

Lake County Illinois

Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351



Meeting Minutes - Final

Thursday, October 9, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:
<https://bit.ly/4229oZR>

Financial & Administrative Committee

1. Call to Order

Chair Frank called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Frank led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Other Attendees

In Person:

*Sandy Hart, County Board Chair
Carissa Casbon, Board Member
John Idleburg, Sheriff
Eric Rinehart, Lake County State's Attorney
Anthony Vega, County Clerk's Office
Lisa Wolf, 19th Judicial Circuit Court
Sara Hammock, Children's Advocacy Center
Katie Ladis, Sheriff's Office
Jim Chamernik, Sheriff's Office
Carl Kirar, Facilities and Construction Services
Jo Gravitter, State's Attorney's Office
Yvette Albarran, Purchasing
Stephen Gray, Treasurer's Office
Michael Wheeler, Finance
Erika Osinski, Human Resources
Angela Cooper, Health Department
Patrice Sutton, County Administrator's Office
Kevin Quinn, Communications
Lacey Simpson, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Matt Meyers, County Administrator's Office
Theresa Glatzhofer, County Board Office
Gina Tuczak, Finance
Darcy Adcock, Human Resources*

Electronically:

*Marah Altenberg, Board Member
Gina Roberts, Board Member
Erin Cartwright Weinstein, Circuit Court Clerk
Lt. Sara Balmes-Flores, Sheriff's Office
Jennifer Serino, Workforce Development*

Krista Barkley Braun, Planning, Building and Development
Carrie Flanigan, Children's Advocacy Center
Ieva Donev, Planning, Building and Development
Jim Chamernik, Sheriff's Office
Shane Schneider, Division of Transportation
Eric Waggoner, Planning, Building and Development
Dominic Strezo, Planning, Building and Development
Demar Harris, Workforce Development
Melanie Nelson, State's Attorney's Office
Janna Philipp, County Administrator's Office
Mary Crain, Division of Transportation
Jon Nelson, Division of Transportation
Claudia Gilhooley, 19th Judicial Circuit Court
Nicole Farrow, State's Attorney's Office
Abby Krakow, Communications
Karen Brush, County Clerk's Office
Sam Johnson, Health Department
Kay Johnson, Public
Jonathan Joy, Facilities and Construction Services
Mike Jeschke, Finance
Preston Carter, Public
Sonia Hernandez, County Administrator's Office
Brea Barnes, Finance
Elizabeth Brandon, County Administrator's Office
Nicole Rogers, Finance
Christine Sher, Stormwater Management
Erika Osinski, Human Resources
Bob Glueckert, Chief County Assessment Officer
Terri Kath, Enterprise Information Technology
Julia Mates, Public
Krista Kennedy, Finance
Lawrence Oliver, Sheriff's Office
Austin McFarlane, Public Works
Kasey Morgan, Public
Karen Fox, State's Attorney's Office
Kasia Kondracki, Treasurer's Office
Ruby Bahena, Finance
Nick Principali, Finance
ShaTin Gibbs, Finance
Em Zee, Public

4. Addenda to the Agenda

Item 8.20 was approved at the Law and Judicial Committee on Tuesday, October 7, and

inadvertently left off the original posted agenda for today's Finance and Administrative Committee. The Amended Agenda posting did not meet the requirement for posting by the Illinois Open Meetings Act and therefore, the item cannot be acted upon today.

Pursuant to the County Board Rules, the County Board Chair may add committee items deemed time-sensitive to the regular Board meeting agenda, with the concurrence for the Chair of the appropriate Committee.

This item will be placed on the County Board agenda for final action on Tuesday, October 14.

Vice Chair Parekh entered the meeting at 8:31 a.m.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

There were no remarks from the Chair.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Items 8.1 - 8.29)

MINUTES

8.1 25-1186

Committee action approving the Financial and Administrative Committee minutes from August 28, 2025.

Attachments: [F&A 8.28.25 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that these minutes be approved.

The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REPORTS

8.2 25-1171

Cash & Investment Report from Holly Kim, Treasurer, for the month of August 2025.

Attachments: [FSG August 2025 .pdf](#)

[Lake County Investment Portfolio Summary - August 2025.pdf](#)

[FSG Aug 2024.pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this report be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.3 25-1299

Finance Monthly Report - August 2025.

Attachments: [Monthly Financial Report August 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this report be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

HEALTH & COMMUNITY SERVICES

8.4 25-1183

Joint resolution approving the first amendment to the Program Year 2025 (PY25) United States Department of Housing & Urban Development (HUD) Annual Action Plan (AAP).

