

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Thursday, February 2, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3ZTRLbZ>

Financial & Administrative Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Financial and Administrative Committee (Subject line for written Public Comment)

Topic or Agenda Item: # (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

** Electronic Attendance: Member Danforth*

Others present:

In Person:

Carl Kirar, Facilities

Chris Blanding, EIT

Dan Eder, EMC

Darcy Adcock, Human Resources

Gary Gibson, County Administrator's Office

Jenny Brennan, Communications

Jim Hawkins, County Administrator's Office

John Light, Communications

Karen Fox, State's Attorney's Office

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Melissa Gallagher, Finance

Patrice Sutton, Finance

Sandy Hart, County Board Chair

Tammy Chatman, Communications

Electronically:

Adam Schlick, Board Member

Austin McFarlane, Public Works

Cassandra Hiller, County Administrator's Office

Claudia Gilhooley, 19th Judicial Circuit Court

Elizabeth Brandon, County Administrator's Office

Errol Lagman, Finance

Frank D'Andrea, Finance

Gina Roberts, Board Member

Jerial Jorden-Woods, Finance

Jim Chamernik, Sheriff's Office

Joel Sensenig, Public Works

John Idleburg, Sheriff's Office

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Joy Gossman, Public Defender

Karen Brush, County Clerk's Office
Kevin Carrier, Division of Transportation
Kevin Dominguez, Finance
Marah Altenberg, Board Member
Mark Pfister, Health Department
Mary Crain, Division of Transportation
Mary Ross Cunningham - Board Member
Melanie Nelson, State's Attorney's Office
Michael Wheeler, Finance
Monica McClain, Payroll
Nick Principali, Finance
Nicole Rogers, Finance
Patrice Evans, Enterprise Information Technology
Ruby Acosta, Finance
RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Shane Schneider, Division of Transportation
Teri White, State's Attorney's Office
Terri Kath, Enterprise Information Technology
Theresa Glatzhofer, County Board Office

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

Member Parekh joined the meeting at 8:32 a.m.

5. Public Comment (Items Not on the Agenda)

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (items 8.1 - 8.9)

MINUTES

8.1 [23-0169](#)

Committee Action approving the Financial and Administrative minutes from January 12, 2023.

Attachments: [F&A 1.12.23 Final Minutes](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

REPORTS

8.2 [23-0153](#)

Report from Anthony Vega, Lake County Clerk Recording Division, for the month of December 2022.

Attachments: [December 2022](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

HEALTH & COMMUNITY SERVICES

8.3 [23-0175](#)

Joint resolution accepting the D.A.S. Charitable Fund donation and authorizing an emergency appropriation in the amount of \$70,000 for the Animal Care and Control Spay and Neuter program.

Attachments: [BOH-EH-DAS DONATION](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.4 [23-0178](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$51,185 for the Community Project Funding/Congressionally Directed Spending grant.

Attachments: [Community Project Funding CDS \\$51,185](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.5 [23-0181](#)

Joint resolution accepting the Illinois Department of Public Health grant and authorizing an emergency appropriation in the amount of \$30,000 for the Pre-Exposure Prophylaxis grant.

Attachments: [Pre-Exposure Prophylaxis Increase](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

LAW & JUDICIAL

8.6 [23-0173](#)

Joint resolution accepting the Illinois State Opioid Response Criminal Justice Medication Assisted Recovery Integration Grant and authorizing an emergency appropriation in the amount of \$50,000.

Attachments: [IL MAR MOU 2023-10 Lake County MAT Grant](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.7 [23-0159](#)

Joint committee action approving Change Order Number One for the SEC Des Plaines River Siphon and Chamber Lining with Visu-Sewer of Illinois, LLC resulting in a net cost reduction of \$49,488 from \$252,500 to \$203,012.

Attachments: [23-0159 SEC Siphon Lining Neg Final CO#1 Committee Action Item 2020.](#)
[Visu Sewer Vendor Disclosure](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this committee action item be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.8 [23-0162](#)

Joint resolution appropriating \$230,000 of ¼% Sales Tax for Transportation funds for the Joint Utility Locating Information for Excavators, Inc. (JULIE) ticket screening and locating of Lake County Division of Transportation's (LCDOT) storm sewers for excavator dig requests along various County highways.

