

Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Meeting Minutes - Final

Friday, December 1, 2023

8:30 AM

Assembly Room, 10th Floor or register for remote attendance at
<https://bit.ly/3R3tG08>

Special Committee on Broadband

1. Call to Order

Chair Clark called the meeting to order at 8:36 a.m.

2. Pledge of Allegiance

Chair Clark led the Pledge of Allegiance.

3. Roll Call of Members

Present 7 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter, Member Roberts, Member Schlick and Ex-Officio Member Hart

Absent 1 - Member Kyle

**Electronic Attendance: Members Campos, Hunter, and Schlick*

The physical presence of the County Board Chair constitutes a physical quorum.

Member Campos entered the meeting at 8:42 a.m.

Other Attendees

In Person:

Elizabeth Brandon, County Administrator's Office

Kevin Quinn, Communications

Matt Meyers, County Administrator's Office

Tammy Chatman, Communications

Theresa Glatzhofer, County Board Office

Electronically:

Jessica Vealitzek, Board Member

Marah Altenberg, Board Member

Alex Carr, Communications

Candace Browdy, Connect Lake County

Chloe Hilles, Chicago Tribune

Chris Blanding, Enterprise Information Technology

Frank Deuel, Public

Gary Gibson, County Administrator's Office

Harrison Phelan, Guidehouse

James Harris, Connect Lake County

Janna Philipp, County Administrator's Office

Jolanda Dinkins, County Board Office

Joseph Quille, Guidehouse

Kelsey Schmitt, Public

Kristy Cechini, County Board Office

Mike Simon, Jules Madison

Patrice Sutton, Finance

*Peggy Talbot, Connect Lake County
Sonia Hernandez, County Administrator's Office
Stacy Davis-Wynn, Purchasing*

4. Addenda to the Agenda

There were no additions or amendments to the agenda.

5. Public Comment

Public comment was provided by Peggy Talbot and James Harris.

Member Campos entered the meeting at 8:42 a.m.

6. Chair's Remarks

Chair Clark thanked Chair Hart, the Committee Members, Guidehouse staff, and County staff for all their hard work.

7. Unfinished Business

There was no unfinished business to discuss.

8. New Business

CONSENT AGENDA (Item 8.1)

MINUTES

8.1 [23-1728](#)

Committee action approving the Special Committee on Broadband minutes from November 3, 2023.

Attachments: [Broadband 11.3.23 Final Minutes](#)

As part of a single motion for the entire Consent Agenda, a motion was made by Member Roberts, seconded by Vice Chair Casbon, that these minutes be approved.

The motion carried by the following voice vote:

Aye: 7 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter, Member Roberts, Member Schlick and Ex-Officio Member Hart

Absent: 1 - Member Kyle

REGULAR AGENDA

8.2 [23-1789](#)

Joint resolution adopting the Lake County Broadband and Digital Equity Action Plan and directing staff to proceed in implementation.

Attachments: [Dec 1 Special Committee Presentation Final Action Plan Updated](#)
[Lake County Broadband and Digital Equity Action Plan Final](#)
[Appendix A. Project Details](#)
[Appendix B. Funding Catalogue Content](#)
[Appendix B. Funding Catalogue](#)
[Appendix C. Current State Assessment](#)
[Appendix D. Stakeholder Engagement Report](#)
[Appendix E. Potential Fiber Expansion Models](#)

Jessica Gallagher, Guidehouse, gave a presentation summarizing the Lake County Broadband and Digital Equity Action Plan.

Discussion ensued.

A motion was made by Vice Chair Casbon, seconded by Member Roberts, that this resolution be approved and referred on to the Financial and Administrative Committee. The motion carried by the following voice vote:

Aye: 7 - Member Campos, Vice Chair Casbon, Chair Clark, Member Hunter, Member Roberts, Member Schlick and Ex-Officio Member Hart

Absent: 1 - Member Kyle

9. County Administrator's Report

Matt Meyers, Assistant County Administrator, noted that the Lake County Broadband and Digital Equity Action Plan (Plan) will proceed to the Financial and Administrative Committee and the Lake County Board for approval. Following Board approval, the County Administrator's Office will begin implementing the Plan.

10. Executive Session

The Committee did not enter into Executive Session.

11. Member Remarks and Requests

Member Roberts thanked County staff and the consultants at Guidehouse for their hard work.

Member Casbon echoed her thanks to staff, the consultants at Guidehouse, and the F&A Special Committee on COVID-19 Pandemic Recovery and Investment. She also remarked how proud she is of the Lake County Broadband and Digital Equity Action Plan and the Special Committee on Broadband.

Chair Hart thanked the Committee for their hard work.

12. Adjournment

Chair Clark declared the meeting adjourned at 9:39 a.m.

Next Meeting: February 2, 2024

Meeting minutes prepared by Theresa Glatzhofer.

Minutes were approved on May 3, 2024, by the Special Committee on Broadband.