

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 8, 2017

8:30 AM

Assembly Room, 10th Floor

Public Works and Transportation Committee

1. Call to Order

Chair Maine called the meeting to order at 8:32 a.m.

Present 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent 3 - Member Mathias, Member Taylor and Member Danforth

Others present:

Yvette Albarran, Purchasing

Barry Burton, County Administrator

Carol Calabresa, County Board Member

Steven Carlson, County Board Member

Anthony Cooling, Finance and Administrative Services

Cameron Davis, Assistant County Administrator

Ben Glbertson, County Administrator's Office

Gary Gordon, Finance and Administrative Services

Megan Mach, Ancel Glink

Amy McEwan, Deputy County Administrator

Paula Trigg, Division of Transportation

Blanca Vela-Schneider, County Board Office

Mike Zematis, Division of Transportation

2. Pledge of Allegiance

Member Werfel led the Pledge of Allegiance.

3. Approval of Minutes

3.1 [17-0300](#)

Minutes from January 11, 2017.

A motion was made by Member Durkin, seconded by Member Pedersen, that the meeting minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

3.2 [17-0301](#)

Minutes from February 1, 2017.

A motion was made by Member Durkin, seconded by Member Pedersen, that the meeting minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

3.3 17-0302

Minutes from February 8, 2017.

A motion was made by Member Durkin, seconded by Member Pedersen, that the meeting minutes for items 3.1 through 3.3 be approved. Motion carried by voice vote.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

4. Addenda to the Agenda

There were no items added to the agenda.

5. Public Comment

There were no comments from the public.

6. Chairman's Remarks

Chair Maine reported that she, Member Werfel, and Member Calabresa attended a Libertyville Township Open House meeting. Many residents conveyed that they would like to see presentations at open houses.

Chair Maine stated that she feels that Lake County Forest Preserve District and the Lake County Division of Transportation have done a phenomenal job in creating and emphasizing the importance of connections and interconnections in Lake County.

7. Old Business

7.1 [17-0281](#)

Presentation of the Lake County Division of Transportation Excess Property Disposal Policy.

Division of Transportation Paula Trigg presented a draft policy regarding the disposition of excess property. She stated that staff has come up with a list to categorize its properties: 1) property that will be utilized at a future date; 2) property that is not going to be used and could be sold via auction; 3) property that could be best utilized by being transferred over to another jurisdiction; and 4) property that the County does not use but has been used openly by the public. There are a total of 22 properties that her department has identified as excess property that would be in the best interest if they were removed from the County's liability and responsibility.

The consensus of the Committee is to endorse the policy. Chair Maine requested that she provide a list of excess properties to the Committees. Ms. Trigg indicated that it is her goal to dispose of some of these properties prior to her retirement.

8. New Business

DIVISION OF TRANSPORTATION

8.1 [17-0279](#)

Joint resolution authorizing emergency appropriations in fiscal year (FY) 2017 for the Lake County Division of Transportation (LCDOT) capital and bond funds, for projects previously approved and for additional revenue.

Division of Transportation Director Paula Trigg reported that this request for an emergency appropriation is to carry over funds for projects that were previously approved but have not been completed and additional revenue.

A motion was made by Member Werfel, seconded by Member Durkin, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.2 [17-0293](#)

Joint resolution authorizing, on behalf of the Lake County Coordinated Transportation Services Committee (LCCTSC), separate applications, to the Regional Transportation Authority (RTA), for Section 5310 grants for the continuation of the Ride Lake County Central Project in cooperation with Pace, the Townships of Fremont and Libertyville, and the Villages of Libertyville and Mundelein; and the Ride Lake County West Project in cooperation with Pace, the Townships of Antioch, Avon, Fremont, Grant, Lake Villa and Wauconda, subject to further County Board approval.

Division of Transportation Director Paula Trigg stated that the resolution allows the Division of Transportation to apply for a grant on behalf of the Lake County Coordinated Transportation Services Committee (LCCTSC). She stated that the acceptance of any grant funds would require County Board approval.

A motion was made by Member Werfel, seconded by Member Pedersen, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.3 [17-0280](#)

Joint resolution authorizing an agreement with Strand Associates, Inc., Joliet, Illinois, for Phase II design engineering services for the intersection improvement of Winchester Road at Illinois Route 83, at a cost of \$313,059.76, and appropriating \$380,000 of ¼% Sales Tax for Transportation funds, and designated as Section 16-00170-13-CH.

Division of Transportation Director Paula Trigg reported that there is a history of accidents in this area. She stated that there is still uncertainty whether Route 53 will be extended, which would impact Route 83. At this time, the intersection at Route 83 and

Winchester Road could be improved with the installation of a traffic signal. Discussion ensued.

A motion was made by Member Werfel, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.4 [17-0282](#)

Joint committee action approving acceptance of a cash donation from Chain of Lakes Community Bible Church, 43 West Grass Lake Road, Lake Villa, Illinois, in the amount of \$444,836.83 under Chapter 90 (Lake County Highway Access Regulation Ordinance) of the Lake County, Illinois, Code of Ordinances.

Division of Transportation Director Paula Trigg reported that the Chain of Lakes Community Bible Church would like a turning lane into their property. The church recognizes that it would be more cost effective for the County to include this work in its planned improvement for this area. Member Pedersen inquired why this is called a cash donation. Ms. Trigg reported that this is the terminology used in the County's ordinance.

