

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, February 6, 2013

11:00 AM

Note: Room Change

Assembly Room, 10th Floor

Revenue, Records and Legislation Committee

1. **Call to Order**

Chair Hewitt called the meeting to order at 11:13 a.m.

Present 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Paxton, Member Stolman and Member Wilke

Absent 1 - Member Nixon

Others Present:

Barry Burton, County Administrator

Ryan Waller, County Administrator's Office

Mary Ellen Vanderverter, Recorder of Deeds

Marc Brogan, Recorder of Deeds Office

Mike Gavin, Finance and Administrative Services

Teresa Bond, Finance and Administrative Services

2. **Pledge of Allegiance**

Chair Hewitt led the group in the Pledge of Allegiance.

3. **Approval of Minutes**

3.1 **13-0077**

Minutes from January 9, 2013.

A motion was made by Member Rummel, seconded by Member Wilke, that the minutes be approved. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Paxton, Member Stolman and Member Wilke

Absent: 1 - Member Nixon

4. **Added to Agenda**

There were no items added to the agenda.

5. **Public Comment**

There were no public comment.

6. **Old Business**

There was no old business to conduct.

7. **New Business**

COUNTY CLERK

7.1 **13-0055**

Report from Willard R. Helander, County Clerk, for the month of December, 2012.

A motion was made by Member Durkin, seconded by Member Wilke, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Paxton, Member Stolman and Member Wilke

Absent: 1 - Member Nixon

7.2 13-0187

Annual departmental update from the County Clerk.

Willard Hellander, County Clerk, is unavailable and will update the committee at a later date.

RECORDER OF DEEDS

7.3 13-0070

Report from MaryEllen Vanderverter, Recorder of Deeds, for the month of December, 2012.

A motion was made by Member Durkin, seconded by Member Wilke, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Paxton, Member Stolman and Member Wilke

Absent: 1 - Member Nixon

7.4 13-0199

Annual departmental update from the Recorder of Deeds.

Presented by Recorder of Deeds, Mary Ellen Vanderverter.

TREASURER

7.5 13-0098

Report from Robert Skidmore, Treasurer, for the month of November 2012 and December 2012.

A motion was made by Member Durkin, seconded by Member Wilke, that this report be received and placed on the consent agenda. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Paxton, Member Stolman and Member Wilke

Absent: 1 - Member Nixon

8. Executive Session

There was no Executive Session.

9. County Administrator's Report

Ryan Waller, County Administrator's Office, gave an update on the 2013 Legislative Initiatives. The County Clerk will give department overview at a future meeting.

10. Adjournment

A motion was made by Member Rummel, seconded by Member Wilke, that the

meeting be adjourned at 11:34 a.m. The motion carried by the following vote:

Aye: 6 - Chair Hewitt, Vice Chair Rummel, Member Durkin, Member Paxton, Member Stolman and Member Wilke

Absent: 1 - Member Nixon

Minutes prepared by Teresa Bond.

Respectfully submitted,

Chairman

Vice-Chairman

Revenue, Records & Legislation Committee