), operates a Homeless Management Information System (HMIS).
- The HMIS is used to track clients throughout the broader Continuum of Care and coordinate the provision of services. Lake County uses ServicePoint for its HMIS.
- ServicePoint has recently been expanded to meet two community needs: 1) "Coordinated Entry" into the homeless services system in Lake County of people who are chronically homeless and in need of permanent supportive housing; and 2) Referral tracking and coordination between service providers with clients in Lake County's Behavioral Health Treatment Court.

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

6.6 16-0340

Resolution authorizing the Lake County Department of Planning, Building and Development (PBD), to apply for ServicePoint grant funding.

- Twice annually, the HealthCare Foundation of Northern Lake County invites applicants to request grants for its new "systems capacity building" strategic priority. Lake County has the opportunity to apply for this potential grant funding to help expand the use of ServicePoint as a referral network between agencies in Lake County.
- This work aligns with the Lake County Board's Strategic Plan action steps to: 1) "Continue to develop and promote ServicePoint, www.FindHelpLakeCounty.org and other communication tools that provide information & referral services to government and non-profit partners"; and 2) "Empower case managers to use ServicePoint and other available referral tools to direct clients to most appropriate services."
- If awarded, the grant would support staff and consultants costs necessary to build usage by key service providers, of ServicePoint as a referral tool, including the Lake County Health Department

Presented by Brenda O'Connell, Continuum of Care Program Coordinator

A motion was made by Commissioner Rosenthal, seconded by Commissioner Molek, to approve the requested authorization to apply for ServicePoint grant funding. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

Not Present 1 - Commissioner Hart

7. STAFF REPORTS

Jodi Gingiss thanked the HCDC for their attendance and attention to the presented information.

8. ADJOURNMENT

A motion was made by Commissioner Cunningham, seconded by Commissioner Sikes, to adjourn the meeting at 5:05 p.m. The motion carried by the following vote:

Aye 10 - Commissioner Molek, Ex-Officio Member Lawlor, Commissioner Rosenthal, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Commissioner Cunningham, Commissioner Hewitt, Commissioner Swartz, Commissioner Sikes and Commissioner Meehan

Not Present 1 - Commissioner Hart