

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Wednesday, July 30, 2008

1:00 PM

Conference Room C

Financial and Administrative Committee

Call to Order

Chair Paxton called the meeting to Order at 1:07 p.m.

Others present:

*Barry Burton, County Administrator
Gary Gordon, Finance & Administrative Services
Dusty Powell, Sr. Asst. County Administrator
Rodney Marion, Director of Human Resources
Meg Marcouiller, Chief Deputy State's Attorney
Pat Tierney, Planning, Building and Development
Elaine Johnson, Human Resources
Dr. Richard Keller, Coroner
Jennie Khoen, Communications Manager
Melinda Bush, Citizen
Mary Otahal, County Board Office*

Present 3 - Member Mountsier, Chair Paxton and Member O'Kelly

Absent 4 - Vice Chair Bassi, Member Calabresa, Member Kyle and Member Stolman

Pledge of Allegiance

Chair Paxton led the Committee in the Pledge of Allegiance.

Approval of Minutes

A motion was made by Member Mountsier, seconded by Member O'Kelly, to approve the Regular and 3 Executive Session Minutes from June 25, 2008. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Added to Agenda Items

Public Comment

Old Business

Chairman Schmidt reported that proponents of the Second Amendment are asking the County to pass a resolution in support of upholding the second amendment. They are planning to attend the Law & Judicial Committee and the County Board meeting.

Member Mountsier reported on a construction problem at a new school in Lake Zurich, Mr. Burton explained that the architects are certified at the state level to inspect school buildings and sign off on

the construction. Member O'Kelly reiterated that not having schools property inspected by certified building inspectors is a serious concern, and asked that the request for legislation in this regard again be submitted in our Legislative packet next year.

New Business

Planning, Building & Zoning

- 1 [08-0396](#) Joint Resolution in the matter of the petition of David L. Jones and Linda M. Jones, as record owners, to vacate a portion of Sherwin Avenue located south of Lot 19 in vacated resubdivision of Simon's Klondike Subdivision and North of Lot 97 in Simon's Klondike Subdivision and Lot 24 in the First Addition to Simon's Klondike Subdivision, Antioch Township, Lake County, Illinois. The Board of Vacation by a vote of 3 "ayes" and 0 "nays" recommends that the vacation request be approved subject to the conditions expressed in Exhibit "A" attached. On the motion "to approve" the prayer of the petitioner, your Planning, Building and Zoning Committee and Financial and Administrative Committee votes are: Planning, Building and Zoning Committee: 7 "ayes" and 0 "nays"; Financial and Administrative Committee: 4 "ayes" and 0 "nays".

Attachments: [Report on Vacation Request 08-01](#)
[Sherwin Avenue Vacation Resolution](#)
[Sherwin Avenue Plat of Vacation](#)
[Sherwin Avenue Site Plan](#)

Pat Tierney explained this request for a Street Vacation. He explained that approval is subject to two conditions: 1) the lots to the south be combined with the south half of Sherwin Avenue and the north half of Sherwin Avenue be combined with Lot #19 to the north, and 2) the establishment of a common access easement for both lots.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this Resolution be Recommended for Adoption to the Regular Agenda. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Law & Judicial

Health & Community Services

- 2 [08-0424](#) Joint Resolution ratifying an Emergency Procurement authorized by the Winchester House Administrator with Edward Don and Company, North Riverside, IL in the amount of \$68,775 and T.K. Foodservices Inc., Sandwich, IL in the amount of \$6,420 for the delivery and installation of a replacement dishwasher.

Dusty Powell explained this Resolution.

A motion was made by Member O'Kelly, seconded by Member Schmidt, that this Resolution be Recommended for Adoption to the Consent Agenda. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Revenue, Records & Legislation

