

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Thursday, December 4, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/3KbazQR>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Member Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent 1 - Vice Chair Parekh

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Carissa Casbon, Board Member
John Idleburg, Sheriff
Chris Anderson-Sell, Communications
Mark Horner, Health Department
Michael Adam, Health Department
Carl Kirar, Facilities and Construction Services
Kelly Christie, State's Attorney's Office
Jo Gravitter, State's Attorney's Office
Darcy Adcock, Human Resources
Caitlin Everett, Human Resources
Michael Wheeler, Finance
Erika Osinski, Human Resources
Gina Tuczak, Finance
Cynthia Pruim Haran, County Clerk's Office
Daniel Thelen, County Clerk's Office
Yvette Albarran, Purchasing
Chris Hoff, Health Department
Matt Meyers, County Administrator's Office
Patrice Sutton, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Theresa Glatzhofer, County Board Office*

Electronically:

*Marah Altenberg, Board Member
Rebecca Kumar, EMA
Ashananti Ross, Workforce Development
Steve Spagnolo, State's Attorney's Office
Dominic Strezo, Planning, Building and Development
Jim Chamernik, Sheriff's Office*

Bryan Nicholson, EMA
Eric Nordstrom, Workforce Development
Shane Schneider, Division of Transportation
Jeff Hubert, Workforce Development
Demar Harris, Workforce Development
Mary Crain, Division of Transportation
Emily Gelber, Health Department
Nick Principali, Finance
Claudia Gilhooley, 19th Judicial Circuit Court
Heidie Hernandez, Enterprise Information Technology
Jon Nelson, Division of Transportation
Ruby Bahena, Finance
Emily Karry, Public Works
Abby Krakow, Communications
Karen Brush, County Clerk's Office
Lawrence Oliver, Sheriff's Office
Lisa Wolf, 19th Judicial Circuit Court
Kristal Adams, Human Resources
Chris Blanding, Enterprise Information Technology
Errol Lagman, Finance
Kurt Woolford, Stormwater Management
Preston Carter, Public
Terri Kath, Enterprise Information Technology
Elizabeth Brandon, County Administrator's Office
Christine Sher, Stormwater Management
Mike Jeschke, Finance
Ewelina Filipiec, Human Resources
Jerial Jorden-Woods, Finance
Jennifer Brennan, Communications
Kevin Carrier, Division of Transportation
Janna Philipp, County Administrator's Office
Kayla Bonn, Human Resources
Corina Miranda, Human Resources
JazMine' Evans, Finance
Alex Carr, Communications
Krista Kennedy, Finance
Steffanie Valencia, Human Resources
Nicole Rogers, Finance
Mick Zawislak, Daily Herald
Em Zee, Public
Vernesha Lawrence, Finance
Sonia Hernandez, County Administrator's Office
Brea Barnes, Finance

*Matt Finstein, Purchasing
Jesse Turcios, Human Resources
Adam Krueger, Finance
Tiffany Becker, Facilities and Construction Services
ShaTin Gibbs, Finance*

4. Addenda to the Agenda

Patrice Sutton, County Administrator, clarified that item 8.23 on the consent agenda was postponed by the Public Works and Transportation Committee, so no action will be taken on item 8.23 by the Financial and Administrative Committee.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Frank commented on the State's guidelines for the use of materials used for road building, appreciating the State's use of science-informed guidance for this and other things such as vaccines that makes for good policy.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.35)

MINUTES

8.1 25-1443

Committee action approving the Financial and Administrative Committee minutes from October 9, 2025.

Attachments: [F&A 10.9.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.2 25-1504

Committee action approving the Financial and Administrative Committee Joint Budget Hearing minutes from October 21, 2025.

Attachments: [F&A Budget Hearing 10.21.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The

motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.3 25-1505

Committee action approving the Financial and Administrative Committee Joint Budget Hearing minutes from October 22, 2025.

