

# Lake County Illinois

*Lake County Courthouse and Administrative Complex  
18 N. County Street  
Waukegan, IL 60085-4351*



## **Meeting Minutes - Final**

**Wednesday, October 6, 2010**

**1:00 PM**

**Budget meeting**

**Assembly Room**

**Financial and Administrative Committee**

1. **Call to Order**

*Chair Paxton called the meeting to order at 11:55 a.m.*

**Present** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**Absent** 1 - Member Carter

*Also present:*

*Barry Burton, County Administrator  
Suzi Schmidt, County Board Chairman  
Amy McEwan, Sr. Assistant County Administrator  
Dusty Powell, Sr. Assistant County Administrator  
Gary Gordon, Finance & Administrative Services  
Rich Hentschel, Finance & Administrative Services  
Anita Patel, Finance & Administrative Services  
Mike Gavin, Finance & Administrative Services  
Michael Wheeler, Finance & Administrative Services  
Keith DeVore, Finance & Administrative Services  
Matt Guarnerly, Finance & Administrative Services  
Phil Balke, Information & Technology  
Mary Lynn Schultz, Information & Technology  
Rodney Marion, Human Resources  
Lore McClory, Finance & Administrative Services  
Irene Pierce, Health Department  
Pam Riley, Health Department  
Steve Anderson, Lake County Partners  
Lori Nordstrom, Information & Technology  
Mary Cunningham, County Board Member  
Audrey Nixon, County Board Member  
Aaron Lawlor, County Board Member  
Pat Carey, County Board Member  
Melinda Bush, County Board Member  
Susan Gravenhorst, County Board Member  
Diane Hewitt, County Board Member  
Terry Wilke, County Board Member  
Craig Taylor, County Board Member  
Steve Carlson, County Board Member  
Collin O'Rourke, County Board Member  
Carol Calabresa, County Board Member  
Linda Pedersen, County Board Member  
Jennie Vana, Communications Manager  
Jamea Reaves, University of Illinois Cooperative Extension  
Debbie Malinowski, U of I Extension volunteer  
Susan Lyons, U of I Extension volunteer  
Mary Otahal, County Board Office*

**2. Pledge of Allegiance**

*The Pledge of Allegiance was recited at the first meeting of the day.*

**3. Public Comment**

*Debbie Malinowski, Susan Lyons and James Reaves addressed the committee regarding proposed funding cuts for the University of Illinois Cooperative Extension program.*

**4. New Business**

**4.1 10-0985**

Presentation and Consideration of Proposed FY 2011 Budget (see complete budget attached)

*Rich Hentschel presented the following budget comments:*

- 1. The hearings today are for discussions regarding the recommended FY2011 departmental budgets. For the board members new to this process this is the opportunity to ask any questions regarding the details in any budget. Each budget will be presented in brief with a chance to ask questions thereafter.*
- 2. We have provided you again this year an exhibit that outlines the steps each department has taken in the form of cuts to address the current economic conditions and to close an initial multi-million \$ budget gap. Most of these cuts are in the form of unfunding or eliminating certain positions and reductions in other areas. This list also includes the steps taken by each department a year ago when the FY10 budget was developed.*
- 3. Due to the continued impacts from the overall economy, and the decline in State shared revenues, we are recommending a similar but slightly less level for certain sales and income tax revenues compared to FY10. These are included in the County Board departmental budget.*
- 4. There is no overall wage increase included in the recommended FY11 budget.*
- 5. In a couple instances the County Administrator's recommended budget changes estimates submitted by departments. Those will be discussed during the review of those departments affected.*
- 6. We are recommending a few amendments to the recommended budget as submitted. Those will be reviewed with the departmental budgets affected.*
- 7. All vehicles and computers are currently budgeted in each department. Before the budget is final those amounts in Corporate departments will be moved to the General Operating Expense budget (that's why no values appear for FY11 in GOE as of yet)*
- 8. The budget exhibits in the book includes actual revenues and expenses for FY10 YTD, which is through mid-September. Some line items may include total, full year encumbrances.*
- 9. The FY10 Modified Budget amounts may include carryovers from FY09. These carryovers consist of remaining budgets for uncompleted projects from FY09. Similarly, carryovers will be done again at the end of FY10 into FY11.*
- 10. You also have the schedule of the meetings today and tomorrow with the page numbers where you can find each departmental budget in the budget booked.*
- 11. Welcome to Anita Patel who is new to our staff this year.*

12. Thank you to all who participated in developing the 2011 budgets being presented here today.

**4.2 10-0965**

Joint committee action approving the recommended FY 2011 budget for Information Technology.

*Phil Balke presented Information Technology's FY 2011 proposed budget.*

Revenue:	Expenditures:
\$215,800	\$10,159,151

*Mr. Hentschel stated that they are recommending an amendment removing the Regional Office of Education phone line budget from IT to ROE.*

**A motion was made by Member Stolman, seconded by Member Kyle, to approve the budget as amended. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.3 10-0966**

Joint committee action approving the recommended FY 2011 budget for Human Resources.

*Rodney Marion presented the Human Resources FY 2011 proposed budget.*

Revenue:	Expenditures:
\$6,117	\$1,425,900

**A motion was made by Member Stolman, seconded by Member Mountsier, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.4 10-0967**

Joint committee action approving the recommended FY 2011 budget for the Liability Fund.

Revenue:	Expenditures:	Use of Cash:
\$6,767,449	\$9,861,816	\$3,094,367

**A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.5 10-0968**

Joint committee action approving the recommended FY 2011 budget for Health-Life-Dental (HLD).