Attachments: [PY25 AAP_1ST AMENDMENT](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.5 25-1178

Joint resolution approving an emergency appropriation of \$40,355 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection Grant.

Attachments: [Emergency Appropriation for FY25 August 2025 Comprehensive](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.6 25-1179

Joint resolution approving an emergency appropriation of \$40,000 for Fiscal Year 2025

and accepting additional funding from the Greater Chicago Food Depository Women, Infants, Children Navigator Project grant.

Attachments: [Emergency Appropriation for FY25 July 2025 WIC Navigator NEW](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.7 [25-1324](#)

Joint resolution approving an emergency appropriation of \$10,000 for Fiscal Year 2025 accepting additional funding from the Illinois Department of Human Services Substance Use Prevention Services grant.

Attachments: [Emergency Appropriation for FY25 September 2025 SUPS](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.8 [25-1325](#)

Joint resolution approving an emergency appropriation of \$129,822 for Fiscal Year 2025 accepting additional funding from the Illinois Department of Human Services Child and Family Connections grant.

Attachments: [Emergency Appropriation for FY25 September 2025 CFC](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.9 [25-1326](#)

Joint resolution approving an emergency appropriation of \$413,800 for Fiscal Year 2025 accepting additional funding from the Illinois Department of Human Services Better Birth Outcomes grant.

Attachments: [Emergency Appropriation for FY25 September 2025 BBO](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved

and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.10 25-1327

Joint resolution approving an emergency appropriation of \$25,000 for Fiscal Year 2025 accepting additional funding from the Steans Family Foundation iGrow grant.

Attachments: [Emergency Appropriation for FY25 September 2025 Steans](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.11 25-1180

Joint resolution approving an emergency appropriation of \$6,250 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection Grant, Opioid Overdose Prevention grant.

Attachments: [Emergency Appropriation for FY25 August 2025 CHP Opioid Overdose Pre](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.12 25-1181

Joint resolution approving an emergency appropriation of \$11,958 for Fiscal Year 2025 and accepting additional funding from the Illinois Department of Public Health Comprehensive Health Protection Grant, Tuberculosis Prevention Grant.

Attachments: [Emergency Appropriation Template for FY25 August 2025 TB Prevention !](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.13 25-0910

Joint resolution approving a subaward amendment agreement with the College of Lake

County for Workforce Development to provide services under the Climate Equity Jobs Act (CEJA) Workforce Hub Project authorizing an emergency appropriation in the amount of \$697,862 and increasing the authorized full-time headcount for the Workforce Development Department by three positions.

Attachments: [CEJA Workforce Hub Program Grant Sub Grantee Adendum Final](#)
[Workforce Development CEJA Budget October 2025](#)
[Workforce Development CEJA Grant August 2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

LAW & JUDICIAL

8.14 [25-1199](#)

Joint resolution authorizing a contract with Wellpath LLC, Nashville, Tennessee, in the base annual amount of \$491,160 for juvenile healthcare at the Lake County Hulse Juvenile Detention Center and FACE-IT Residential Program.

Attachments: [RFP 25172 Juvenile Healthcare Services](#)
[Wellpath Vendor Disclosure](#)
[Scoring Matrix](#)
[Lake County IL Juvenile PE Agreement 12.01.2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.15 [25-1182](#)

Joint resolution authorizing a contract with Wellpath LLC, Nashville, Tennessee in the estimated annual amount of \$4,657,248 for inmate medical care at the Lake County Jail.

Attachments: [Wellpath Vendor Disclosure 2025.pdf](#)
[RFP 25199 Jail Inmate Medical](#)
[Scoring Matrix](#)
[Lake County IL Adult PE Agreement 12.01.2025](#)

As part of a single motion for the entire Consent Agenda, a motion was made by

Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.16 25-1130

Joint resolution approving an intergovernmental agreement (IGA) for part-time contractual police services by and among the Beach Park School District #3, Lake County, and the Lake County Sheriff's Office (LCSO) in the amount of \$52,065.13.

Attachments: [Beach Park School Dist #3 SRO Contract 2025-2026 Calculations.pdf](#)
[Beach Park Middle School SRO contract .pdf](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.17 25-1128

Joint resolution accepting the Law Enforcement Camera Grant from the Illinois Law Enforcement Training and Standards Board and authorizing an emergency appropriation in the amount of \$54,432.