Attachments: [F&A Budget Hearing 10.22.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.4 25-1506

Committee action approving the Financial and Administrative Committee minutes from October 30, 2025.

Attachments: [F&A 10.30.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.5 25-1507

Committee action approving the Financial and Administrative Committee minutes from November 6, 2025.

Attachments: [F&A 11.6.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

REPORTS

8.6 25-1500

Report from Anthony Vega, County Clerk, for the month of July 2025.

Attachments: [County Clerk Monthly Finance Report for July 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.7 [25-1501](#)

Report from Anthony Vega, County Clerk, for the month of August 2025.

Attachments: [County Clerk Monthly Finance Report for August 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.8 [25-1564](#)

Report from Anthony Vega, County Clerk, for the month of September 2025.

Attachments: [County Clerk Monthly Finance Report for September 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.9 [25-1565](#)

Report from Anthony Vega, County Clerk, for the month of October 2025.

Attachments: [County Clerk Monthly Finance Report for October 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.10 25-1550

Cash & Investment Report from Holly Kim, Treasurer, for the month of October 2025.

Attachments: [FSG October 2025 .pdf](#)

[Lake County Investment Summary 10-31-25.pdf](#)

[Cash & Investemnt Report - 10.31.24.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.11 25-1548

Finance Monthly Report - October 2025.

Attachments: [Monthly Financial Report October 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this report be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

HEALTH & COMMUNITY SERVICES

8.12 25-1543

Joint resolution approving an emergency appropriation of \$6,148 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Public Health Emergency Preparedness Grant.

Attachments: [Emergency Appropriation Template for FY26 November 2025 PHEP](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.13 25-1544

Joint resolution approving an emergency appropriation of \$61,841 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Cities Readiness Initiative Grant.

Attachments: [Emergency Appropriation Template for FY26 November 2025 CRI](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.14 25-1546

Joint resolution approving an emergency appropriation of \$2,951 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Children and Family Services Intensive Placement Stabilization Grant.

Attachments: [Emergency Appropriation Template for FY25 November 2025 IPS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.15 25-1571

Joint resolution authorizing a contract with Symbol Training Institute, Skokie, Illinois, in an amount not to exceed \$340,000 to be funded under the Workforce Innovation and Opportunity Act (WIOA) for manufacturing sector training, employment services and job placement assistance.

Attachments: [Workforce Development WIOA Advance Manfucturing Overview](#)

[25287 Vendor Disclosure](#)

[Signed Agreement # 25287 - Symbol Job Training Inc](#)

[2025-08-13 - RFP 25287 - WIOA Sector Strategy for Advancing the Manuf](#)

[25287 Scoresheet](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and

recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.16 [25-1572](#)

Joint resolution authorizing a contract with United Way of Lake County, Gurnee, Illinois, in an amount not to exceed \$100,000 to be funded under the Workforce Innovation and Opportunity Act (WIOA) to expand parent mentor models through school district partnerships.

Attachments: [Workforce Development Education Sector Overview](#)

[25288 Draft Agreement](#)

[25288 Scoresheet](#)

[25288 Vendor Disclosure](#)

[2025-08-13 - RFP 25288 - WIOA Education Sector Strategy - FINAL](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.17 [25-1569](#)

Joint resolution authorizing a contract with Deloitte Consulting, Chicago, Illinois, in an amount not to exceed \$100,000 to be funded under the Workforce Innovation and Opportunity Act (WIOA) to assist Workforce Development in improving services to the individual and employer customer through an Artificial Intelligence (AI) lens.

Attachments: [Workforce Development WIOA Artificial Intelligence Overview](#)

[2025-08-13 - RFP 25289 - WIOA AI Implementation and Integration of Ser](#)

[25289 Draft Agreement](#)

[25289 Scoresheet](#)

[25289 Vendor Disclosure](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.18 25-1481

Joint resolution approving the second amendment to the Program Year 2025 (PY25) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY25 Annual Action Plan Amendment 02.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

LAW & JUDICIAL

Item 8.19 was removed from the Consent Agenda and moved after item 8.35.

