

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, February 23, 2022**

**8:30 AM**

**Meeting held by video conference. The public can register to  
attend remotely at: <https://bit.ly/3BiyHIC>**

**Public Works, Planning & Transportation Committee**

Pursuant to Section 7(e) of the Illinois Open Meetings Act, the current Gubernatorial Disaster Proclamation, and the Board Chair's Written Determination, this meeting will be held by audio and video conference.

**PUBLIC ATTENDANCE:** The public can attend Lake County Committee and Board meetings (two options): (1) remote / virtual attendance through registration at the link on the front page of this agenda, or (2) in person attendance (to view the virtual meeting on the 10th Floor of the County Administrative Tower (9th Floor, if needed), 18 N. County Street, Waukegan, Illinois.)

**RECORDING:** Meetings, to include Public Comment, will be recorded.

**PUBLIC COMMENT:** The public will be afforded time to comment on matters related to the business of the County Board. A total of 30 minutes will be permitted for Public Comment and no more than three minutes per Comment. In general, Public Comment on items not on the agenda will be presented near the beginning of the meeting. Public Comment on agenda items may be presented during consideration of that item. Individuals attending in person or remotely may present their Public Comment during the meeting. Individuals not in attendance may provide written Public Comment that must be received by 3:00 p.m. the day prior to the meeting (emailed to [PublicComment@Lakecountyil.gov](mailto:PublicComment@Lakecountyil.gov) or delivered to the County Board Office 18 N. County Street, Waukegan, Illinois (10th floor)).

Public Comment will proceed in the following order: (1) Public Comment by individuals who are attending remotely / virtually, (2) Public Comment by individuals in attendance on the 10th Floor, and then (3) written comments.

Individuals providing Public Comment will provide the following information:

- \* Meeting: Public Works, Planning and Transportation Committee (Subject line for written Public Comment)
- \* Name (REQUIRED)
- \* Topic or Agenda Item # (REQUIRED)
- \* Street Address, City, State (Optional)
- \* Phone Number (Optional)
- \* Organization/Agency/etc. Represented (If representing yourself, put "Self")

\*\*\*To view County Board Rules, click here: <https://bit.ly/3idRdrV>\*\*\*

0. [22-0027](#)

Chair's determination of need to meet by audio or video conference.

**Attachments:** [Determination - Chair Hart 7.30](#)

1. **Call to Order**

*Chair Durkin called the meeting to order at 8:30 a.m.*

2. **Pledge of Allegiance**

*Chair Durkin led the Pledge of Allegiance.*

3. **Roll Call of Members**

**Present** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

*\*Electronic Attendance: All Members*

*Others Present:*

*Abby Scaf, Communications*

*Arnold Donato, Stormwater Management*

*Austin McFarlane, Public Works*

*Carissa Casbon, Board Member*

*Cassandra Hiller, County Administrator's Office*

*Eric Steffen, Planning, Building and Development*

*Eric Waggoner, Planning, Building and Development*

*Gary Gibson, County Administrator's Office*

*James Hawkins, County Administrator's Office*

*Janna Philipp, County Administrator's Office*

*Jennifer White, Division of Transportation*

*Jesse Vuorenmaa, Public*

*Jon Nelson, Division of Transportation*

*Julie Simpson, Board Member*

*Kevin Carrier, Division of Transportation*

*Krista Braun, Planning, Building, and Development*

*Kristy Cechini, County Board Office*

*Kurt Woolford, Stormwater Management*

*Linda Rubeck, Division of Transportation*

*Marah Altenberg, Board Member*

*Mary Crain, Division of Transportation*

*Mary Ross Cunningham, Board Member*

*Matt Meyers, County Administrator's Office*

*Matthew Smith, Forest Preserve*

*Michael Klemens, Division of Transportation*

*Mick Zawislak, Daily Herald*

*Patrice Sutton, Finance*  
*Robert Springer, Planning, Building and Development*  
*RuthAnne Hall, Purchasing*  
*Sandy Hart, Board Member*  
*Shane Schneider, Division of Transportation*  
*Theresa Glatzhofer, County Board Office*

**4. Addenda to the Agenda**

*There were no additions or amendments to the agenda.*

**5. Public Comment (Items not on the agenda)**

*There were no public comments.*

**6. Chair's Remarks**

*There were no Chair's Remarks.*

**7. Unfinished Business**

*There was no Unfinished Business to discuss.*

**8. New Business**

**CONSENT AGENDA (Items 8.1 - 8.5)**

**\*APPROVAL OF MINUTES\***

**8.1 22-0290**

Minutes from February 2, 2022.