Attachments: [FY25 ILETSB Camera Grant UGA Agreement Number 20260014](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.18 25-1295

Joint resolution authorizing the acceptance of an award with the Illinois Department of Transportation for a Sustained Traffic Enforcement Program (STEP) grant in the estimated amount of \$237,959.04 for Fiscal Year (FY) 2026.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Item 8.19 was removed from the Consent Agenda and placed on the Regular Agenda.

8.20 [25-1340](#)

Joint resolution authorizing the increase in headcount of the Lake County State's Attorney's Office/Children's Advocacy Center by reallocating contractual funds to one full-time employee.

Attachments: [Grant Accounting Spreadsheet to FAS - CAC VOCA FY26](#)

No action was taken on item 8.20. See "Addenda to the Agenda" section for more detailed notes.

PUBLIC WORKS & TRANSPORTATION

Item 8.21 was removed from the Consent Agenda and placed on the Regular Agenda.

8.22 [25-1206](#)

Joint resolution authorizing an agreement with GFT Infrastructure, Inc., Schaumburg, Illinois, to provide Phase I professional engineering services for Improvements on Gages Lake Road, from United States Route 45 to Illinois Route 21, and United States Route 45, from Center Street to Washington Street, at a maximum cost of \$3,237,837 and appropriating \$3,885,000 of Motor Fuel Tax funds.

Attachments: [25-1206 Gages Lake Rd Improvements \(US45 to IL21\) Consultant Agree](#)
[25-1206 Vendor Disclosure - GFT - Gages Lake](#)
[25-1206 Gages Lake Road \(US Route 45 to IL Route 21\)](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.23 [25-1207](#)

Joint resolution authorizing a contract with Campanella & Sons, Inc., Wadsworth, Illinois, in the amount of \$7,219,693.30 for the intersection improvements of Russell Road at Kenosha Road and Lewis Avenue, and appropriating \$8,830,000 of County Option Motor Fuel Tax funds.

Attachments: [25-1207 BidTabulation - Russell Road at Kenosha Road and Lewis Ave 2](#)
[25-1207 Vendor Disclosure - Campanella - Russell](#)
[25-1207 Russell Road at Kenosha Road & Lewis Avenue](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.24 [25-1208](#)

Joint committee action item approving Change Order Number Three consisting of an increase of \$53,379 for additions to the Russell Road intersections improvement Phase II engineering services contract.

Attachments: [25-1208 Summary, Russell Road Intersections Phase II Change Order N](#)
[25-1208 Russell Road Intersections Phase II Consultant Change Order N](#)
[25-1208 Vendor Disclosure - GFT - Russell Change](#)
[25-1208 Russell Road at Kenosha Road & Lewis Avenue](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this joint committee action item be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.25 [25-1209](#)

Joint resolution authorizing a Highway Authority Agreement and Supplemental Highway Authority Agreement between Lake County and Graham C-Stores Company related to property located at 221 West Rollins Road in Round Lake Beach, Illinois.

Attachments: [25-1209 221 West Rollins Road Highway Authority Agreements Draft](#)
[25-1209 221 W Rollins Road Highway Authority Agreements](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.26 [25-1210](#)

Joint resolution authorizing an agreement with Baxter & Woodman, Inc., Crystal Lake, Illinois, for Phase II professional engineering services for the resurfacing of Cedar Lake Road, from Monaville Road to Hart Road, which will be improved under the Illinois Highway Code for a total of 3.25 miles, at a maximum cost of \$636,741 and appropriating \$765,000 of Matching Tax funds.

Attachments: [25-1210 Cedar Lake Road Resurfacing Consultant Agreement Draft](#)
[25-1210 Vendor Disclosure - Baxter & Woodman - Cedar](#)
[25-1210 Cedar Lake Resurfacing \(Hart Rd to Monaville Rd\)](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved

and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.27 [25-1211](#)

Joint resolution appropriating a supplemental amount of \$30,000 of 1/4% Sales Tax for Transportation funds for right-of-way costs associated with the non-motorized improvements along Butterfield Road, from Gregg's Parkway to Golf Road.

Attachments: [25-1211 Butterfield Road Bike Path \(Greggs Parkway to Golf Road\)](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.28 [25-1300](#)

Joint resolution appropriating \$806,400 of Motor Fuel Tax funds for maintaining streets and highways, including utility services, under the applicable Illinois Highway Code, from December 1, 2025, to November 30, 2026, and \$206,000 of Matching Tax funds for de-icing materials.

