# Lake County Illinois

*Lake County Courthouse and Administrative Complex*
*18 N. County Street*
*Waukegan, IL 60085-4351*

## Meeting Minutes - Final

**Wednesday, February 14, 2018**

**3:30 PM**

**2nd floor Conference Room - Central Permit Facility**
**500 W. Winchester Road, Libertyville**

## <u>Housing and Community Development Commission</u>

## 1. ROLL CALL

*Chairman Rose called the meeting of the Housing and Community Development Commission (HCDC) to order at 3:35 p.m.*
*Guests: Pam Jeffries of the City of Waukegan and Walter Swartz*
*Staff: Eric Waggoner, Jodi Gingiss, Brenda O'Connell, Eric Foote, Dominic Strezo, Yareli Salgado, Irene Marsh-Elmer and Laura Walley*

**Present** 10 - Dan Venturi, Janet Swartz, Carol Calabresa, Mary Cunningham, Linda Pedersen, Sandy Hart, Steve Carlson, Ray Rose, Bethany Williams and Mary Dominiak

**Excused** 6 - Joe Mancino, Joel Sikes, Diane Hewitt, Michael Meehan, Anne Flanigan Bassi and Stephen Henley

## 2. APPROVAL OF MINUTES

**2.1** **18-0174**

Approval of the November 15, 2017 Minutes

*Attachments:* 11.15.17 Minutes.pdf

**A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to approve the November 15, 2017 minutes. The motion carried by the following vote:**

**Aye** 9 - Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hart, Ex-Officio Member Carlson, Chairman Rose and Commissioner Dominiak

**Not Present** 1 - Commissioner Williams

## 3. CHAIR'S REMARKS

*Chairman Rose wished everyone a Happy Valentine's Day. He offered a warm welcome to Community Development's newest member, Irene Marsh-Elmer, who will work with the affordable housing projects. Jodi Gingiss informed the HCDC that Ms. Marsh-Elmer holds Master degrees in public health and public policy.*

## 4. PUBLIC COMMENTS (items not on the agenda)

*There were no public comments.*

## 5. OLD BUSINESS

*There was no old business.*

## 6. NEW BUSINESS

**6.1** **18-0198**

Discussion: Proposed ServicePoint Coordinating Council

*Attachments:* Proposed ServicePoint Coordinating Council_Executive Summary.pdf

*Presented by Brenda O'Connell, Continuum of Care Program Coordinator*

**6.2**   18-0195

City of Waukegan 2016 CDBG Project Scope Change

*Attachments:*   Waukegan Reallocation Letter.pdf

*Presented by Dominic Strezo, Environmental Project Coordinator*

**A motion was made by Commissioner Venturi, seconded by Commissioner Swartz, to approve the City of Waukegan's request for a project scope change for its 2016 CDBG project. The motion carried by the following vote:**

**Aye** 9 -   Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Ex-Officio Member Carlson, Chairman Rose, Commissioner Williams and Commissioner Dominiak

**Not Present** 1 -   Commissioner Hart

**6.3**   18-0192

Lake County Haven CDBG 2016 New Shelter Acquisition Funding Shift to 2017

*Presented by Dominic Strezo, Environmental Project Coordinator*

**A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to approve the Lake County Haven's request for a funding shift from PY2016 funds to PY2017 funds for its Shelter Acquisition project. The motion carried by the following vote:**

**Aye** 10 -   Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hart, Ex-Officio Member Carlson, Chairman Rose, Commissioner Williams and Commissioner Dominiak

**6.4**   18-0193

U.S. Department of Housing & Urban Development (HUD) Proposed Annual Action Plan Amendments - Presentation and Discussion

*Presented by Dominic Strezo, Environmental Project Coordinator*

**6.5**   18-0188

PUBLIC HEARING - Amendments to the 2015, 2016 and 2017 Annual Action Plans for the U.S. Department of Housing & Urban Development (HUD)

*Motion: To open the Public Hearing at 4:40 p.m.*
*Motion Made By: Daniel Venturi*
*Motion 2nd By: Linda Pedersen*
*Motion approved*

*There were no public comments.*

*Motion: To close the Public Hearing at 4:41 p.m.*
*Motion Made By: Daniel Venturi*
*Motion 2nd By: Mary Cunningham*

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*Motion approved*

**6.6** **18-0194**

Joint resolution to approve amendments to the 2015, 2016, and 2017 Annual Action Plans for the United States Department of Housing and Urban Development (HUD).

*Attachments:*   2015 AAP 5th Amendment HCDC.pdf

                  2016 AAP 3rd Amendment_HCDC.pdf

                  1st Amendment 2017 Lake County action plan_HCDC.pdf

*Presented by Jodi Gingiss, Community Development Administrator*

**A motion was made by Commissioner Venturi, seconded by Commissioner Cunningham, to approve the PY2015, PY2016 and PY2017 Annual Action Plan Amendments.  The motion carried by the following vote:**

    **Aye** 10 -  Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hart, Ex-Officio Member Carlson, Chairman Rose, Commissioner Williams and Commissioner Dominiak

**7.**    **STAFF REPORTS**

*Jodi Gingiss presented information on a 2015 HOME project undertaken by the City of Waukegan that had become an issue.  Waukegan purchased a blighted property which it planned to rehabilitate and then sell to an income-qualified household.  Unfortunately, the house required considerably more rehabilitation than originally expected.  After expending more than $69,000 in HOME funds, it was determined that the additional required corrections were too extensive and the project was curtailed.  The Waukegan City Council will vote next week on the needed repayment of the HOME funds to HUD.*

*Commissioner Williams informed the HCDC about the PADS Lake County bowling fundraiser on Sunday, February 25th at the Lakeside Bowling Center in Mundelein.*

**8.**    **ADJOURNMENT**

**A motion was made by Commissioner Cunningham, seconded by Commissioner Venturi, to adjourn the meeting at 4:49 p.m.  The motion carried by the following vote:**

    **Aye** 10 -  Commissioner Venturi, Commissioner Swartz, Commissioner Calabresa, Commissioner Cunningham, Vice-Chairman Pedersen, Commissioner Hart, Ex-Officio Member Carlson, Chairman Rose, Commissioner Williams and Commissioner Dominiak