

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Tuesday, October 26, 2021

1:00 PM

JOINT BUDGET HEARINGS

**Meeting held by video conference. The public can register to
attend remotely at <https://bit.ly/3naub89>**

Health and Community Services Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the Gubernatorial Disaster Proclamation, and the Written Determination of the Lake County Board Chair, this meeting will be held by audio and video conference.

PUBLIC ATTENDANCE: There are two options for the public to attend the meeting: (1) in-person attendance on the 10th Floor of the County Administrative Tower, 18 N. County Street, Waukegan, Illinois, or (2) remote / virtual attendance through registration at the link on the front page of this agenda.

RECORDING: Meetings, including Public Comment, will be recorded.

PUBLIC COMMENT: The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in-person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to PublicComment@Lakecountyil.gov or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- * Meeting: HCS Joint Budget Hearings (Subject line for written Public Comment)
- * Name (REQUIRED)
- * Topic or Agenda Item # (REQUIRED)
- * Street Address, City, State (Optional)
- * Phone Number (Optional)
- * Organization/Agency/etc. Represented (If representing yourself, put "Self")

***To view County Board Rules, click here: <https://bit.ly/3idRdrV> ***

0. [21-1171](#)

Chair's determination of need to meet by audio or video conference.

Attachments: [Determination - Chair Hart 7.30.21\[379\]](#)

1. **Call to Order**

Vice Chair Altenberg called the Health and Community Services Joint Budget Hearing to order at 3:00 p.m.

2. **Pledge of Allegiance**

Vice Chair Altenberg led the Pledge of Allegiance.

3. **Roll Call of Members**

Present 7 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine, Member Roberts and Chair Simpson

** Electronic Attendance: All Members*

Chair Simpson joined at 4:39 p.m.

Others present:

Abby Scaf, Communications

Adam Krueger, Finance and Administrative Services

Al Giertych, Division of Transportation

Alex Carr, Communications

Alex Kovach, Forest Preserve

Andrew Bookman, State's Attorney's Office

Angela Cooper, 19th Judicial Circuit

Angelo Kyle, Board Member

Anthony Vega, Sheriff's Office

Arnold Donato, Stormwater Management

Ashley Rack, Sheriff's Office

Ashley Thomas, Public Defender's Office

Austin McFarlane, Public Works

Bernard Malkov, Sheriff's Office

Bill Durkin, Board Member

Brenda O'Connell, Planning, Building and Development

Brittany Sloan, Public Works

Caitlin McBrien, Human Resources

Carl Kirar, Facilities

Carrie Flanigan, State's Attorney's Office/CAC

Cassandra Hiller, County Administrator's Office

Catherine Sbarra, Board Member

Chad Wright, Facilities Operations

Chris Blanding, Enterprise Information Technology

Chris Covelli, Sheriff's Office
Claudia Gilhooley, 19th Judicial Circuit Court
Cynthia Pruim Haran, Recorder of Deeds Office
Damon Coleman, Planning, Building and Development
Daniel Eder, Lake County EMA
Daniel Javed, Division of Transportation
Darcy Adcock, Human Resources
Demar Harris, Workforce Development
Diane Hewitt, Board Member
Dominic Strezio, Planning, Building, Development
Donna Hamm, Circuit Clerk's Office
Donna Jo Maki, State's Attorneys Office
Donny Schmit, Stormwater Committee
Emily Karry, Public Works
Emily Mitchell, Finance and Administrative Services
Eric Rinehart, Lake County State's Attorney
Eric Steffen, Planning, Building and Development
Eric Tellez, Planning, Building and Development
Eric Waggoner, Planning, Building and Development
Erik Karlson, IT
Erin Cartwright Weinstein, Circuit Clerk
Ernesto Huaracha, Stormwater Management
Gary Gibson, County Administrator's Office
Gunnar Gunnarsson, State's Attorney's Office
Heidie Hernandez, IT
Holly Kim, Treasurer
Irshad Khan, Finance and Administrative Services
James Norman, Chicago Tribune/Pioneer Press
Jamie Helton, State's Attorney's Office
Janna Philipp, County Administrator's Office
Jefferson McMillan-Wilhoit, Lake County Health Department
Jennifer Banek, Coroner
Jennifer Clark, Board Member
Jennifer Serino, Workforce Development
Jeremiah Varco, Facilities
Jerry Nordstrom, Health Department
Jessica Vealitzek, Board Member
Jim Chamernik, Sheriff's Office
Jim Hawkins, County Administrator's Office
Jim McKinney, Sheriff's Office
Joel Sensenig, Public Works
John Light, Human Resources