8.20 25-1520

Joint resolution authorizing into a contract with Axon Enterprise, Inc., Scottsdale, Arizona, in the total amount of \$3,266,815.82 over five years for all Lake County Sheriff's Office body-worn and interview room cameras.

Attachments: [Axon Quote Q-673099-45964DA.pdf](#)

[Vendor Disclosure Form](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.21 25-1503

Joint resolution authorizing a contract with Motorola Solutions, Inc, Chicago, Illinois, for the purchase of 176 APX8500 mobile radios and accessories for the Lake County Sheriff's Office (LCSO) in the total cumulative amount of \$1,829,365.45.

Attachments: [LCSO Radio Lease - Final](#)

[LCSO 2025 Mobiles Contract Quote - Final.pdf](#)

[Vendor Disclosure Form - Motorola Solutions Inc.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and

recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.22 [25-1521](#)

Joint resolution authorizing a contract with Linev Systems US Inc., Conroe, Texas, in the amount of \$187,531.87 for a full body digital security screening system.

Attachments: [Body Scanner Quote.pdf](#)

[Body Scanner Vendor Disclosure Form.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

PUBLIC WORKS & TRANSPORTATION

8.23 [25-1400](#)

Joint resolution authorizing the first amendment to the Amended and Restated Agreement for Retail Sanitary Sewer Service between Lake County and the Village of Hawthorn Woods.

Attachments: [2025.07 - Revised 23132 Kemper Ridge - Preliminary Site Plan Exhibit TA](#)

[25-1400 1st Amendment to Amended and Restated Agreement Hawthorn'](#)

[25-1400 Hawthorn Woods Retail Service Area](#)

[25-1400 Kemper Ridge CP Analysis Final 7-22-25](#)

Item 8.23 was postponed by the Public Works and Transportation Committee. No action was taken on this item.

8.24 [25-1551](#)

Joint resolution authorizing an agreement with the Villages of Antioch, Buffalo Grove, Grayslake, Lake Villa, Libertyville, Mundelein, Round Lake Beach, Vernon Hills, and Wheeling for the recertification of the Quiet Zone along the Canadian National (CN) Railroad line from the Wisconsin border to, but not through, the Village of Prospect Heights, Illinois, and appropriating \$27,000 of 1/4% Sales Tax for Transportation funds.

Attachments: [25-1551 Canadian National Railroad Quiet Zone Recertification Agreeme](#)

[25-1551 Location Map, CN RR Quiet Zone](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.25 [25-1552](#)

Ordinance authorizing the acceptance of a temporary easement and authorizing a temporary easement agreement with the Lake County Forest Preserve District (District) necessary for the Deerfield Road improvements, from Illinois Route 21/United States Route 45 to Saunders Road.

Attachments: [25-1552 Deerfield Road Improvements \(IL21 to Saunders Road\) LCFPD](#)
[25-1552 Location Map, Deerfield Rd - IL 21 to Saunders Rd LCFPD Ease](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this ordinance be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.26 [25-1553](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Lake Villa, Illinois, in the amount of \$999,998.50 for the installation of Intelligent Transportation System (ITS) PASSAGE Field Elements along various routes in Lake County, and appropriating \$1,200,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-1553 Bid Tabulation - 2024 ITS PASSAGE Field Elements 2025-11-11](#)
[25-1553 Bid Justification Letter - 2024 ITS PASSAGE](#)
[25-1553 Vendor Disclosure - Home Towne, Passage](#)
[25-1553 Location Map, 2024 ITS PASSAGE Field Elements](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.27 [25-1554](#)

Joint resolution authorizing a contract with Home Towne Electric, Inc., Lake Villa,

Illinois, in the amount of \$2,560,475.20 for the traffic signal installation at the intersections of Sunset Avenue at Northern Avenue and Deerfield Parkway at Barclay Boulevard and appropriating \$3,073,000 of Matching Tax funds.

