

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Tuesday, May 7, 2013**

**1:00 PM**

**Assembly Room, 10th Floor**

**Health & Community Services Committee**

1. **Call to Order**

*The meeting was called to order at 1:15 p.m.*

**Present** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

*Others present:*

*Barry Burton, County Administrator*

*Ryan Waller, County Administrator's Office*

*Audrey Nixon, County Board Member District 14*

*Patrice Sutton Burger, Finance and Administrative*

*Eric Waggoner, Planning Building and Development*

*Brittany Sloan, Planning Building and Development*

*Brenda O'Connell, Community Development*

*Gary Gibson, Workforce Development*

*Jennifer Everett, Workforce Development*

*Demar Harris, Workforce Development*

*Bethany Williams, Workforce Development*

*Jennifer Serino Stasch, Workforce Development*

*Terry Kuss, Planning Building and Development*

2. **Pledge of Allegiance**

*Chair Carlson led the group in the Pledge of Allegiance.*

3. **Approval of Minutes**

3.1 **13-0518**

Minutes from April 30, 2013

**A motion was made by Member Pedersen, seconded by Member Hart, that the minutes be approved. Motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

4. **Added to Agenda**

*There were no items added to the agenda.*

5. **Public Comment**

*There was no public comment.*

6. **Old Business**

*There was no old business to conduct.*

7. **New Business**

*County Board Chair Lawlor shared with the Committee the opportunity Member Cunningham and he had to assist a man who had come in to the County Board office. He appeared to be under the influence of something and demonstrated unexceptionable behavior. Member Cunningham was able to direct him to the courts where it was discovered that there was a warrant for his arrest. There is a need for assistance for*

*people with drug issues in Lake County.*

**COMMUNITY DEVELOPMENT**

**7.1 13-0078**

Joint resolution approving Community Development's Lien Subordination Policy.

*Brenda O'Connell, Community Development, presented the Lien Subordination Policy. A brief discussion ensued.*

**A motion was made by Member Pedersen, seconded by Member Mandel, that this resolution be approved and referred on to Financial and Administrative Committee.**

**Motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**7.2 13-0080**

Resolution approving the Lake County Consortium Property Rehabilitation Standards (PRS).

*Brenda O'Connell, Community Development, presented the Consortium Property Rehabilitation Standards. A brief discussion ensued.*

**A motion was made by Member Calabresa, seconded by Member Cunningham, that this resolution be recommended to the County Board for adoption. Motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

**7.3 13-0513**

Annual update from the Community Development Division.

*Brenda O'Connell, Community Development, presented. She explained that the highest purpose of Community Development is to allocate available federal, state and local funding into the community of Lake. The majority of funds are federal funds. Some of the areas supported include: rental support and assisting low and moderate income families to be able to become first time home buyers. Community Development works on an annual cycle and receives a lump sum of federal government funding from HUD. Generally the applications run at the same time. Service Point is a strong tool that assists to collaborate services and tracking services. Ms. O'Connell explained that there are 65 programs on the waiting list to join Service Point. There are 68 programs currently on this System. To become a Service Point user they are looking at developing criteria that assesses capacity and agencies most strategic to bring on that will benefit the other agencies. Ms. O'Connell is the HIMS Liaison responsible for the implementation of Service Point. It is a web based program. Upcoming projects in 2013: New 5-year Consolidated Planning Process beginning mid-2013, Federal Budget Management, and Continued expansion of Service Point.*

**WORKFORCE DEVELOPMENT**

**7.4 13-0524**

Annual update from Workforce Development.

*Jennifer Serino Stasch, Workforce Development, gave an introduction and then turned the presentation over to the different managers. Workforce Development is required to work with companies that are laying-off employees and closing; companies that have 25 or more employees in Lake County. To qualify for services with Workforce Development an assessment is required to be completed by a case manager. The case manager looks at individual income and family income, if individual is receiving food stamps, unemployed, and if they have been layed off. Only one of these is needed to qualify for these services.*

*Workforce Development is working with developing a relationship with Lake County Partners so that when they are visiting employers, Workforce Development is part of the agenda.*

*A dashboard was distributed to the members that reflecting some of the numbers represented by those serviced through Workforce Development.*

*Member Mandel commented on how remarkable Workforce Development is addressing issues in Lake County employment from all different directions.*

*Member Cunningham commented that the new management and supervision over Workforce Development has made a difference and they are doing a great job at making a big difference in our community.*

*Commissioner Nixon commended Workforce Development for the job they are doing. She encouraged members of HCS to visit the Waukegan site and see the different people that are coming in seeking help from all over the county.*

**8. Executive Session**

*There was no executive session.*

**9. County Administrator's Report**

*There was no County Administrator's Report.*

**10. Adjournment**

**A motion was made by Member Cunningham, seconded by Member Mandel, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 7 - Chair Carlson, Vice Chair Pedersen, Member Calabresa, Member Cunningham, Member Hart, Member Mandel and Member Weber

*Minutes prepared by Terry Kuss.*

*Respectfully submitted,*

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*Chairman*

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*Vice-Chairman*

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*Health and Community Services Committee*