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

PLANNING, BUILDING, ZONING & ENVIRONMENT

8.29 [25-1213](#)

Joint resolution authorizing the demolition of dangerous and unsafe buildings at 9865 W. Logan Court, Zion, Illinois, that have been deemed to be an immediate and continuing hazard to the community.

Attachments: [9865 Logan Demo Info Paper](#)
[9865 Logan Court Presentation](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

REGULAR AGENDA

8.19 25-1160

Joint resolution authorizing the emergency appropriation of \$24,200 from the State's Attorney's Office Money Laundering fund to pay salary and fringe costs through the remainder of Fiscal Year (FY) 2025 for the Conviction Integrity Unit Director.

Attachments: [FY25 Money Laundering Emerg Approp Detail 10.2025.pdf](#)

Item 8.19 was removed from the Consent Agenda and placed on the Regular Agenda.

Member Maine asked Jo Gravitter, Chief Deputy, Administrative Services, State's Attorney's Office, questions pertaining to this item. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.21 25-1212

Joint resolution appropriating a supplemental amount of \$921,000 of 1/4% Sales Tax for Transportation funds and approving Change Order Number Four in the amount of \$1,294,769.65, for the intersection improvement of Winchester Road at Illinois Route 83.

Attachments: [25-1212 Winchester at IL83 Change Order Number Four](#)
[25-1212 Summary, Winchester Rd at IL83 Change Order Four](#)
[25-1212 Vendor Disclosure - Campanella - Winchester](#)
[25-1212 Winchester Road at IL83 Intersection Improvement](#)

Item 8.21 was removed from the Consent Agenda and placed on the Regular Agenda.

Member Vealitzek requested an overview of this item. Shane Schneider, Division of Transportation Director, explained that this item is for the approval of Change Order Number Four for the intersection improvement of Winchester Road at Illinois Route 83. Discussion ensued.

A motion was made by Member Clark, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

FINANCIAL & ADMINISTRATIVE

County Clerk

8.30 25-1297

Resolution accepting the Illinois State Board of Elections Polling Place Accessibility Grant and authorizing an emergency appropriation in the amount of \$250,000 for the specific purpose of making improvements to Illinois polling places for voters with disabilities.

Attachments: [LAKE FY26 IVRS Grant Agreement - Copy Redacted](#)
[Emerg Approp - 2026 PPA Grant - Co Clerk](#)

Anthony Vega, County Clerk, explained that this item is for the acceptance of the Illinois State Board of Elections Polling Place Accessibility grant. Carl Kirar, Director of Facilities and Construction Services, assisted in answering questions from the Committee. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

Facilities and Construction Services

8.31 [25-1164](#)

Committee action approving Job Order Contract project exceeding \$350,000 for the Mundelein Branch Courthouse fire alarm replacement project in a not to exceed amount of \$350,000.

Carl Kirar, Facilities and Construction Services Director, explained that this item is for the approval of a Job Order Contract project exceeding \$350,000 for the Mundelein Branch Courthouse fire alarm replacement project. Discussion ensued.

A motion was made by Member Hewitt, seconded by Member Vealitzek, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Member Pedersen and Member Vealitzek

Not Present: 1 - Vice Chair Parekh

8.32 [25-1197](#)

Resolution authorizing an agreement with FGM Architects, Westchester, Illinois, to provide Pre-Design and Schematic Design Architectural/Engineering Services for a Multi-Agency Facility in Libertyville, Illinois, in the amount of \$1,184,559.

Attachments: [Summary Scoring Matrix](#)
[SOI - Capital Project Design LCSO and Coroner's Office](#)
[Draft Agreement](#)
[FGM Proposal](#)
[FGM Vendor Disclosure Statement](#)

Carl Kirar, Facilities and Construction Services Director, explained that this item is for an agreement to provide Pre-Design and Schematic Design Architectural/Engineering Services for a Multi-Agency Facility in Libertyville. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 6 - Member Clark, Chair Frank, Member Hewitt, Vice Chair Parekh, Member Pedersen and Member Vealitzek

Nay: 1 - Member Maine

Finance

8.33 [25-1363](#)

Resolution authorizing the creation of the Circuit Court Clerk Operation and Administration Fund.

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, explained that this item is for the creation of the Circuit Court Clerk Operation and Administration Fund. Discussion ensued.