Attachments: [23-0162 Vendor Disclosure, USIC](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

8.9 [23-0161](#)

Joint resolution authorizing an agreement with BLA, Inc., Itasca, Illinois, to provide Phase II professional engineering services for non-motorized travel improvements along Washington Street, between Sextant Drive and Almond Road, at a maximum cost of \$417,166 and appropriating \$500,000 of ¼% Sales Tax for Transportation funds.

Attachments: [23-0161 Consultant Agreement, BLA Inc.](#)
[23-0161 Location Map, Washington Street Bike Path](#)
[23-0161 Vendor Disclosure, BLA, Inc.](#)

A motion was made by Member Clark, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

REGULAR AGENDA

HEALTH & COMMUNITY SERVICES

8.10 [23-0177](#)

Joint resolution accepting the Health Resources and Services Administration grant and authorizing an emergency appropriation in the amount of \$948,815 for the Community Project Funding/Congressionally Directed Spending grant.

Attachments: [Community Project Funding CDS \\$948,815](#)

Mark Pfister, Health Department Executive Director, reported on the expansion of the Peterson building for additional counselors. Discussion ensued.

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

LAW & JUDICIAL

8.11 [23-0174](#)

Joint resolution authorizing a five-year contract with Axon, Scottsdale, Arizona, for the purchase of tasers for the Lake County Sheriff's Office in the total amount of \$552,369.20.

Attachments: [Axon Taser 5 Year Quote](#)
[Complete with DocuSign VENDOR DISCLOSURE STA\[1\]](#)
[Sourcewell Letter](#)
[Lake County T7 Program Analysis](#)
[Taser Useful life Info](#)
[Taser X2-X26P Pricing](#)

A motion was made by Member Clark, seconded by Member Pedersen, that this resolution be postponed until approved by the Law and Judicial Committee. The motion carried by the following voice vote.

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

PUBLIC WORKS & TRANSPORTATION

8.12 [23-0164](#)

Joint resolution appropriating \$7,500,000 of Motor Fuel Tax funds for the acquisition of necessary right-of-way, by agreement or condemnation, and other right-of-way costs associated with the improvement of Deerfield Road, from Illinois Route 21 (Milwaukee Avenue) to Saunders Road.

Attachments: [23-0164 Location Map, Deerfield Road](#)

Shane Schneider, Director of Transportation, reported on the road improvements on Deerfield Road, from Illinois Route 21 to Saunders Road. Discussion ensued.

A motion was made by Member Parekh, seconded by Member Clark, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

FINANCIAL & ADMINISTRATIVE

Facilities and Construction Services

8.13 [23-0094](#)

Director's Report - Facilities and Construction Services.
There was no Facilities and Construction Services Director's Report.

Human Resources

8.14 [23-0096](#)

Director's Report - Human Resources.
There was no Human Resources Director's Report.

Enterprise Information Technology

8.15 [23-0097](#)

Director's Report - Enterprise Information Technology.

There was no Enterprise Information Technology Director's Report.

Finance

8.16 [23-0098](#)

Director's Report - Finance.

There was no Finance Director's Report.

County Administration

8.17 [23-0195](#)

Resolution accepting the annual Emergency Management Intergovernmental Grant Agreement from the Illinois Emergency Management Agency (IEMA) for federal fiscal year (FFY) 2022 Emergency Management Performance Grant (EMPG) in an amount not to exceed \$194,908.89.

Dan Eder, EMA Manager, reported on the reoccurring Emergency Management Intergovernmental grant. The funding covers most of the operating expenses.

A motion was made by Member Parekh, seconded by Vice Chair Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

A motion was made by Member Clark, seconded by Member Kyle, that the committee go into executive session. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

10.1 [23-0072](#)

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.2 [23-0100](#)

Executive Session to discuss pending litigation pursuant to 5 ILCS 120/2 (c)(11).

10.3 [23-0075](#)

Executive session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.4 [23-0101](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

10.4 [23-0194](#)

A

Committee Action approving the Financial and Administrative Executive Session minutes from January 12, 2023.

A motion was made by Vice Chair Vealitzek, seconded by Member Pedersen, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Member Danforth, Chair Frank, Member Kyle, Member Parekh, Member Pedersen and Vice Chair Vealitzek

11. Members' Remarks

Chair Hart asked for an update on the centralization of common functions to include Finance and Human Resources. Discussion ensued.

12. Adjournment

Chair Frank declared the meeting adjourned at 9:46 a.m.

Next Meeting: February 9, 2023

Meeting minutes prepared by Kristy Cechini.