

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, February 21, 2025

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at:

<https://bit.ly/3QkViN4>

Technology Committee

1. Call to Order

Chair Clark called the meeting to order at 8:30 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 6 - Vice Chair Casbon, Chair Clark, Member Danforth, Member Frank, Member Pedersen and Member Roberts

Absent 1 - Member Campos

**Electronic Attendance: Members Danforth and Frank*

Other Attendees***In Person:***

*Patrice Evans, Enterprise Information Technology
Chris Blanding, Enterprise Information Technology
Kristyn Brown, Guidehouse
Leanne Horning, Guidehouse
Paul Hoffman, Guidehouse
Betsy Brandon, County Administrator's Office
Keay Crandall, County Administrator's Office
Erik Karlson, Enterprise Information Technology
Matt Meyers, County Administrator's Office
RuthAnne Hall, County Administrator's Office
Theresa Glatzhofer, County Board Office
Kevin Quinn, Communications*

Electronically:

*Tammy Chatman, Communications
Patrice Sutton, County Administrator's Office
Demar Harris, Workforce Development
Michael Maslana, Enterprise Information Technology
Dustin Smothers, Division of Transportation
Jon Nelson, Division of Transportation
ShaTin Gibbs, Finance
Jim Chamernik, Sheriff's Office
Nick Principali, Finance
Shane Schneider, Division of Transportation
Bailey Wyatt, Communications
John Wurl, Health Department
Terri Kath, Enterprise Information Technology
Winnie Webber, 19th Judicial Circuit Court*

*Kurt Woolford, Stormwater Management
Lawrence Oliver, Sheriff's Office
Kevin Cashmore, Division of Transportation
Janna Philipp, County Administrator's Office
Jennifer Brennan, Communications
Gregory Gajauskas, Enterprise Information Technology
Brea Barnes, Finance
Andy Mierzwa, Enterprise Information Technology
Nancy Rojas, Finance*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

There were no comments from the public.

6. Chair's Remarks

Chair Clark welcomed two new members to the Committee, Members Pedersen and Roberts. Chair Clark then provided an overview of the topics to be covered by the Committee.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [25-0275](#)

Committee action approving the Technology Committee minutes from January 31, 2025.

Attachments: [TECH 1.31.25 Final Minutes](#)

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 5 - Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Campos

Not Present: 1 - Member Danforth

REGULAR AGENDA

8.2 [25-0284](#)

Discussion and presentation regarding the Artificial Intelligence Assessment.

Attachments: [25-0284 TECH 2.28.25 AI Project Presentation rev2](#)

Chris Blanding, Chief Information Officer, introduced Paul Hoffman and Kristyn Brown from Guidehouse, who provided a presentation regarding the Artificial Intelligence Assessment.

Member Danforth joined the meeting at 8:38 a.m.

Discussion ensued.

9. Active Project Updates

9.1 [25-0288](#)

Broadband Update.

Attachments: [25-0288 Technology Committee Broadband Presentation 02_21_2025 - U](#)

Keay Crandall, Digital Equity Manager, and Betsy Brandon, Assistant to the County Administrator, provided updates regarding Lake County's digital equity efforts. Discussion ensued.

Matt Meyers, Deputy County Administrator, provided an update regarding the hiring process for the Digital Equity Coordinator position.

9.2 [25-0289](#)

Enterprise Resource Planning System Implementation Update.

Attachments: [25-0289 TECH 2.28.25 ERP Update Presentation](#)

Chris Blanding, Chief Information Officer, and Patrice Evans, Portfolio Manager, Enterprise Information Technology, provided a presentation regarding updates to the Enterprise Resource Planning implementation. Discussion ensued.

10. Director's Report - Enterprise Information Technology

There was no Enterprise Information Technology Director's report.

11. County Administrator's Report

There was no County Administrator's report.

12. Executive Session

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that the Committee go into Executive Session. The motion carried by the following roll call vote:

Aye: 5 - Vice Chair Casbon, Chair Clark, Member Frank, Member Pedersen and Member Roberts

Absent: 1 - Member Campos

Not Present: 1 - Member Danforth

Member Frank left the meeting at 9:50 a.m.

Member Danforth left the meeting at 9:52 a.m.

12.1 [25-0199](#)

Executive session pursuant to 5 ILCS 120/2(c)(8) to discuss security procedures and the use of personnel and equipment to respond to an actual, threatened, or a reasonably potential danger to the safety of employees, staff, the public, or public property.

12.2 [25-0285](#)

Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c) (21).

13. Regular Session (for action on Executive Session items)**13.1 [25-0286](#)**

Committee action approving the Technology Committee Executive Session minutes from January 31, 2025.

A motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved. The motion carried by the following voice vote:

Aye: 4 - Vice Chair Casbon, Chair Clark, Member Pedersen and Member Roberts

Absent: 1 - Member Campos

Not Present: 2 - Member Danforth and Member Frank

14. Member Remarks and Requests

There were no Member remarks or requests.

15. Adjournment

Chair Clark declared the meeting adjourned at 10:27 a.m.

Next Meeting: March 28, 2025

Meeting minutes prepared by Theresa Glatzhofer.