Public Works & Transportation

Financial & Administrative

- 3 [08-0359](#) Contract Modification to Replace Building Automation Controls installed at Mundelein Branch Court.
- Gary Gordon explained this Contract Modification Change Order #1 in the total amount of \$9,346 for the contract to replace building automation controls installed at the Mundelein Branch Court to control air handling equipment that provides heating, ventilation and air conditioning.*
- A motion was made by Member Mountsier, seconded by Member O'Kelly, that this Committee Action Item be Approved. The motion carried unanimously.**
- Aye:** 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt
- 4 [08-0360](#) Contract Modification to the installation of new gas regulator equipment in the Work Release Tower.
- Gary Gordon explained this Contract Modification Change Order #1 in the amount of \$12,890.37 for the installation of new gas regulator equipment, including piping, valves, meters and vents in the Work Release Tower.*
- A motion was made by Member O'Kelly, seconded by Member Mountsier, that this Committee Action Item be Approved. Motion carried unanimously.**
- Aye:** 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt
- 5 [08-0415](#) Resolution authorizing the Purchasing Agent to enter into an agreement with Grumman/Butkus Associates, Evanston II for Energy audit and Retro-commissioning Consulting Services for Lake County in an amount not to exceed \$154,700.00 plus expenses not to exceed \$4,700.00
- Gary Gordon explained this Resolution, stating that they will be conducting an energy study of all of the Lake County facilities to establish a baseline of emergy consumption in order to identify the*

energy systems and practices that offer the best opportunity for return on investment in energy cost savings.

A motion was made by Member O'Kelly, seconded by Member Schmidt, that this Resolution be Recommended for Adoption to the Consent Agenda. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

6 [08-0422](#)

Resolution authorizing the Purchasing Agent to enter into a contract with the Gordian Group, Maudlin, SC in the estimated amount of \$200,000 for Job Order Contracting Consulting services for a two-year period plus renewals.

Gary Gordon explained this Resolution, stating that approval of this contract will expedite the purchasing process.

Members O'Kelly and Mountsier expressed concern that this would prohibit other companies from bidding with Lake County.

Committee requested more information on this proposal, and Mr. Gordon will bring this back to Committee next month. Member Schmidt requested a list of the Gordian Group's clients, and how this process is working for them.

Chair Paxton suggested that this could be a presentation to the Committee of the Whole.

A motion was made by Member O'Kelly, seconded by Member Mountsier, that this Resolution be tabled. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

7 [08-0429](#)

Resolution authorizing the Purchasing Agent to enter into a contract with Maneval Construction, of Grayslake, IL in the amount of \$199,000 for Resurface of Asphalt Parking Lot at the Communications Center in Libertyville.

Gary Gordon explained this Resolution.

A motion was made by Member O'Kelly, seconded by Member Schmidt, that this Resolution be Recommended for Adoption to the Consent Agenda. Motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

8 [08-0430](#)

Resolution authorizing the Purchasing Agent to enter into a contract with Rasch Construction and Engineering, Inc., of Kenosha, WI in the amount of \$1,020,200 for Renovation of the Lincoln Plaza located at the Administration Building, Lake County.

Gary Gordon explained this Resolution, stating that the bids came in about \$200,000 more than anticipated. He stated that this includes a plan to move the Lincoln Memorial within the plaza at a cost of \$60,000.

A motion was made by Member Mountsier, seconded by Member Schmidt, that this Resolution be Recommended for Adoption to the Regular Agenda. Motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Move Agenda Item up on the Agenda

Motion by Member Schmidt, seconded by Member Mountsier, to move this item up on the agenda before the County Administrator's Report. Motion carried unanimously.

Executive Session #1

A motion was made by Member Mountsier, seconded by Member Schmidt, to go into Executive Session for the purpose of discussing a personnel matter in the Coroner's Office. The motion carried by the following vote:

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Discussion.

A motion was made by Member Mountsier, seconded by Member Schmidt, to come out of Executive Session. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

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08-0413

Committee Action approving an introductory period increase for Coroner's Office employee.

A motion was made by Member O'Kelly, seconded by Member Schmidt, that this Committee Action Item be Failed. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

County Administrator's Report

1. Health & Dental Report

This item was postponed until next week's meeting.

Executive Session #2

A motion was made by Member O'Kelly, seconded by Member

Mountsier, to go into Executive Session for the purpose of discussing the Audit Memo. The motion carried by the following vote:

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Discussion.

A motion was made by Member O'Kelly, seconded by Member Schmidt, to come out of Executive Session. The motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Adjournment

A motion was made by Member O'Kelly, seconded by Member Schmidt, that the meeting be adjourned at 2:30 p.m. Motion carried unanimously.

Aye: 4 - Member Mountsier, Chair Paxton, Member O'Kelly and Schmidt

Minutes prepared by Mary Otahal.

Respectfully submitted,

Chairman

Vice-Chairman

Financial & Administrative Committee