Attachments: [25-1554 Bid Tabulation - Sunset Avenue at Northern Avenue and Deerfield Parkway](#)
[25-1554 Vendor Disclosure - Home Towne, Signals](#)
[25-1554 Location Map, Sunset Avenue at Northern Avenue & Deerfield Parkway](#)
[25-1554 Location Map, Sunset Avenue at Northern Avenue Signalization](#)
[25-1554 Location Map, Deerfield Parkway at Barclay Boulevard Signalization](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.28 [25-1555](#)

Joint resolution authorizing an application to the Illinois Department of Commerce and Economic Opportunity (DCEO), for a grant in the amount of \$518,000, to fund the construction of a bike path as part of the Hainesville Road improvements from Washington Street to Rollins Road.

Attachments: [25-1555 Hainesville Road Improvement \(Washington Street to Rollins Road\)](#)
[25-1555 Location Map, Hainesville Road Improvements \(Washington Street to Rollins Road\)](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.29 [25-1556](#)

Joint resolution appropriating a supplemental amount of \$35,000 of Matching Tax funds and approving Change Order Number Two in the amount of \$82,601.17 for additional construction work for concrete patching on various county highways.

Attachments: [25-1556 2025 Concrete Patching Supplement](#)
[25-1556 2025 Concrete Patching Change Order Summary](#)
[25-1556 Vendor Disclosure Statement - Schroeder & Schroeder](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.30 25-1557

Joint resolution authorizing an agreement with Pace Suburban Bus Division of the Regional Transportation Authority (Pace) providing terms and conditions for the operation of the Ride Lake County paratransit service as a borderless, countywide service for 2026 and appropriating \$1,000,000 of ¼% Sales Tax for Transportation Funds.

Attachments: [25-1557 2026 Ride Lake County Pace Operating Agreement](#)

[25-1557 Location Map, 2026 Ride Lake County Pace Agreement](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.31 25-1558

Joint resolution authorizing an agreement with Baxter & Woodman, Inc. of Bannockburn, Illinois, to provide Phase III construction engineering services for improvements at the intersection of Washington Street and Illinois Route 21, at a maximum cost of \$332,345, and appropriating \$400,000 of ¼% Sales Tax for Transportation funds.

Attachments: [25-1558 Washington Street at IL 21 Phase III Consultant Agreement](#)

[25-1558 Vendor Disclosure - Baxter & Woodman](#)

[25-1558 Location Map, Washington Street at IL Route 21](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.32 25-1559

Joint resolution authorizing an agreement with Parsons Transportation Group, Inc., Chicago, Illinois, to provide Phase I professional engineering services for the replacement of the Deerfield Road bridge over the Middle Fork North Branch Chicago River, at a maximum cost of \$937,165 and, appropriating \$1,125,000 of County Option Motor Fuel Tax funds.

Attachments: [25-1559 Deerfield Road Bridge Phase I Consultant Agreement](#)

[25-1559 Vendor Disclosure - Parsons](#)

[25-1559 Location Map, Deerfield Road Bridge over Middle Fork North Br](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.33 [25-1560](#)

Joint resolution authorizing an agreement with Horner & Shifrin, Inc., Chicago, Illinois, for Phase II professional engineering services for the resurfacing of Hutchins Road, from Illinois Route 132 to Stearns School Road, and Stearns School Road, from United States Route 45 to Hutchins Road, at a maximum cost of \$510,242, and appropriating \$613,000 of Matching Tax funds.

Attachments: [25-1560 Hutchins Road and Stearns School Rd Phase II Consultant Agre](#)

[25-1560 Vendor Disclosure - Horner & Shifrin](#)

[25-1560 Location Map, Hutchins Road and Stearns School Resurfacing](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.34 [25-1561](#)

Joint resolution authorizing an agreement with HDR Engineering, Inc., Rosemont, Illinois, to provide Phase I professional engineering services for improvements along Fairfield Road, from Gilmer Road to Illinois Route 60, at a maximum cost of \$2,689,513, and appropriating \$3,228,000 of the County Option Motor Fuel Tax funds.

