

# Lake County Illinois

*Winchester House Center  
1125 N. Milwaukee Ave.  
Libertyville, IL 60048*



## **Meeting Minutes - Final**

**Thursday, February 28, 2013**

**4:00 PM**

**Winchester House Center**

**Winchester House Advisory Board**

**1. Call to Order**

*Chair Olson called the meeting to order at 4:05 p.m.*

**Present** 5 - Chair Olson, Member Biesczat, Member Knight, Member Hillard and Member Carlson

**Absent** 2 - Member Calabresa and Member Mayer

*Others present:*

*Barry Burton, County Administrator*

*Ryan Waller, County Administrator's Office*

*Kathy Karr, Health Dimensions Group*

*Noreen Zaio, Interim Administrator, Staffing Dimensions of Libertyville*

*Rich Hentschel, Staffing Dimensions of Libertyville*

*Cris Pope, Lake County United*

*Richard Nowson, Lake County United*

**2. Approval of Minutes****2.1 [13-0233](#)**

Minutes from the January 24, 2013

**A motion was made by Member Carlson, seconded by Member Knight, that the meeting minutes of January 24, 2013 be approved. Motion carried by the following vote:**

**Aye:** 5 - Chair Olson, Member Biesczat, Member Knight, Member Hillard and Member Carlson

**Absent:** 2 - Member Calabresa and Member Mayer

**3. Added to the Agenda Items**

*Nothing was added to the agenda.*

**4. Chair's Remarks**

*The Chair made no remarks.*

**5. Member Remarks**

*The members made no remarks.*

**6. Old Business**

*There was no old business to conduct.*

**7. New Business****7.1 [13-0293](#)**

Report from Winchester House Administrator for the month of January 2013.

*Noreen Zaio presented the report. She noted that the census has been increasing and referrals have increased. She indicated that the new outreach coordinator started on February 27th and that a new Director of Nursing would be starting soon as well. Rich Hentschel reviewed the financial portion of the report and noted that the facility was trending better than budget by \$167,388.*

**A motion was made by Member Knight, seconded by Member Biesczat, to accept the report for 7.1. The motion carried by the following vote:**

**Aye:** 5 - Chair Olson, Member Biesczat, Member Knight, Member Hillard and Member Carlson

**Absent:** 2 - Member Calabresa and Member Mayer

**7.2 [13-0290](#)**

Review of the Satisfaction Survey Results.

*Noreen Zaio, Kathy Karr and Ryan Waller reviewed the results of the recent satisfaction survey. The categories of Family and Residents remained consistent with the previous scores; however, the staff category saw a decrease in the score. Noreen and Kathy noted that different committees have been established to review the results and recommend actions needed to improve the scores. The advisory board requested that another follow-up survey take place to track the performance.*

**8. County Administrator's Report**

**8.1 [13-0240](#)**

Discussion concerning potential impacts to Medicaid and Medicare.

*Ryan Waller indicated that he is working with Metro Counties on protecting the IGT, which is the additional reimbursement that county nursing homes receive from the state.*

**8.2 [13-0241](#)**

Upcoming Health and Community Service Committee schedule.

*Upcoming Health and Community Service Committee schedule.  
Ryan Waller noted that nothing related to Winchester House was planned for the upcoming agenda.*

**8.3 [13-0242](#)**

Discussion concerning election of officers.

*Ryan Waller mentioned that the by-laws require the election of a Chair and Vice-Chair. He indicated that on the next agenda there would be an item concerning the election of officers. He asked members to think about nominations for Chair and Vice-Chair.*

*Members discussed the upcoming meeting schedule. It was the consensus to reschedule the March 28th meeting.*

**9. Adjournment**

*Meeting adjourned at 5:22 p.m.*

**A motion was made by Member Carlson, seconded by Member Knight, that this meeting be adjourned. The motion was carried by the following vote:**

**Aye:** 5 - Chair Olson, Member Biesczat, Member Knight, Member Hillard and Member Carlson

**Absent:** 2 - Member Calabresa and Member Mayer