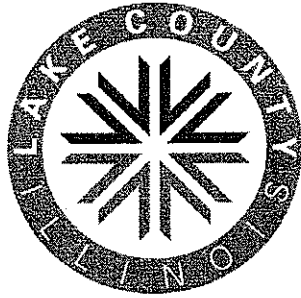


Lake County Illinois

*Lake County Courthouse and Administrative Complex
18 N. County Street
Waukegan, IL 60085-4351*



Minutes Report

Tuesday, June 7, 2011

8:30 AM

Assembly Room

Planning, Building and Zoning Committee

1. Call to Order

The meeting was called to order by Vice-Chair Mountsier at 8:32 a.m.

Present 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Absent 2 - Chair Thomson-Carter and Member Gravenhorst

Others Present:

David Stolman - County Board Chair

Barry Burton - County Administrator

Ryan Waller - Assistant County Administrator

Eric Waggoner - Planning, Building & Development

Dusty Powell - Planning, Building & Development

Brittany Albrecht-Sloan - Planning, Building & Development

Megan Krueger - Planning, Building & Development

Steve Crivello - Planning, Building & Development

Pat Tierney - Planning, Building & Development

Joel Williams - Planning, Building & Development

Tina O'Malley - Applicant

2. Pledge of Allegiance

Vice-Chair Mountsier led the group in the Pledge of Allegiance.

3. Approval of Minutes

3.1

Minutes from May 31, 2011.

A motion was made by Member Hewitt, seconded by Member Pedersen, that the minutes be approved. The motion carried unanimously.

Aye: 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

4. Public Comment

There were no public comments.

5. Added to Agenda

There were no items added to the agenda.

6. Old Business

There was no old business to conduct.

7. New Business

Stormwater Management Commission

Unified Development Ordinance

Subdivisions

7.1

Approval of a plat amendment for Lot 2 in the Bittersweet Meadows Subdivision.

- The applicants Michael and Tina O'Malley request an amendment to the Bittersweet Meadows Subdivision plat to allow for the installation of a recreational area and pool.
- The request seeks to exchange deed restricted open space.
- The proposed amendment meets applicable standards and staff recommends approval of the amendment.

Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.

Vice-Chairman Mountsier explained that he was in receipt of an email from Diana O'Kelly which stated that she, as the district representative, had no objections to this request.

A motion was made by Member Carey, seconded by Member Carlson, that this committee action item be approved. The motion carried by the following vote:

Aye: 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

7.2

Approval of a variance from Article 10 of the Unified Development Ordinance to extend the performance period beyond the three-year time limit for Lawson Woods Subdivision.

- The subdivision is located on the north side of Milton Road approximately ¾ mile west of Fairfield Road in Fremont Township (District 10).
- The developer requested a variance to extend the performance period beyond the maximum permitted three-year period to provide sufficient time to complete the drainage-related improvements.
- Staff supports the requested variation.

Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.

A motion was made by Member Hewitt, seconded by Member Pedersen, that this committee action item be approved. The motion carried by the following vote:

Aye: 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

7.3

Approval of a variance from Article 10 of the Unified Development Ordinance to extend the performance period beyond three-year time limit for the Riverside of Barrington Subdivision.

- The subdivision is located on the north side of Roberts Road approximately ¾ mile west of River Road in Wauconda Township (District 17).
- The applicant requested a variance to extend the performance period beyond the maximum permitted three-year period to provide sufficient time to complete various outstanding improvements.
- The applicant anticipates release of the assurance in September 2011.
- Staff supports the requested variation.

Presented by Pat Tierney, Project Manager, Planning, Building and Development Department.

Vice-Chair Mountsier stated that this request was in his district and he had no objections to the request.

A motion was made by Member Carlson, seconded by Member Carey, that this committee action item be approved. The motion carried by the following vote:

Aye: 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

Zoning

Permits and Enforcement

Planning

7.4

Resolution authorizing execution of a memorandum of understanding between Lake County and the Chicago Metropolitan Agency for Planning (CMAP) regarding the Local Technical Assistance program.

- As part of the GOTO2040 long range comprehensive plan for the Chicago metropolitan area, CMAP applied for funding from the Department of Housing and Urban Development (HUD) through the Sustainable Communities Regional Planning grant program to develop the Local Technical Assistance program, which provides assistance in implementing the plan.
- The application was submitted jointly by governments and organizations, including Lake County, with CMAP serving as the lead applicant.
- Lake County provided a general letter of support for this application; however, HUD has requested that letters of support be memorialized as memoranda of understanding (MoUs).
- CMAP drafted the attached MoU which will satisfy HUD's request.
- Execution of this MoU will not require expenditure of funds or additional obligations from Lake County, but will help further CMAP's implementation of the GOTO2040 plan.

Presented by Joel Williams, Manager, Community Development Division.

A motion was made by Member Carey, seconded by Member Pedersen, that this resolution be recommended for adoption to the regular agenda. The motion carried by the following vote:

Aye: 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

Director's Report

There was no director's report.

8. County Administrator's Report

Mr. Barry Burton announced that at the next Full Board meeting he would be recommending Eric Waggoner to be appointed as the director of the Planning, Building and Development Department.

9. Adjournment of the PB&Z Committee Meeting

Member Gravenhorst arrived at 8:47 a.m.

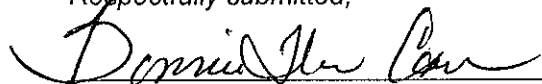
A motion was made by Member Hewitt, seconded by Member Carlson, to adjourned at 8:48 a.m. The motion carried unanimously.

Aye: 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member Pedersen and Member Carey

Not Present: 1 - Member Gravenhorst

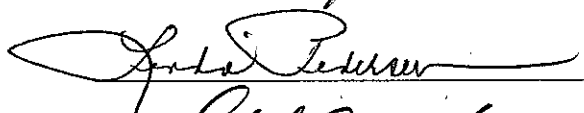
Minutes prepared by Megan Krueger.

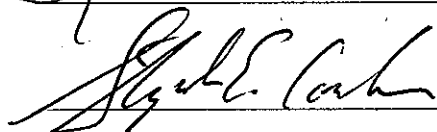
Respectfully submitted,


Chair

Vice-Chair











Planning, Building & Zoning Committee

Present 5 - Member Hewitt, Vice Chair Mountsier, Member Carlson, Member
Pedersen and Member Carey
Absent 2 - Chair Thomson-Carter and Member Gravenhorst