John Wasik, Board Member
Jon Nelson, Division of Transportation
Jonathan Joy, Facilities
Joy Gossman, Public Defender
Juan Lopez, County Clerk's Office
Karen Brush, County Clerk's Office
Karen Fox, State's Attorney's Office
Karen Fox, State's Attorney's Office
Karen Fraticola, Bluecrest
Kari McHugh, Circuit Clerk's Office
Kathy Gordon, Public Defender's Office
Keith Caldwell, GIS Team
Kevin Carrier, Dept. of Transportation
Kevin Hunter, Board Member
Kevin Kerrigan, Dept. of Transportation
Kimberly Burke, Health Department
Kipp Wilson, Supervisor of Assessments
Krista Kennedy, Finance and Administrative Services
Kristy Cechini, County Board Office
Kurt Woolford, Stormwater Management
Larry Mackey, Health Department
Laurel Diver, Forest Preserve
Lawrence Oliver, Sheriff's Office
Leslie Zun, Health Department
Linda Pedersen, Board Member
Lisa Kritz, Health Department
Lisa Wolf, Regional Office of Education
Lisle Stalter, State's Attorney's Office
Lizabeth Duckert, Division of Transportation
Mark Levitt, Nineteenth Judicial Circuit
Mark Pfister, Health Department
Mary Crain, Department of Transportation
Mary Kann, Forest Preserve
Mary Lou Claussen, Human Resources
Mary Peavey, County Clerk's Office
Matt Meyers, County Administrator's Office
Matt Norton - Parliamentarian (Matt Norton)
Meg Weekley, Regional Office of Education
Melanie Nelson, State's Attorney's Office
Melissa Gallagher, Finance and Administrative Services
Micah Thornton, Circuit Clerk's Office
Michael Danforth, Board Member

Michael Klemens, Division of Transportation
Michael Prusila, Lake County Stormwater Management Commission
Michael Wheeler, Finance and Administrative Services
Michele Slav, Planning, Building and Development
Michelle Burns, Nineteenth Judicial Circuit Court
Mick Zawislak, Daily Herald
Mike Adam, Lake County Health Department
Mike Danforth, Board Member
Mike Prusila, Stormwater Management
Mike Zawislak, Daily Herald
Nelmari Velazquez-Zayas, Human Resources
Nicole farrow, State's Attorney's Office
Paras Parekh, Board Member
Patrice Evans, IT
Patrice Sutton, Finance and Administrative Services
Paul Frank, Board Member
Richard Eckenstahler, Sheriff's Office
Rob Richards, Sheriff's Office
Robert Glueckert, Supervisor of Assessments
Robert Springer, Planning, Building and Development
Robin O'Connor, Lake County Clerk
Ruby Acosta, Department of Finance & Administrative Services
RuthAnne Hall, Purchasing
Ryan Legare, Department of Transportation
Ryan Pinter, IT
Sam Johnson, Health Department
Sandy Hart, Board Member
Shane Schneider, Division of Transportation
Sharmila Manak, State's Attorney's Office
ShaTin Gibbs, Finance and Administration
Snigdha Chaudhuri, Information Technology
Sonia Hernandez, County Administrator's Office
Stacy Davis-Wynn, Finance and Administration
Stephen Rice, State's Attorney's Office
Steve Spagnolo, State's Attorney's Office
Steven Spagnolo, State's Attorney's Office
Susan August, Purchasing
Sydney Dawson, County Board Office
Teri White, State's Attorney's Office
Terri Kath, IT
Terry Wilke, Board Member
Theresa Glatzhofer, County Board Office

*Toby Karg, Health Department
Todd Govain, County Clerk's Office
Todd Schroeder, Nineteenth Judicial Circuit Court
Vasyl Markus, Treasurer's Office
Yvette Albarran, Purchasing
Mary Ross-Cunnigham, Board Member*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment (Items not on the agenda)

There were no public comments.

6. Chair's Remarks

There were no Chair remarks.

7. Unfinished Business

There was no unfinished business.

8. New Business

REGULAR AGENDA

8.F1 21-1616

Presentation and consideration of proposed Fiscal Year 2022 Budget (see complete recommended budget attached).

Attachments: [FY22 Recommended Budget](#)
[FY22 Joint Cmte Opening Pres Oct 2021-V2](#)

Member Maine asked what were the main concerns. Patrice Sutton, Chief Financial Officer, provided an explanation of any concerns for the next budget year. Discussion ensued.

HEALTH & COMMUNITY SERVICE

8.H1 21-1683

Joint committee action approving the recommended Fiscal Year 2022 for Community Development (HUD Grants) (FY22 Recommended Budget, pg. 210).

Emily Mitchell, Budget Analyst, provided an overview of the Community Development Budget.

Eric Waggoner, Planning, Building, and Development Director, introduced Brenda O'Connell, Community Development Administrator, and Michelle Slav, Community Development Finance Manager. Mr. Waggoner provided brief remarks in regards to the effects of COVID-19 with Community Development.

Brenda O'Connell, Community Development Administrator, provided an overview of the Community Development Budget and stated most of the funding received are federal. One of the highlights from last year was the Federal Emergency funds.