A motion was made by Member Clark, seconded by Vice Chair Parekh, that this resolution be amended to 1) revise the text in the first whereas clause of the resolution to state: "Whereas, in accordance with 705 ILCS 135/10-5(d)(3) and 705 ILCS 105/27.3(d), the circuit court clerk shall maintain a Circuit Court Clerk Operation and Administration Fund," and 2) to strike the following text in the third whereas clause of the resolution: "special revenue." The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

A motion was made by Member Vealitzek, seconded by Vice Chair Parekh, that this resolution be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.34 [25-1364](#)

Resolution approving updates to the Finance policy, 3.5 Budget Development Policy, to make clarifications for the development of the Fiscal Year (FY) 2026 annual budget.

Attachments: [3.5 Budget Development Policy FINAL as APPROVED on 10-14-2025.pdf](#)
[3.5 Budget Development Policy \(CLEAN\) Proposed 10.9.25.pdf](#)
[3.5 Budget Development Policy \(Redline\) Proposed 10.9.25.pdf](#)

Gina Tuczak, Chief Financial Officer, and Michael Wheeler, Budget Manager, explained that this item is for the approval of updates to the Finance Policy, 3.5 Budget Development Policy.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

8.35 25-0075

Director's Report - Finance.

Gina Tuczak, Chief Financial Officer, reported that Moody's published an issue/comment regarding Lake County noting that County has retained its AAA rating. Discussion ensued.

Treasurer

8.36 25-1198

Resolution authorizing a contract with Data Integrators, of Fredericksburg, Virginia, for Printing and Mailing of Real Estate Tax Bills for the Lake County Treasurer's Office in the estimated annual amount of \$34,270, with renewal options.

Attachments: [Bid Tab](#)

[Bid Document](#)

[Vendor Disclosure](#)

Stephen Gray, Deputy Treasurer, explained that this item is for the approval of a contract for printing and mailing of real estate tax bills for the Lake County Treasurer's Office. Discussion ensued.

A motion was made by Member Clark, seconded by Member Hewitt, that this resolution be approved and recommended to the County Board agenda. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

County Administration

8.37 25-1365

Presentation on the Fiscal Year 2026 Recommended Annual Budget.

Patrice Sutton, County Administrator, provided a presentation regarding the Fiscal Year 2026 Recommended Annual Budget. Discussion ensued.

8.38 25-1311

Committee action for the permanent destruction of Executive Session recordings for the Financial and Administrative Committee from October 8, 2008, through February 8, 2024, and for the inactive Ethics and Oversight Committee from October 2, 2018, through September 28, 2022, in accordance with the Illinois Open Meetings Act (OMA) and as recommended on the attached documents.

Attachments: [F&A ES Recording Log with Recommendations](#)

[E&O ES Recording Log with Recommendations](#)

RuthAnne Hall, Assistant County Administrator, explained that this item is for the destruction of Executive Session recordings for the Financial and Administrative Committee from October 8, 2008, through February 8, 2024, and for the inactive Ethics and Oversight Committee from October 2, 2018, though September 28, 2022, as recommended.

A motion was made by Member Hewitt, seconded by Vice Chair Parekh, that this committee action item be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

9. County Administrator's Report

There was no County Administrator's Report.

10. Executive Session

A motion was made by Member Hewitt, seconded by Member Clark, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

The Committee entered into Executive Session at 10:05 a.m.

10.1 25-0069

Executive Session to discuss a personnel matter pursuant to 5 ILCS 120/2 (c)(1).

10.2 25-0207

Executive Session to discuss setting the sale or lease price for County property pursuant to 5 ILCS 120/2 (c)(6).

10.3 25-0071

Executive Session to discuss claims, loss or risk management information, records, data, advice, or communications from or with respect to any insurer of the public body or any intergovernmental risk management association or self insurance pool pursuant to 5 ILCS 120/2 (c)(12).

10.4 25-0072

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

The Committee returned to Regular Session at 10:40 a.m.

11. Regular Session (for action on Executive Session items)

11.1 25-1188

Committee action approving the Financial and Administrative Committee Executive Session minutes from September 4, 2025.

A motion was made by Vice Chair Parekh, seconded by Member Vealitzek, that these minutes be approved. The motion carried by the following voice vote:

Aye: 7 - Member Clark, Chair Frank, Member Hewitt, Member Maine, Vice Chair Parekh, Member Pedersen and Member Vealitzek

12. Member Remarks and Requests

Member Maine noted that she sent all Committee members information regarding the implications of data centers.

13. Adjournment

Chair Frank declared the meeting adjourned at 10:43 a.m.

Next Meeting: October 21, 2025 (Joint Budget Hearing)

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on December 4, 2025, by the Financial and Administrative Committee.