

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, May 8, 2024**

**10:30 AM**

**Assembly Room, 10th Floor or register for remote attendance at:  
<https://bit.ly/3JFoTNN>**

**Planning, Building, Zoning and Environment  
Committee**

**1. Call to Order**

*Chair Vealitzek called the meeting to order at 10:30 a.m.*

**2. Pledge of Allegiance**

*Chair Vealitzek led the Pledge of Allegiance.*

**3. Roll Call of Members**

**Present** 7 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts,  
Member Schlick, Chair Vealitzek and Member Wasik

*Other Attendees*

*In Person:*

*Sandy Hart, County Board Chair*

*Mary Ross Cunningham, County Board Vice Chair*

*Krista Barkley Braun, Planning, Building, and Development*

*Taylor Gendel, Planning, Building, and Development*

*Walter Willis, Solid Waste Agency of Lake County*

*Robin Grooms, County Administrator's Office*

*Carl Kirar, Facilities and Construction Services*

*RuthAnne Hall, County Administrator's Office*

*Matt Meyers, County Administrator's Office*

*Abby Krakow, Communications*

*Patrice Sutton, County Administrator's Office*

*Theresa Glatzhofer, County Board Office*

*Tammy Chatman, Communications*

*Kevin Quinn, Communications*

*Eric Waggoner, Planning, Building, and Development*

*Electronically:*

*Kevin Hunter, Board Member*

*Kristy Cechini, County Board Office*

*Janna Philipp, County Administrator's Office*

*Carl Kirar, Facilities and Construction Services*

*Bryan Lenz, American Bird Conservancy*

*Ieva Donev, Planning, Building and Development*

*Eric Steffen, Planning, Building, and Development*

*Nick Principali, Finance*

*Alexander Carr, Communications*

*Sonia Hernandez, County Administrator's Office*

*Krista Kennedy, Finance*

*Donnie Dann, Bird Conservation Network*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment**

*There were no comments from the public.*

**6. Chair's Remarks**

*There were no remarks from the Chair.*

**7. Unfinished Business**

*There was no unfinished business to discuss.*

**8. New Business**

**REGULAR AGENDA**

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.1 24-0557**

Committee action recommending a bird friendly building design Ordinance and directing staff to prepare such Ordinance for County Board adoption.

**Attachments:** [American-Bird-Conservancy-Model-Bird-Friendly-Building-Guidelines-October-2023](#)  
[BFBD Building Code Amendments Draft PBZE 5.8.24](#)  
[BFBD Amendments Presentation PBZE 5.8.24](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, and Taylor Gendel, Senior Planner, PB&D, provided a presentation regarding a bird-friendly building design Ordinance. Director Waggoner noted that County Board action regarding this Ordinance will take place at the Lake County Board meeting on June 11, 2024, not at the May 14, 2024 Lake County Board meeting. Discussion ensued.*

**A motion was made by Member Frank, seconded by Member Altenberg, that this committee action item be approved. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Member Schlick, Chair Vealitzek and Member Wasik

**8.2 24-0598**

Joint resolution recommending adoption of a Bird Friendly Building Design (BFBD) Policy for Lake County Owned Buildings.

**Attachments:** [Bird Friendly Building Design \(BFBD\) Policy FINAL as APPROVED on 5-1-24](#)  
[Lake County Facilities BFBD Policy FBA 5.14.24](#)

*Eric Waggoner, Planning, Building and Development (PB&D) Director, and Taylor Gendel, Senior Planner, PB&D, provided an overview of a Bird Friendly Building Design Policy for Lake County Owned Buildings. Director Waggoner also noted that there will be a pilot program to retro-fit the Central Permit Facility in Libertyville with bird-friendly materials. Discussion ensued.*

**A motion was made by Member Frank, seconded by Member Schlick, that this**

resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

**Aye:** 7 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Member Schlick, Chair Vealitzek and Member Wasik

8.3 [24-0004](#)

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development (PB&D) Director, explained that he will be combining the PB&D Department's annual update with a work plan discussion for the Committee on May 29th. Director Waggoner also outlined other topics of interest that will be returning to the Committee, such as the Dark Sky Initiative and the Native Tree Amendments. Discussion ensued.*

**\*COUNTY ADMINISTRATION\***

8.4 [24-0593](#)

Ordinance amending Chapter 50: Solid Waste of the Lake County, Illinois, Code of Ordinances as it relates to the Procedure for new Pollution Control Facilities and Site Approval Requests.

**Attachments:** [LC Code - Chap 50 - Update 2024 - EXHIBIT A - CLEAN - As Amended at](#)  
[LC Code - Chap 50 - Update 2024 - EXHIBIT A - REDLINED - As Amende](#)

*Lisle Stalter, Chief Attorney, State's Attorney's Office, and Matt Meyers, Assistant County Administrator, provided a summary of the recommended amendments to Chapter 50: Solid Waste of the Lake County, Illinois Code of Ordinances relating to the procedure for new Pollution Control Facilities and Site Approval Requests. Assistant County Administrator Meyers and Chief Attorney Stalter noted that additional edits to the ordinance have been identified and are being recommended by County Administration and the State's Attorney's Office.*

**A motion was made by Vice Chair Pedersen, seconded by Member Roberts, to amend the proposed ordinance with the red line changes that have been reviewed today by the County Administrator's Office and the State's Attorney's Office. The motion carried by the following voice vote:**

**Aye:** 7 - Member Altenberg, Member Frank, Vice Chair Pedersen, Member Roberts, Member Schlick, Chair Vealitzek and Member Wasik

*Discussion ensued regarding the Ordinance as amended.*

*Member Frank left the meeting at 11:59 a.m.*

**A motion was made by Member Wasik, seconded by Member Schlick, to amend the language in the previously amended ordinance, on page 16, section 50.49A, to add a sentence at the end stating that "a public hearing shall be held as close as possible to the proposed facility." The motion carried by the following voice vote:**

**Aye:** 5 - Member Altenberg, Member Roberts, Member Schlick, Chair Vealitzek and Member Wasik

**Nay:** 1 - Vice Chair Pedersen

**Not Present:** 1 - Member Frank

**A motion was made by Vice Chair Pedersen, seconded by Member Roberts, that this ordinance be approved as amended and recommended to the County Board agenda. The motion carried by the following voice vote:**

**Aye:** 6 - Member Altenberg, Vice Chair Pedersen, Member Roberts, Member Schlick, Chair Vealitzek and Member Wasik

**Not Present:** 1 - Member Frank

**9. County Administrator's Report**

*There was no County Administrator's report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Member Remarks and Requests**

*There were no remarks or requests from Members.*

**12. Adjournment**

*Chair Vealitzek declared the meeting adjourned at 12:07 p.m.*

**Next Meeting: May 29, 2024**

*Meeting minutes prepared by Theresa Glatzhofer.*