A motion was made by Member Roberts, seconded by Member Cunningham, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

Not Present: 1 - Chair Simpson

8.H2 [21-1684](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the Regional Office of Education (FY22 Recommended Budget, pg. 127).

Emily Mitchell, Budget Analyst, stated the primary change in the Regional Office of Education budget is a \$50,000 reduction in the consultant line.

Superintendent Michael Kramer stated there has been reorganization since he began in April. The new initiatives are looking to do best for students and keeping schools safe. Discussion ensued in regards to the shortage of bus drivers.

A motion was made by Member Casbon, seconded by Member Maine, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Maine and Member Roberts

Not Present: 1 - Chair Simpson

8.H3 [21-1685](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the Veteran's Assistance Commission (FY22 Recommended Budget, pg.198).

Patrice Sutton, Chief Financial Officer, provided an overview of the budget for the Veteran's Assistance Commission.

Andrew Tangen, provided an overview of the Veteran's Assistance Commission for the past year. A lengthy discussion ensued.

Member Maine left the meeting at 3.59 p.m.

A motion was made by Member Casbon to include the New Program Request staff increases. There was not a second, as members were looking for additional information from Mr. Tangen.

The budget is being approved by the Health and Community Services Committee as recommended, with the understanding that the additional items will be reviewed and considered at the Financial and Administrative Committee meeting on October 28, 2021.

**At the Financial and Administrative Committee Budget Hearing on October 28, 2021, the budget was approved as recommended.*

A motion was made by Member Cunningham, seconded by Member Casbon, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham and Member Roberts

Not Present: 2 - Member Maine and Chair Simpson

8.H4 [21-1686](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for Winchester House (FY22 Recommended Budget, pg. 203).

Patrice Sutton, stated Winchester House has been closed for the past year. The only item showing is a negative tax levy. This will not be split out on the tax bill.

A motion was made by Member Casbon, seconded by Member Roberts, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham and Member Roberts

Not Present: 2 - Member Maine and Chair Simpson

8.H5 [21-1687](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the Workforce Development Department (FY22 Recommended Budget, pg. 270).

Mike Wheeler, Finance, stated the department received a significant decrease in a state grant of \$1,400,000 and will be keeping some positions vacant.

Jennifer Serino, Workforce Development Director, provided an overview of Workforce Development and the goals for next year. Discussion ensued.

A motion was made by Member Roberts, seconded by Member Cunningham, that this committee action item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 5 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham and Member Roberts

Not Present: 2 - Member Maine and Chair Simpson

8.H6 [21-1688](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the Health Department (FY22 Recommended Budget, pg.163).

Mike Wheeler, Assistant Budget Manager, provided an overview of the Health Department Budget. Revenues are increased in visit and reimbursements and the property tax adjustments. There have been a lot of increases in grants.

Mark Pfister, Health Department Executive Director stated the Budget for 2022 is a flat budget and provided an overview. Director Pfister stated the staff continue to bring in funding through grants. Thirty percent of the Health Department staff are vacant. Discussion ensued.

The Committee members praised Mark Pfister, Health Department Executive Director and his staff for all of the work that has been done through the Health Department in the past year with COVID-19.

Chair Simpson joined the meeting at 4:39 p.m.

A motion was made by Member Cunningham, seconded by Member Casbon, that committee action items 8.H6 - 8.H8 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Roberts and Chair Simpson

Not Present: 1 - Member Maine

8.H7 [21-1689](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for the Tuberculosis (TB) Clinic (FY22 Recommended Budget, pg.193).

No discussion ensued.

A motion was made by Member Cunningham, seconded by Member Casbon, that committee action items 8.H6 - 8.H8 be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham, Member Roberts and Chair Simpson

Not Present: 1 - Member Maine

8.H8 [21-1690](#)

Joint committee action approving the recommended Fiscal Year 2022 budget for Special Service Area Number Eight (SSA # 8) - Loon Lake (FY22 Recommended Budget, pg. 317).

No discussion ensued.

A motion was made by Member Cunningham, seconded by Member Casbon, that committee action items 8.H6 - 8.H8 be approved and referred on to the Financial and

Administrative Committee. Motion carried by the following roll call vote:

Aye: 6 - Vice Chair Altenberg, Member Barr, Member Casbon, Member Cunningham,
Member Roberts and Chair Simpson

Not Present: 1 - Member Maine

9. County Administrator's Report

There was no County Administrator's report.

10. Executive Session

There was not an Executive Session.

11. Members' Remarks

There were no Member remarks.

12. Adjournment

Vice Chair Altenberg declared the meeting adjourned at 4:50 p.m.

Next Meeting: November 2, 2021

Minutes prepared by Kristy Cechini.

Respectfully submitted,

Financial and Administrative Committee, Chair