

# Lake County Illinois

*Lake County Health Department and Community Health Center  
3010 Grand Avenue  
Waukegan, Illinois  
Conference Room #3112*



## **Meeting Minutes - Draft**

**Wednesday, April 26, 2017**

**6:00 PM**

**3010 Grand Ave., Waukegan, IL**

**Lake County Board of Health**

**1. Call to Order**

*President Sashko called the meeting to order at 6:03 pm.*

**Present** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent** 2 - Member Schuler and Member Manning D.D.S.

**2. Pledge of Allegiance****3. Approval of Minutes****3.1**

March 29, 2017 Meeting Minutes

**Attachments:** [BOH Meeting Minutes 3.29.17 - DRAFT](#)

**A motion was made by Member Maine, seconded by Member Hagstrom, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

**4. Public Comment to the Board****5. Awards, Recognitions, Appointments and Reappointments****6. Presentations****6.1**

Vector Diseases in Lake County - Adam

**Attachments:** [Vector-borne Diseases Presentation](#)

*Mike Adam, Senior Biologist, presented on vector-borne diseases of mosquitoes and ticks. He discussed north american viruses and other emerging diseases carried by mosquitoes, focusing on West Nile Virus (WNV) and its chronic health impacts. He also explained the process used for trapping and testing mosquito pools for WNV, and the steps residents can take to reduce breeding areas by eliminating items that can collect standing water (e.g., abandoned swimming pools, tires, buckets). Tick identification, diseases transmitted by ticks, bite prevention, and removal was also discussed. He informed the Board of a used tire collection event taking place June 21, 2017, at the Lake County Fairgrounds.*

**This matter was presented.**

**7. President's Report**

*President Sashko reported on the following:*

*-On Wednesday, April 19th, President Sashko attended the village of Vernon Hills public hearing in which US HealthVest's pursuit of a behavioral health hospital was discussed. County Board Chairman Aaron Lawlor was also in attendance. Four members of the*

*Village Planning Commission voted in favor of a special use permit, with contingencies, the remaining two members were against. One of the contingencies will restrict US HealthVest's ability to sell off the business within the 30 year period. This issue will continue to be monitored. Additional discussions are happening between US HealthVest and Vista Hospital in regard to the former St. Therese property.*

*-Friday, May 5th, is the next employee recognition breakfast at Thunderhawk in Beach Park. Board members were encouraged to attend.*

*-Arlene Ryndak, Prevention Coordinator, is retiring May 19th. Leslie Piotrowski, Communications Coordinator, is leaving on May 4th after 18 years to begin a new position with the Vernon Hills School District. Lorreta Dorn, Director of Clinical Operations, and Adam Carson, Director of Strategic Initiatives, just had their one year anniversary of joining LCHD.*

*-The interview process for a new Director of Prevention continues.*

## 8. Action Items

### 8.1

Proposed Revisions to the Lake County Health Department Animal Care and Control Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178) - Pfister

**Attachments:** [Proposed Revisions ACC Fees Schedule Chap 178](#)

*It was noted that the proposed revisions to the Animal Care and Control (AC&C) Fees Schedule are to provide clarity and transparency in the assessment of fees. An additional late fee of \$25 is added for animal registration tag payment not received within 60 days of rabies vaccination. This fee is added for clarity, to distinguish it from a violation fee.*

**A motion was made by Member Hagstrom, seconded by Member DeVaux, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

### 8.2

Proposed Revisions to the Lake County Health Department Animal Care and Control Administrative Procedures and Policies (as authorized in Lake County Code of Ordinances Chapter 172) - Pfister

**Attachments:** [Proposed Revisions ACC P&P Chap 172](#)

*These are the procedures and policies that explain how late fees and violation fees are charged and assessed and go along with the proposed changes in item 8.1.*

**A motion was made by Member Maine, seconded by Member Ehrlich, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

### 8.3

Proposed Revisions to the Lake County Health Department Environmental Health Fees Schedule (as authorized in Lake County Code of Ordinances Chapter 178) - Pfister

**Attachments:** [Proposed Revisions EH Fees Schedule](#)

*Currently an administrative fee is assessed when homeowners submit a report of required system management activities more than six months after the activities occurred, or more than six months after the activities were required to occur. Language in this section is being modified to establish that the administrative fee is for non-compliance to aid in the enforcement of the requirement and the time frame required for submittal is being amended to 30 days to be consistent with reporting requirements.*

**A motion was made by Member Ehrlich, seconded by Member DeVaux, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

### 8.4

Proposed Revisions to Lake County Code Chapter 171, Onsite Wastewater Treatment Systems (OWTS) - Pfister

**Attachments:** [Proposed Revisions OWTS Chap 171](#)

*Minor revisions are proposed to various sections to create greater flexibility or to provide clarity to various requirements.*

**A motion was made by Member Maine, seconded by Member Hagstrom, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

### 8.5

Proposed Onsite Wastewater Treatment System (OWTS) Program Administrative Policies and Procedures - Pfister

**Attachments:** [Proposed OWTS Policies and Procedures](#)

*These policies and procedures provide context and interpretation of the requirements in Chapter 171. They provide direction to staff on how to conduct activities of the program.*

**A motion was made by Member Carlson, seconded by Member DeVaux, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

## 8.6

University of Chicago Medical Center ECHO Grant - Dorn

**Attachments:** [ECHO 5K](#)

*LCHD/CHC entered in to a contract with University of Chicago Medical Center (UCMC) for LCHD providers to participate in UCMC's ECHO program. For its participation, LCHD/CHC will receive \$5,000 to compensate for the loss of billable hours while providers are attending the training. These funds will be used to purchase software that will be used to recruit additional providers.*

**A motion was made by Member Maine, seconded by Member Ehrlich, that this item be approved. The motion carried by the following vote:**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

## 8.7

FY2018 Budget Timetable - Pamela Riley

**Attachments:** [Proposed Budget Timetable FY2018](#)

*This item was presented.*

**A motion was made by Member Carlson, seconded by Member Hagstrom, that this item be approved. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.

## 9. Discussion Items

### 9.1

Schedule of Revenues and Expenditures as of February 28, 2017- Riley

**Attachments:** [BOH Report Feb 2017](#)

**This item was presented.**

## 10. Attachments for Board Review

### 10.1

Media Coverage Summary - Carson

**Attachments:** [Media Placements March of 2017](#)

**This item was presented.**

**11. Lake County Community Health Center Governing Council Update**

**12. Lake County Tuberculosis Board Update**

*Mark Pfister, Executive Director, informed the Board that the TB Board met on Thursday, April 21, 2017. The term of Lucy DeVaux, TB Board Secretary, is up for reappointment at the end of June and she has agreed to serve another 3-year term. A request for her reappointment will be submitted to the County Board Chair.*

**13. Added to Agenda Items**

**14. Old Business**

**15. New Business**

**16. Executive Session**

**17. Adjournment**

**A motion was made by Member Carlson, seconded by Member Welch, that this meeting be adjourned at 7:00pm. The motion carried unanimously.**

**Aye:** 9 - Member DeVaux R.N., Member Carlson, Member Maine, Member Axelrod, President Sashko, Member Hagstrom D.D.S., Member Ehrlich, Member Welch MB ChB FRCP and Member Puller M.D. M.B.A.

**Absent:** 2 - Member Schuler and Member Manning D.D.S.