Revenue:	Expenditures:	Use of Cash:
\$42,316,484	\$42,476,484	\$160,000

**A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.6 10-0969**

Joint committee action approving the recommended FY 2011 budget for FICA.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$11,992,058	\$11,648,585	\$(343,473)

**A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.7 10-0970**

Joint committee action approving the recommended FY 2011 budget for IMRF.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$19,328,822	\$19,444,579	\$115,757

**A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 6 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton, Member O'Kelly and Member Stolman

**4.9 10-0972**

Joint committee action approving the recommended FY 2011 budget for Finance and Administrative Services.

*Gary Gordon presented the Finance & Administrative Services Department FY 2011 proposed budget. (Member Stolman left the meeting at 12:20 p.m.)*

<i>Revenue:</i>	<i>Expenditures:</i>
\$280,000	\$13,340,506

**A motion was made by Member Mountsier, seconded by Member Bassi, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.10 10-0973**

Joint committee action approving the recommended FY 2011 budget for the Corporate Capital Improvement Program.

<i>Revenue:</i>	<i>Expenditures:</i>
\$0	\$0

*Matt Guarnery explained that they are not recommending any funding for the FY 2001*

*Corporate Capital Improvement Program.*

**A motion was made by Member Kyle, seconded by Member Mountsier, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.11 10-0974**

Joint committee action approving the recommended FY 2011 budget for the County Board.

*Revenue: Expenditures:*  
\$94,696,465 \$1,976,271

**A motion was made by Member Mountsier, seconded by Member Kyle, that this item be approved. The motion carried unanimously.**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.12 10-0975**

Joint committee action approving the recommended FY 2011 budget for the County Administrator.

*Barry Burton presented the County Administrator's FY 2011 proposed budget.*

*Revenue: Expenditures:*  
\$920,000 \$2,304,132

**A motion was made by Member Mountsier, seconded by Member Kyle, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.13 10-0976**

Joint committee action approving the recommended FY 2011 budget for the Solid Waste Management Tax.

*Revenue: Expenditures: Use of Cash:*  
\$210,947 \$203,875 \$(7,072)

**A motion was made by Member Mountsier, seconded by Member Bassi, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.14 10-0977**

Joint committee action approving the recommended FY 2011 budget for the General Operating Bonds (2008).

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$2,750,582	\$2,750,582	\$0

**A motion was made by Member Kyle, seconded by Member Mountsier, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.15 10-0978**

Joint committee action approving the recommended FY 2011 budget for the General Operating Refunding Bonds (2001).

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$0	\$0	\$0

**A motion was made by Member Kyle, seconded by Member Mountsier, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.16 10-0979**

Joint committee action approving the recommended FY 2011 budget for the General Operating Refunding Bonds (2005).

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$482,917	\$482,917	\$0

**A motion was made by Member Kyle, seconded by Member Mountsier, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.17 10-0980**

Joint committee action approving the recommended FY 2011 budget for SSA #6 Krisview.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$0	\$0	\$0

**A motion was made by Member O'Kelly, seconded by Member Bassi, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.18 10-0981**

Joint committee action approving the recommended FY 2011 budget for SSA #10 North Hills.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$78,839	\$81,973	\$3,134

**A motion was made by Member O'Kelly, seconded by Member Bassi, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.19 10-0982**

Joint committee action approving the recommended FY 2011 budget for SSA #12 The Woods of Ivanhoe.

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$21,611	\$21,500	\$(111)

**A motion was made by Member O'Kelly, seconded by Member Bassi, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.20 10-0983**

Joint committee action approving the recommended FY 2011 budget for SSA #13 Spencer Highlands.

*Special Service Area #13 Tax Exempt 2007A*

<i>Revenue:</i>	<i>Expenditures:</i>	<i>Use of Cash:</i>
\$128,689	\$127,318	\$(1,371)

*Special Service Area #13 Taxable 2007B*

Revenue:      Expenditures:      Use of Cash:  
\$132,000      \$130,024      \$(1,976)

**A motion was made by Member O'Kelly, seconded by Member Bassi, to approve the budget as recommended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**4.8 10-0971**

Joint committee action approving the recommended FY 2011 budget for the General Operating Expense.

Revenue:      Expenditures:  
\$18,202,706      \$6,478,520

*Staff presented a recommendation to eliminate or reduce funding for FY 2011 as follows:*

- *Brownfields - \$200,000*
- *Affordable Housing - \$300,000*
- *Lake County Partners - \$32,000*
- *Lake County Soil & Water Conservation District - \$50,000*
- *Lake county Convention & Visitor's Bureau - \$50,000*
- *University of Illinois Cooperative Extension - \$95,000*

*Following considerable discussion, the following motion was made:*

**A motion was made by Member O'Kelly, seconded by Member Mountsier, to amend the recommended budget to reinstate \$70,000 in funding to the University of Illinois Cooperation Extension, using \$31,000 of unencumbered FY 2010 Affordable Housing Funds, any money County Board members give back from their scheduled pay raise, and directing staff to come up with the additional amount necessary to total \$70,000. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

**A motion was made by Member Mountsier, seconded by Member Bassi, to approve the budget as amended. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

5.0 Adjournment

**A motion was made by Member Mountsier, seconded by Member Bassi, to adjourn at 2:52 p.m. The motion carried by the following vote:**

**Aye:** 5 - Member Bassi, Vice Chair Kyle, Member Mountsier, Chair Paxton and Member O'Kelly

**Not Present:** 1 - Member Stolman

*Minutes prepared by Mary Otahal.*

*Respectfully submitted,*

---

*Chairman*

---

*Vice-Chairman*

---

---

---

---

---

---

---

*Financial & Administrative Committee*