**Attachments:** [PWPT 2.2.22 Final Minutes](#)

**A motion was made by Vice Chair Pedersen, seconded by Member Maine, that the minutes from February 2, 2022 be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**\*DIVISION OF TRANSPORTATION\***

**8.2 22-0252**

Joint resolution authorizing a contract with Cardno, Inc., Brookfield, Wisconsin, in the amount of \$55,100 for ecological restoration management of wetland and upland buffer areas requiring native landscape maintenance.

**Attachments:** [22-0252 Bid Tab 2022 Native Landscape Maintenance](#)  
[22-0252 Vendor Disclosure, Cardno](#)

**A motion was made by Vice Chair Pedersen, seconded by Member Maine, that this consent agenda item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.3 [22-0253](#)

Committee action memo to approve the Spring 2022 Adopt-A-Highway Program.

**Attachments:** [22-0253 Adopt-A-Highway Spring 2022 Staff Report](#)

**A motion was made by Vice Chair Pedersen, seconded by Member Maine, that this consent agenda item be approved. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.4 [22-0254](#)

Joint resolution appropriating \$1,480,000 of Motor Fuel Tax funds for ice control salt materials needed for the 2022-2023 winter season.

**A motion was made by Vice Chair Pedersen, seconded by Member Maine, that this consent agenda item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

8.5 [22-0255](#)

Joint resolution authorizing a contract with H&H Electric Company, Franklin Park, Illinois, in the amount of \$514,969.28 for the installation of Intelligent Transportation System (ITS) PASSAGE Field Elements along various routes in Lake County, and appropriating \$620,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0255 Bid Tab 2021 PASSAGE Field Elements](#)  
[22-0255 Vendor Disclosure, H & H](#)  
[22-0255 Location Map, 2021 PASSAGE Field Elements](#)

**A motion was made by Vice Chair Pedersen, seconded by Member Maine, that this consent agenda item be approved and referred on to the Financial and Administrative Committee. Motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**REGULAR AGENDA**

**\*DIVISION OF TRANSPORTATION\***

8.6 [22-0256](#)

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$566,286.30, for the resurfacing of Audrey Nixon Boulevard, from Jackson Street to Sheridan Road, and appropriating \$680,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0256 Bid Tab, Audrey Nixon Boulevard Resurfacing](#)  
[22-0256 Vendor Disclosure, Peter Baker and Son](#)  
[22-0256 Location Map, Audrey Nixon Blvd Resurfacing](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained the proposed contract for the resurfacing of Audrey Nixon Boulevard, from Jackson Street to Sheridan Road. Director Schneider noted that the work will be completed in the summer. There were no questions or comments from the Committee.*

**A motion was made by Member Wilke, seconded by Member Wasik, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.7 [22-0257](#)**

Joint resolution authorizing a contract with Peter Baker and Son Company, Lake Bluff, Illinois, in the amount of \$861,366.47 for the resurfacing of York House Road, from Delany Road to Illinois Route 131, which will be improved under the Illinois Highway Code for a total of 1.39 miles, and appropriating \$1,035,000 of Motor Fuel Tax funds.

**Attachments:** [22-0257 Bid Tab, York House Road Resurfacing](#)  
[22-0257 Vendor Disclosure, Peter Baker and Son](#)  
[22-0257 Location Map, York House Road](#)

*Shane Schneider, Division of Transportation (DOT) Director, noted that this item is for a low bid contract award for resurfacing maintenance work for York House Road, from Delany Road to Illinois Route 131. There were no questions or comments from the Committee.*

**A motion was made by Member Clark, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.8 [22-0259](#)**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, to provide Phase II design engineering services for improvements to the intersections of Russell Road with Kilbourne Road, Kenosha Road, and Lewis Avenue, at a maximum cost of \$1,204,887 and appropriating \$1,450,000 of Matching Tax funds.

**Attachments:** [22-0259 Russell Road Phase II Consultant Agreement](#)  
[22-0259 Vendor Disclosure, TranSystems \(Russell\)](#)  
[22-0259 Location Map, Russell Rd Intersection Improvement](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project includes phase two engineering for three intersections on Russell Road at: Kilbourne Road, Kenosha Road, and Lewis Avenue. Director Schneider noted that two public meetings were held regarding this project, with strong public support for all three intersection treatments. Director Schneider further explained that two of the intersections will become roundabouts (Russell Road and Kenosha Road; and Russell Road and Lewis Avenue), and that the Kilbourne Road intersection 4-way stop will be upgraded.*

*Discussion ensued.*

*Director Schneider clarified that the project does not include the addition of a bike path.*

**A motion was made by Member Maine, seconded by Member Wilke, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.9 [22-0260](#)**

Joint resolution authorizing an agreement with Civiltech Engineering, Itasca, Illinois, for professional engineering services related to the Phase I Study of the Old McHenry Crossings improvement project, at a maximum cost of \$243,315, and appropriating \$295,000 of Motor Fuel Tax funds.