Member Hewitt requested that specifics of this project be provided to the Committee.

A motion was made by Member Pedersen, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.5 [17-0283](#)

Joint resolution appropriating \$1,785,000 of Motor Fuel Tax funds for the resurfacing of Grass Lake Road, from Illinois Route 83 to Deep Lake Road, and designated as Section 15-00075-13-RS.

A motion was made by Member Pedersen, seconded by Member Hewitt, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.6 [17-0277](#)

Ordinance requesting the conveyance of parcels of land for right-of-way, permanent and temporary easements from the Village of Round Lake and the Lake County Forest Preserve District (LCFPD) to Lake County, effectuating agreements relating to the

right-of-way, construction, and maintenance of improvements along Cedar Lake Road, from Illinois Route 120 to Nippersink Road, appropriating \$8,520,000 of ¼% Sale Tax for Transportation funds, and designated as Section 08-00065-02-RS.

Division of Transportation Director Trigg reported that the County will make improvements to the roadway, noting that it was jurisdictionally transferred over to the County by the State five years ago. A sidewalk will be installed on one side of the road with a bike path being installed on the other side of the road. The County will utilize land banked credits for this project. The County has worked with the Forest Preserve District and the Village of Round Lake to acquire the temporary and permanent easements needed for the project. Discussion ensued.

A motion was made by Member Wilke, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.7 [17-0276](#)

Joint committee action item approving Change Order Number Four, consisting of an increase of \$4,764.85, for additions to the 2016 concrete patching construction contract, and designated as Section 16-00000-10-GM.

A motion was made by Member Werfel, seconded by Member Werfel, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried unanimously.

Aye: 6 - Chair Maine, Vice Chair Hewitt, Member Durkin, Member Pedersen, Member Werfel and Member Wilke

Absent: 3 - Member Mathias, Member Taylor and Member Danforth

8.8 [17-0029](#)

Director's Report - Transportation.

Division of Transportation Director Paula Trigg reported that the paratransit study is underway. Focus groups and interviews with key stakeholders are being held this week. The next Lake County Coordinated Transportation Services Committee (LCCTSC) will be held on March 15, 2017 at the Libertyville Township Office.

Ms. Trigg stated that the Division of Transportation, in conjunction with other land team departments, will hold two public meetings, one in the morning and one in the early evening, on March 15, 2017 to solicit public input on proposed amendments in these departments. There will be a public meeting on March 28, 2017, from 5:00 p.m. to 7:00 p.m., at the Woodland Intermediate School, for the Hunt Club Road and Grand Avenue Intersection improvement Project.

Ms. Trigg reported that there have been discussions with other collar county engineers regarding the benefits of Lake County's Transportation Management Center (TMC).

There have been conversations regarding having Lake County's TMC serve as a regional TMC. The County's system was set up to allow for an expansion of three additional operators 24 hours a day, seven days a week. Discussion ensued.

Ms. Trigg stated that Congressman Hultgren's staff toured the TMC on February 24, 2017 and were very interested in the operations of the facility.

Ms. Trigg indicated that a recent Tribune report identified that 12.6 percent of Lake County bridges are structurally deficient. She stated that the County's bridges are in great condition, with 30 of the 36 highway bridges having a sufficiency rating of 90 percent or more and the other 6 having a sufficiency rating between 64 percent and 79 percent. She stated that these bridges are being monitored. She stated that bridges below a 50 percent sufficiency rating could receive federal funding assistance. Ms. Trigg stated that the bridges the County inspects for townships also have good sufficiency ratings. She noted that some of the information in the Tribune appears to be outdated, noting that one of the bridges identified as deficient was replaced three years ago. Other bridges identified in the report are municipal and/or state bridges. Questions regarding the County's bridges should be directed to her department. County Board Member Carol Calabresa requested that information be provided for the board members' newsletters.

Ms. Trigg provided a presentation regarding how transit and non motorized traffic were integrated into the County's 2040 Transportation Plan. The 2040 Transportation Plan aligns with Pace, Metra, and the RTA plans, as well as the 2010 Policy for non-motorized travel investments. The County uses these plans in evaluating future bikepaths, sidewalk partnerships, and bus stops in Lake County. Discussion ensued.

9. Executive Session

The Committee did not enter into Executive Session.

PUBLIC WORKS

10. County Administrator's Report

Deputy County Administrator Amy McEwan reported that the Diversity Luncheon is set for 11:30 a.m. at the Central Permit Facility on March 10, 2017. Strategic Plan materials will be provided at the Committee of the Whole meeting. Strategic Plan meetings are set for March 16 and March 22, 2017.

She requested that any members who will be out of town for spring break notify staff.

Chair Maine noted that she ran into Pam Newton had spoken regarding the Village of Hawthorn Woods' request to amend its sanitary sewer agreement. She stated that Ms. Newton felt the preliminary discussion that was held last week was beneficial to all.

11. Members' Remarks

There were no members' remarks.

12. Adjournment

The meeting was adjourned at 9:35 a.m.

Next Meeting: March 29, 2017

Meeting minutes prepared by Blanca Vela-Schneider.

Respectfully submitted,

Chairman

Vice-Chairman

Public Works and Transportation Committee