

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report

Wednesday, June 9, 2021

2:30 PM

Via Zoom or Phone

<https://us02web.zoom.us/j/82752648358>

Meeting ID: 827 5264 8358

(312) 626-6799

Housing and Community Development Commission
- Executive Committee

Pursuant to Section 7(e) of the Illinois Open Meetings Act, Gubernatorial Disaster Proclamation, and written determination of the Lake County Board Chair, this meeting will be held via audio and video conference.

PUBLIC VIEWING: Per the Governor's Disaster Proclamation, in accordance with section 120/7(e)(4) of the OMA, in-person attendance by members of the public will be available the Assembly Room on the 10th Floor of the Administrative Tower at 18 N. County St. Waukegan, Illinois and is limited to the number of persons practicable in keeping with social distancing requirements.

Public comments are welcomed and encouraged. Public comments received by noon on Wednesday, June 9, 2021 will be read at the appropriate time in the agenda. Please note: A total of 30 minutes will be permitted for Public Comment and no more than three minutes per public comment. All comments received will be included in the meeting minutes regardless of whether they are read aloud at the meeting.

Public comments shall be emailed to communitydevelopment@lakecountyil.gov with the following information:

- Subject title: Housing and Community Development Commission
- Name
- Organization
- Topic or agenda item

Meeting participants will also be able to post written comment in the meeting chat box.

1. ROLL CALL

Chairman Pedersen called the meeting of the Housing & Community Development Commission (HCDC) Executive Committee to order at 2:37 p.m.

Staff: Eric Waggoner, Eric Tellez, Dominic Strezo, Penni Raphaelson, Brenda O'Connell, Danielle Dulski, and Joy Rice

Present 4 - Linda Pedersen, Ray Rose, Julie Simpson and Janet Swartz

Absent 3 - Sandy Hart, Billy McKinney and Dan Venturi

2. APPROVAL OF MINUTES

2.1 [21-0918](#)

Approval of the April 14, 2021 Minutes

Attachments: [4-14-21 HCDC EXEC Draft Minutes](#)

A motion was made by Commissioner Swartz, seconded by Commissioner Rose, that the April 14, 2021 minutes be approved. Motion carried by the following roll call vote:

Aye 4 - Chair Pedersen, Rose, Ex-Officio Member Simpson and Commissioner Swartz

Absent 3 - Ex-Officio Member Hart, Vice-Chairman Venturi and McKinney

3. CHAIR'S REMARKS

Chairman Pedersen had no remarks.

4. PUBLIC COMMENTS (items not on the agenda)

There were no public comments.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

6.1 [21-0911](#)

Amendment to the Written Standards for Provision of Emergency Solutions Grants (ESG) Assistance.

- The written standards assure that ESG-funded programs are consistently implemented across providers and are compliant with ESG regulations.
- The introduction to the standards has been revised to be clear that these standards also apply to Rapid Rehousing funded through HUD's Continuum of Care Programs.
- Standards have been revised to clarify the income eligibility requirements at entry and at the one-year reassessment.

Attachments: [Policies, Standards & Procedures- June 2021 Proposed.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner Rose, seconded by Commissioner Swartz, to forward the Amendment to the Written Standards for Provision of Emergency Solutions Grants (ESG) to the Housing and Community Development Commission for approval. The motion carried by the following roll call vote:

Aye	4 -	Chair Pedersen, Rose, Ex-Officio Member Simpson and Commissioner Swartz
Absent	3 -	Ex-Officio Member Hart, McKinney and Vice-Chairman Venturi

6.2 [21-0910](#)

Joint resolution approving the First Amendment to Program Year (PY) 2021 HUD Annual Action Plan (AAP).

- HUD requires the submission of an Annual Action Plan (AAP) and associated amendments to govern expenditure of federal housing and community development funding for each program year.
- In accordance with the Lake County Consortium's Citizen Participation Plan (CPP) an amendment to the AAP is required to substantially change the purpose, location, scope, budget or beneficiaries of a project.
- The first amendment to the PY 2021 AAP proposes the following project changes:
 - Project scope change for Glenkirk.
 - Project scope change for A Safe Place.
 - Funding source switch for Bear Development - Armory Terrace.
 - Reallocation of existing funding for Community Partners for Affordable Housing (CPAH) to include the purchase of a 22-unit senior housing building without impacting CPAH's ability to offer programs as planned.

Attachments: [PY21 AAP_First Amendment.pdf](#)

[Glenkirk to HCDC 6-7-21.pdf](#)

[CPAH to HCDC 6-7-21.pdf](#)

Presented by Brenda O'Connell, Community Development Administrator

A motion was made by Commissioner Swartz, seconded by Commissioner Rose, to forward the Approval of the First Amendment to Program Year 2021 (PY21) HUD Annual Action Plan (AAP) to the Housing and Community Development Commission for approval. The motion carried by the following roll call vote:

Aye 4 - Chair Pedersen, Rose, Ex-Officio Member Simpson and Commissioner Swartz

Absent 3 - Ex-Officio Member Hart, Vice-Chairman Venturi and McKinney

7. STAFF REPORTS

Brenda O'Connell notified committee that Lake County is monitoring the move to in-person meetings associated with COVID Recovery moving into Phase 5 and stated that committee members would be informed as information is passed down.

8. ADJOURNMENT

Chair Pedersen adjourned the meeting at 2:50 p.m.