Attachments: [25-1561 Fairfield Road Improvements \(Gilmer to IL 60\) Phase I Consultation](#)
[25-1561 Vendor Disclosure Statement - HDR](#)
[25-1561 Location Map, Fairfield Road \(Gilmer Road to IL Route 60\)](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

TECHNOLOGY

8.35 [25-1523](#)

Joint resolution authorizing a contract with Motorola Solutions, Inc, Chicago, Illinois, for the purchase of 183 APX N70 7/800 Model 4.5 & 58 APX NEXT All-Band Model 4.5 portable radios and accessories for the Lake County Emergency Management Agency (LCEMA) under the County Administrator's Office in the total cumulative amount of \$2,268,642.48.

Attachments: [EMA Radio Lease - Final](#)
[Municipal Lease Letter - CAO- LCEMA](#)
[Vendor Disclosure Form - CAO - LCEMA](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

REGULAR AGENDA

Item 8.19 was removed from the Consent Agenda and moved after item 8.35.

8.19 [25-1566](#)

Joint resolution authorizing an emergency appropriation of \$98,000 from the State's Attorney's Office (SAO) Asset Forfeiture fund to reimburse the General Fund for salary and fringe costs for certain employees through November 30, 2026.

Attachments: [ASA Position Numbers.pdf](#)
[FY26 Asset Forf Emerg Approp Detail 12.2025 FINAL](#)

Jo Gravitter, Chief Deputy, Administrative Services, State's Attorney's Office (SAO), and Steve Spagnolo, Chief of Government Relations, SAO, explained that this item is to

authorize an emergency appropriation from the SAO Asset Forfeiture Fund to reimburse the General Fund for salary and fringe costs for certain employees through November 30, 2026. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 4 - Member Clark, Chair Frank, Member Pedersen and Member Vealitzek

Nay: 2 - Member Hewitt and Member Maine

Absent: 1 - Vice Chair Parekh

FINANCIAL & ADMINISTRATIVE

County Clerk

8.36 25-1563

Ordinance amending a previous ordinance designating the voting sites assigned to 40 of the 431 precincts in Lake County Townships.

Attachments: [Exhibit A- March 2026 ED Site Changes County Board Approval 1](#)

Cynthia Pruim Haran, Chief Deputy, County Clerk's Office, and Daniel Thelen, Director of Civic Engagement and External Affairs, County Clerk's Office, explained that the purpose of this item is to amend a previous ordinance designating voting sites assigned to the precincts in Lake County Townships. Chief Deputy Pruim Haran also noted a change to one of the voting sites that occurred after the agenda was posted.

A motion was made by Member Clark, seconded by Member Maine, that the title of this item be amended to read as follows, "Ordinance amending a previous ordinance designating the voting sites assigned to 36 of the 431 precincts in Lake County Townships," and that the seventh whereas clause in the proposed ordinance be amended to strike "precincts 305, 206, 307 and 308, Bee Cool Events replaces Encore Events due their closure. For," and to remove the reference to those precincts from the attached Exhibit A, as discussed by the County Clerk's Office. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Clark, that this ordinance be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

Facilities and Construction Services

8.37 [25-1570](#)

Resolution authorizing execution of a contract with Verde Solutions, Chicago, Illinois, in the amount of \$758,101 for the Purchase of a Photovoltaic Array (PV) for the Waukegan Campus 18 N. County Street Building.

Attachments: [Bid Tab](#)
[Bid Documents](#)
[Bid Drawings](#)
[Vendor Disclosure](#)

Carl Kirar, Facilities and Construction Services Director, explained that this item is to authorize a contract for the purchase of a Photovoltaic Array (PV) for the Waukegan Campus 18 N. County Street Building. Discussion ensued.

