

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, March 1, 2023

8:30 AM

**Assembly Room, 10th Floor or register for remote attendance at
<http://bit.ly/3IGtgzg>**

Public Works and Transportation Committee

PUBLIC ATTENDANCE: The public can attend Lake County Committee and Board meetings (two options):

- (1) In-person attendance is on the 10th Floor of the County Administrative Tower (9th Floor, if necessary), 18 N. County Street, Waukegan, Illinois.
- (2) Remote attendance by registering using the link on the front page of this agenda.

RECORDING: Meetings, to include Public Comment, will be recorded.

PUBLIC COMMENT: Live public comment will be available for those attending in-person and through an electronic conferencing application (register via the link on the front page of the agenda). In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Public Comment may proceed in the following order: (1) Public Comment by individuals in attendance and then (2) Public Comment by individuals attending remotely through an electronic conferencing application.

Individuals may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18. N. County Street, Waukegan, Illinois, (10th floor)). Written comments will be circulated to the Members, but not read aloud.

Individuals providing Public Comment will provide the following information:

Meeting: Public Works and Transportation Committee (Subject line for written Public Comment)

Topic or Agenda Item #: (REQUIRED)

Name: (REQUIRED)

Organization/Entity Represented: (REQUIRED) ("Self" if representing self)

Street Address, City, State: (Optional)

Phone Number: (Optional)

Email: May be REQUIRED for remote attendance

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

**Electronic Attendance: Member Campos*

Member Maine entered the meeting at 8:32 a.m.

Other Attendees:

In Person:

Adam Schlick, Board Member

Alex Carr, Communications

Bianca Diaz, RTA

Gary Gibson, County Administrator's Office

Jennifer Brennan, Communications

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Shane Schneider, Division of Transportation

Theresa Glatzhofer, County Board Office

Electronically:

Abby Krakow, Communications

Cassandra Hiller, County Administrator's Office

James Hawkins, County Administrator's Office

Janna Philipp, County Administrator's Office

Joel Sensenig, Public Works

Jolanda Dinkins, County Board Office

Jon Nelson, Division of Transportation

Julian Rozwadowski, Division of Transportation

Kevin Carrier, Division of Transportation

Kristy Cechini, County Board Office

Linda Pedersen, Board Member

Marah Altenberg, Board Member

Mary Crain, Division of Transportation

Matt Emde, Division of Transportation

Michael Klemens, Division of Transportation

Michael Wheeler, Finance

Michael Zemaitis, Division of Transportation

Mick Zawislak, Daily Herald

Patrice Sutton, Finance

RuthAnne Hall, Purchasing
Sonia Hernandez, County Administrator's Office
Sandy Hart, County Board Chair

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

Public comment was made by Bianca Diaz.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.4)

MINUTES

8.1 23-0347

Committee action approving the Public Works and Transportation Committee minutes from February 1, 2023.

Attachments: [PWT 2.1.23 Final Minutes](#)

A motion was made by Member Casbon, seconded by Member Hewitt, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

DIVISION OF TRANSPORTATION

8.2 23-0301

Joint resolution appropriating \$1,522,600 of Motor Fuel Tax funds for ice control salt materials needed for the 2023-2024 winter season.

A motion was made by Member Casbon, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.3 23-0307

Resolution authorizing the execution of a master agreement with the Village of Barrington regarding the energy, maintenance, and future costs of traffic control devices and interconnection with Lake County PASSAGE.

Attachments: [23-0307 Barrington Master Traffic Signal Agreement](#)
[23-0307 Location Map, Master Traffic Signal](#)

A motion was made by Member Casbon, seconded by Member Hewitt, that this resolution be approved and referred on to the County Board. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

PUBLIC WORKS

8.4 [23-0310](#)

Joint resolution authorizing a contract with Plead Energy, LLC of Rocky River, Ohio in the amount of \$156,060 annually for dry bulk storage tank maintenance and repair services.

Attachments: [23-0310 DPR WRF Dry Bulk Storage Tanks Bid Document Final](#)
[23-0310 DPR WRF Dry Bulk Storage Tanks Bid Tab](#)
[23-0310 DPR WRF Dry Bulk Storage Tanks Vendor Disclosure Statement](#)

A motion was made by Member Casbon, seconded by Member Hewitt, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

REGULAR AGENDA

PUBLIC WORKS

8.5 [23-0008](#)

Director's Report - Public Works.