**Attachments:** [IDOT Agreement](#)

[22-0260 Vendor Disclosure, Civiltech](#)

[22-0260 Location Map, Old McHenry Crossings](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that the purpose of the agreement is to hire a consultant to perform a study that is required by the federal aid process. The consultant will review prepared documents for compliance during the phase one design engineering portion of the project.*

*Discussion ensued.*

**A motion was made by Member Vealitzek, seconded by Member Clark, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.10 [22-0261](#)**

Joint resolution authorizing an agreement with TranSystems Corporation, Schaumburg, Illinois, for professional engineering services to design a multi-use path along Butterfield Road, from Gregg's Parkway to Golf Road, at a maximum cost of \$643,993, and appropriating \$775,000 of ¼% Sales Tax for Transportation funds.

**Attachments:** [22-0261 Butterfield Road Bike Path Consultant Agreement](#)  
[22-0261 Vendor Disclosure, TranSystems](#)  
[22-0261 Location Map, Butterfield Road Bike Path](#)

*Shane Schneider, Division of Transportation (DOT) Director, explained that this project includes the construction of a multi-use path along Butterfield Road (from Gregg's Parkway to Golf Road) that will tie into the North Shore Bike Path. The construction for this project will potentially take place at the end of 2023 or the beginning of 2024.*

*Discussion ensued.*

**A motion was made by Member Clark, seconded by Member Maine, that this item be approved and referred on to the Financial and Administrative Committee. The motion carried by the following roll call vote:**

**Aye:** 7 - Member Clark, Chair Durkin, Member Maine, Vice Chair Pedersen, Member Vealitzek, Member Wasik and Member Wilke

**8.11 [22-0262](#)**

Division of Transportation: Annual Department Update.

**Attachments:** [22-0262 DOT Annual Update](#)

*Shane Schneider, Division of Transportation (DOT) Director, provided a brief overview of the DOT's accomplishments from the past year, as well as the Division's goals for the future. Some DOT highlights from the past year include: the County-wide paratransit service, a bike path wayfinding study, and an update of the 5-year Transportation Improvement Program (TIP). Director Schneider also noted that the DOT had 60 active projects underway last year, which covered 219 lane miles.*

*Director Schneider noted that the DOT's goals for the next year include: various construction projects, development of the 2022-2027 TIP, pursuing federal funding opportunities, launch of the County-wide paratransit service, and updating project management software.*

*Discussion ensued.*

**8.12 [22-0022](#)**

Director's Report - Division of Transportation.

*Shane Schneider, Division of Transportation (DOT) Director, explained that the Canadian National Railroad corridor that runs through Grayslake and Round Lake Beach is currently a bottleneck for freight trains and surrounding vehicle traffic. Director Schneider noted that there is also a Metra train line in this area (Metra North Central Service Line), meaning that trains are slowing down in this area to wait for other train traffic to pass. In order to resolve this issue, Canadian National Railroad's proposed plan is to double-track a 2.2-mile segment of the line in the aforementioned corridor.*



*DOT staff recommended providing a resolution of support for the project, as the Canadian National Railroad has agreed to fund the improvements if support is received for the project. Director Schneider asked the Committee for their feedback.*

*Discussion ensued.*

*The consensus of the Committee was to support the proposed project and resolution of support. Director Schneider noted that DOT staff will prepare the resolution of support and bring it to a future Committee meeting for approval.*

**\*PUBLIC WORKS\***

**8.13 [22-0024](#)**

Director's Report - Public Works.

*Austin McFarlane, Interim Director of Public Works, had nothing to report.*

**\*PLANNING, BUILDING AND DEVELOPMENT\***

**8.14 [22-0023](#)**

Director's Report - Planning, Building and Development.

*Eric Waggoner, Planning, Building and Development Director, provided a brief update regarding the waste hauling project for unincorporated Lake County residents. Director Waggoner noted that the new waste hauling services are set to go live on June 1, 2022. He further explained that the contracts for both vendors require the vendors to provide a service-based brochure to the residents of unincorporated Lake County who will be receiving the new service. Staff is in the process of reviewing those draft brochures.*

*Director Waggoner also noted that staff are finalizing a postcard for residents of unincorporated Lake County that highlights the temporary open burning restrictions, as well as the permanent regulations that will begin in June. The postcard will also explain the differences between the temporary restrictions and permanent regulations.*

*Director Waggoner requested that the Committee review staff's proposed 2022 work plan, which will be presented at next the Committee meeting next week.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Executive Session**

*The Committee did not enter into Executive Session.*

**11. Members' Remarks**

*There were no Members' Remarks.*

**12. Adjournment**

*Chair Durkin declared the meeting adjourned at 9:32 a.m.*

**Next Meeting: March 2, 2022**

*Minutes prepared by Theresa Glatzhofer.*

*Respectfully submitted,*

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*Public Works, Planning and Transportation Committee Chair*