A motion was made by Member Vealitzek, seconded by Member Maine, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

8.38 [25-1593](#)

Presentation and follow up discussion regarding the naming of Lake County facilities.

Carl Kirar, Facilities and Construction Services Director, and Matt Meyers, Deputy County Administrator, provided a presentation regarding the naming of Lake County facilities. Discussion ensued.

The consensus of the Committee was to accept the recommendations of staff, and have an Ordinance aligning with the discussion be brought forward at a future meeting.

8.39 [25-1537](#)

Director's Report - Facilities and Construction Services.

Attachments: [Directors Report FCS JOC Annual Report and FY26 Procurement Strategy](#)
[JOC FY25 AnnualSummaryReport 24Nov25](#)

Carl Kirar, Facilities and Construction Services Director, provided a presentation regarding the Facilities and Construction Services Fiscal Year 2026 Procurement Strategy and the Fiscal Year 2025 Job Order Contract (JOC) Annual Report. Discussion ensued.

Finance

8.40 [25-1573](#)

Director's Report - Finance.

Attachments: [Finance Director's Report LITs](#)

Gina Tuczak, Chief Financial Officer (CFO), provided an update regarding CFO-approved Line Item Transfers as of November 30, 2025. Discussion ensued.

Human Resources

8.41 [25-1536](#)

Resolution authorizing a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Health Department Board, and the Illinois Council of Police (ICoPS) Animal Care and Control Unit.

Attachments: [Health Department and ICOP CBA draft w. redlines_103025.pdf](#)

[Health Department and ICOP CBA Final.pdf](#)

Darcy Adcock, Human Resources Director, and Caitlin Everett, Deputy Human Resources Director, explained that this item is for the authorization of a Collective Bargaining Agreement (CBA) between the Lake County Board, Lake County Health Department Board, and the Illinois Council of Police (ICoPS) Animal Care and Control Unit. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

County Administration

8.42 [25-1530](#)

Resolution authorizing the dissolution of the Avon Fremont Drainage District.

Attachments: [Hainesville Resolution](#)

[AFDD Resolution](#)

[Round Lake Park Resolution](#)

[Libertyville Resolution](#)

[Round Lake Beach Resolution](#)

[AFDD Map](#)

RuthAnne Hall, Assistant County Administrator, explained that this item is to authorize the dissolution of the Avon Fremont Drainage District. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 5 - Member Clark, Chair Frank, Member Hewitt, Member Pedersen and Member Vealitzek

Nay: 1 - Member Maine

Absent: 1 - Vice Chair Parekh

9. County Administrator's Report

Patrice Sutton, County Administrator, introduced Matt Meyers, Deputy County Administrator, who provided potential options for celebrating the 250th anniversary of the signing of the Declaration of Independence. Discussion ensued.

Patrice Sutton, County Administrator, introduced Darcy Adcock, Human Resources Director, and Caitlin Everett, Deputy Human Resources Director, who provided updates regarding open enrollment for Lake County employees and related rate and deduction changes.

10. Executive Session

A motion was made by Member Clark, seconded by Member Hewitt, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

The Committee entered into Executive Session at 10:03 a.m.

10.1 [25-0071](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [25-0072](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 10:13 a.m.

11. Regular Session (for action on Executive Session items)

11.1 [25-1575](#)

Committee action authorizing settlement authority for Case Number 220218W014.

A motion was made by Member Clark, seconded by Member Hewitt, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

11.2 [25-1519](#)

Committee action approving the Financial and Administrative Committee Executive Session minutes from November 6, 2025.

A motion was made by Member Vealitzek, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Absent: 1 - Vice Chair Parekh

12. Member Remarks and Requests

There were no Member remarks or requests.

13. Adjournment

Chair Frank declared the meeting adjourned at 10:14 a.m.

Next Meeting: January 8, 2026

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on January 8, 2026, by the Financial and Administrative Committee.