There was no Public Works Director's report.

DIVISION OF TRANSPORTATION

8.6 [23-0299](#)

Joint resolution authorizing a contract with McGinty Bros., Inc., Long Grove, Illinois, in the amount of \$82,933 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

Attachments: [23-0299 Bid Tab, 2023 Native Landscape](#)
[23-0299 Vendor Disclosure, McGinty](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the County constructs various stormwater management wetland and upland buffer areas, but that it is outside of DOT's area of expertise to maintain these areas, thus an external contractor is needed. The duty of the contractor will be to spray for invasive species.

Discussion ensued.

A motion was made by Member Casbon, seconded by Vice Chair Maine, that this joint resolution be approved and referred on to the Financial and Administrative

Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.7 [23-0300](#)

Committee action to approve the Spring 2023 Adopt-A-Highway Program.

Attachments: [23-0300 Spring 2023 Staff Report, Adopt A Highway](#)
[23-0300 Adopt A Highway 30 Year Anniversary Banner](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that Lake County is in its 30th year of the Adopt-A-Highway program. Director Schneider gave an overview of the program, noting that both the Exchange Club of Grayslake and the Rotary Club of Gurnee have participated in the program since 1993. Lastly, Director Schneider noted that 85 percent of highways are currently adopted.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Hunter, that this committee action be approved. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.8 [23-0302](#)

Joint resolution authorizing a contract with Rausch Infrastructure, LLC, Des Plaines, Illinois, in the amount of \$1,695,915.56 for the replacement of the Stearns School Road at Mill Creek triple barrel culverts with a single span bridge structure, appropriating \$2,035,000 of County Option Motor Fuel Tax funds.

Attachments: [23-0302 Bid Tab, Stearns School Road](#)
[23-0302 Justification of Bid, Stearns School Road](#)
[23-0302 Vendor Disclosure, Rausch Infrastructure](#)
[23-0302 Location Map, Stearns School Rd](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that there are three metal culverts along Stearns School Road at Mill Creek. One of those culverts recently failed, due to age, and required an emergency repair, so this project is a long-term solution to replace all three culverts with a single span bridge structure.

Discussion ensued.

A motion was made by Vice Chair Maine, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.9 [23-0304](#)

Joint resolution authorizing a contract with Payne & Dolan, Inc., Antioch, Illinois, in

the amount of \$4,556,954.58 for the intersection improvement of Wadsworth Road and Kilbourne Road, the resurfacing of Kilbourne Road, from Wadsworth Road to Illinois Route 173, and appropriating \$5,470,000 of County Option Motor Fuel Tax funds.

Attachments: [23-0304 Bid Tab, Wadsworth at Kilbourne](#)
[23-0304 Vendor Disclosure, Payne and Dolan](#)
[23-0304 Location Map, Wadsworth Rd at Kilbourne Rd](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this is a two part project. The first portion of the project is the intersection improvement of Wadsworth Road and Kilbourne Road, and the second part is the resurfacing of Kilbourne Road from Wadsworth Road to Illinois Route 173.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Wasik, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.10 [23-0303](#)

Joint resolution appropriating a supplemental amount of \$186,000 of ¼% Sales Tax for Transportation funds and approving Change Order Number Three in the amount of \$185,803 for additions to the Phase II engineering services contract for the intersection improvement of Wadsworth Road at Lewis Avenue.

Attachments: [23-0303 Wadsworth at Lewis Supplement No 3](#)
[23-0303 Vendor Disclosure, RS&H](#)
[23-0303 Location Map, Wadsworth Rd At Lewis Ave](#)

Shane Schneider, Division of Transportation (DOT) Director, noted that this is a change order to the design contract for the intersection improvement of Wadsworth Road at Lewis Avenue. Director Schneider gave an overview of the project and noted how it has been impacted by the Federal Aviation Administration (FAA) and Illinois Department of Transportation's (IDOT) decision to rescind approval for the County to add a right turn lane to the intersection. This contractor will refresh all reports and studies needed for the project, as many of the reports and studies have since expired.

Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Casbon, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.11 [23-0308](#)

Joint resolution authorizing an agreement with Civiltech Engineering, Inc., Itasca, Illinois, to provide Phase II professional engineering services for new traffic signal installations at the intersections of Sunset Avenue at Northern Avenue in Waukegan, and Deerfield Parkway at Barclay Boulevard in Buffalo Grove, at a maximum cost of \$314,756.73 and appropriating \$380,000 of Matching Tax funds.

Attachments: [23-0308 Consultant Agreement, Civiltech, Sunset Deerfield](#)
[23-0308 Vendor Disclosure, Civiltech](#)
[23-0308 Location Map, Sunset Ave & Deerfield Pkwy](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that the following two intersections were identified as potentially needing traffic signals: Sunset Avenue at Northern Avenue (in Waukegan) and Deerfield Parkway at Barclay Boulevard (in Buffalo Grove). Director Schneider further explained that the engineer will conduct a traffic signal warrant analysis to determine the scope of the improvements.

Discussion ensued.

A motion was made by Member Casbon, seconded by Member Wasik, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.12 [23-0305](#)

Joint resolution authorizing an agreement with HDR Engineering, Inc., Rosemont, Illinois, for Phase I professional engineering services for improvements along Fairfield Road, from Illinois Route 134 to Gilmer Road, at a maximum cost of \$2,549,227 and appropriating \$3,060,000 of the County Option Motor Fuel Tax funds.

Attachments: [23-0305 Consultant Agreement, HDR Engrg., Fairfield Road](#)
[23-0305 Vendor Disclosure, HDR Engrg.](#)
[23-0305 Location Map, Fairfield Road](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that Fairfield Road, from Illinois Route 134 to Gilmer Road, will be evaluated by the contractor for potential roadway, intersection, and non-motorized improvements. Director Schneider noted that the County is seeking federal funding for this project.

Discussion ensued.

A motion was made by Member Hunter, seconded by Vice Chair Maine, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.13 [23-0306](#)

Joint resolution authorizing an agreement with Christopher B. Burke Engineering, Rosemont, Illinois, for professional engineering services to evaluate the feasibility of grade separating Peterson Road and Monaville Road at the Canadian National Railroad, including improvements to Peterson Road, from US Route 45 to Butterfield Road, at a maximum cost of \$1,123,215 and appropriating \$1,350,000 of County Option Motor Fuel Tax funds.

Attachments: [23-0306 Consultant Agreement, CBBEL, CN Railroad](#)
[23-0306 Vendor Disclosure, CBBEL](#)
[23-0306 Location Map, Monaville Rd & Peterson Rd](#)

Shane Schneider, Division of Transportation (DOT) Director, explained that this project is for engineering services to evaluate the feasibility of grade separating Peterson Road and Monaville Road at the Canadian National Railroad. The study will also include evaluation of possible improvements to Peterson Road, from US Route 45 to Butterfield Road.

Discussion ensued.

A motion was made by Member Hunter, seconded by Member Wasik, that this joint resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Member Casbon, Chair Clark, Member Hewitt, Member Hunter, Vice Chair Maine and Member Wasik

8.14 [23-0009](#)

Director's Report - Division of Transportation.

Shane Schneider, Division of Transportation (DOT) Director, noted that the Northeast Illinois Region received the Safe Travel for All roadway program funding, which the Chicago Metropolitan Agency for Planning (CMAP) submitted on behalf of the region. The funding will be used to prepare a safety action plan and the County is working with CMAP to select a consultant to assist with creation of the plan. Once the plan is complete and approved by the Board, the County will qualify for more federal funding.

Discussion ensued.

Director Schneider also noted that Lake County DOT has submitted the Cedar Lake Road project to the United States Department of Transportation (USDOT), with an ask of 11 million dollars in federal funding.

Discussion ensued.

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

The Committee did not enter into Executive Session.

11. Members' Remarks

There were no remarks from members.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:43 a.m.

Next Meeting: March 8, 2023

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on April 5, 2023, by the Public Works and Transportation Committee.